



# CERTIFICATE OF APPROPRIATENESS APPLICATION FORM

Incomplete applications will not be processed for Commission review.  
Please print legibly.

1. **HISTORIC NAME OF PROPERTY OR HISTORIC DISTRICT:** (if known)

**ADDRESS OF PROPERTY:**

1223 N Prospect Ave, Milwaukee WI 53202

2. **NAME AND ADDRESS OF OWNER:**

Name(s): Mason Khan

Address: 1223 N Prospect Ave

City: MILWAUKEE

State: WI

ZIP: 53202

Email: mason.khan@gmail.com

Telephone number (area code & number) Daytime: 4147599526

Evening: 4147599526

3. **APPLICANT, AGENT OR CONTRACTOR:** (if different from owner)

Name(s): same as above

Address:

City:

State:

ZIP Code:

Email:

Telephone number (area code & number) Daytime:

Evening:

4. **ATTACHMENTS:** (Because projects can vary in size and scope, please call the HPC Office at 414-286-5712 or 414-286-5722 for submittal requirements)

**A. REQUIRED FOR MAJOR PROJECTS:**

\_\_\_\_\_ Digital photographs of affected areas & all sides of the building

\_\_\_\_\_ Sketches and Elevation Drawings in PDF form. New construction, major storefront remodels, etc., must provide one set of D or E size drawings and sections

\_\_\_\_\_ Material and Design Specifications (please attach)

**B. NEW CONSTRUCTION ALSO REQUIRES:**

\_\_\_\_\_ Floor Plans (show fenestration and approximate wall locations, final floor plans are not required)

\_\_\_\_\_ Site Plan showing location of project and adjoining structures and fences

**PLEASE NOTE: YOUR APPLICATION CANNOT BE PROCESSED UNLESS BOTH PAGES OF THIS FORM ARE PROPERLY COMPLETED.**

**5. DESCRIPTION OF PROJECT:**

Tell us what you want to do. Describe all proposed work including materials, design, and dimensions. Additional pages may be attached via email.

Hello,

Historic Preservation approved our driveway project earlier this past summer, which involved replacing the asphalt driveway with concrete. As part of that work, a small existing deck with stairs that provided access to the rear entrance of the home was removed, as it was deemed irreparable due to the concrete work and the aged condition of the deck.

Now that the driveway project is complete, we would like to rebuild the same small deck and stairs to restore access to the property. There is nothing new or different from what previously existed, we are simply reconstructing it in the same location, using similar materials, dimensions, and appearance.

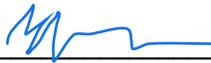
The deck is approximately 6x8 feet with 5 or 6 stairs.

Please review and issue a Certificate of Appropriateness (COA) so that we may proceed with filing for the required permit.

Thank you for your time and consideration.

Best regards,  
Mason

**6. SIGNATURE OF APPLICANT (owner signature required for demolition):**

  
\_\_\_\_\_  
Signature

Mason Khan  
Please print or type name

12/18/2025  
Date

This form and all supporting documentation MUST arrive by 4:00 pm (11:59 pm via email) on the deadline date established to be considered at the next Historic Preservation Commission Meeting. Any information not provided to staff in advance of the meeting will not be considered by the Commission during their deliberation. Please call if you have any questions and staff will assist you.

**Email Form to:** hpc@milwaukee.gov

Historic Preservation Commission  
841 N. Broadway, Rm. B1  
Milwaukee, WI 53202

**PHONE: (414) 286-5712 or 286-5722**

[www.milwaukee.gov/hpc](http://www.milwaukee.gov/hpc)

**Or click the SUBMIT button to automatically email this form, if using an app such as Outlook or Apple Mail. The submit button does not work with web-based email interfaces.**

**SUBMIT**