

**From:** Patricia Bock  
**To:** Terry MacDonald  
**Date:** 1/12/2006 4:05:33 PM  
**Subject:** Administrative Salary Ordinance Change

At the November 30th Finance Committee meeting (File Number 051023), soft red-circle rates were approved for certain employees in the Department of Employee Relations who were reassigned to lower level positions due to reductions in the 2006 budget. Salary Ordinance footnotes were created to specify their rates of pay.

One of the employees who was expected to be reassigned to an Office Assistant III position was instead able to retain her former Program Assistant I classification by filling another Program Assistant position in the department that became vacant. Because of this change, her name should be eliminated from the red-circle footnote in the Salary Ordinance as follows (effective Pay Period 1, 2006 - January 1, 2006):

Under Pay Range 425, delete the name "Faranda Wragg" from Footnote "7."

**CC:** Andrea Knickerbocker; Louise Dumke; Marie Pettigrew