



Office of the City Clerk

**Jim Owczarski**  
City Clerk  
jowcza@milwaukee.gov

**Dana J. Zelazny**  
Deputy City Clerk  
d.zelazny@milwaukee.gov

May 26, 2021

**RE: Resolution relating to a Certificate of Appropriateness for installation and replacement of storm windows at 1501 N. Marshall Street, a condominium in the individually designated Graham Row Building, for Alexandra Hanson.**

Dear Property Owner:

We are writing to you because the city's Historic Preservation ordinance requires that all property owners **within 200 feet** of any project affecting a historic structure or **within 200 feet** of any project within an historic district requiring full Historic Preservation Commission (HPC) review must be sent an information letter at least 20 days prior to the HPC meeting to allow time for public comment. The above matter may be considered at the June 14th HPC meeting, which begins at 3:00 p.m. in Room 301-B of Milwaukee City Hall, 200 E Wells St. Due to the coronavirus, we strongly encourage you to participate by videoconference through your computer, tablet or smartphone at: <https://global.gotomeeting.com/join/621722269> or you can also dial in using your phone by calling 224-501-3412 (Access Code: 621-722-269).

You have no obligation to reply and this letter is provided for your information. If you have objections to these projects, you may send them in writing to : Linda Elmer, Office of the City Clerk, 200 East Wells Street, Room 205, Milwaukee, Wisconsin 53202. If you wish to file your objections via e-mail, they must be sent to **both** [jowcza@milwaukee.gov](mailto:jowcza@milwaukee.gov) and [lclmer@milwaukee.gov](mailto:lclmer@milwaukee.gov). You will be sent an e-mail notification that your objections were received within 24 hours. If you do not receive this notification, please contact City Clerk Jim Owczarski at (414) 286-2998. Any objections must be limited to the proposed changes to the exterior of the building, which is the only part of the project that the HPC will review. Your objections will then be forwarded to the Historic Preservation Commission.

Information about this Certificate of Appropriateness is available online at <http://milwaukee.legistar.com/legislation> under file number 210215. The information provided online may change prior to the hearing and at the Commission hearing itself. Information regarding the Historic Preservation Commission is available online at <http://city.milwaukee.gov/hpc>. If you have questions, please contact Tim Askin of the Historic Preservation staff at (414) 286-5712.

Respectfully,

Jim Owczarski  
City Clerk

