

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 15, 2020

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: January 15, 2020
CCFN 191467

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
7673	<u>DOA-OFFICE OF THE DIRECTOR</u> Creative Design and Brand Specialist	2FX	1/15/20	1	0	1	0	0		Int/Ext	x-2b
7640	<u>DOA-PURCHASING DIVISION</u> Procurement Specialist	2GX	1/11/20	4	3	1	0	0		Int/Ext	x-2b
7622	<u>CITY TREASURER</u> Business Systems Coordinator	2IX	2/1/20	1	0	1	0	0		Int/Ext	x-2b
7676	<u>COMMON COUNCIL</u> MPA Liaison Officer (2 positions)	4F-808	1/2/20 1/2/20	3	1	2	0	0		Int	x-1
<u>FIRE DEPARTMENT</u>											
7656	Deputy Chief, Fire	4OX	12/28/19	8	7	1	0	0		Int	x-1
7657	Battalion Chief, Fire	4MX	1/26/20	18	17	1	0	0		Int	x-1
7658	Fire Captain (9 positions)	4J	Various	48	39	9	1	0		Int	x-1
7659	Fire Lieutenant (9 positions)	4E	1/26/20	139	128	9	1	0		Int	x-1
7661	Fire Lieutenant (2 positions)	4E	12/4/19 1/2/20	139	139	2	1	0		Int	x-1
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
7629	Plumbing Inspection Supv. (2 pos.)	1GX	4/5/20 4/5/20	2	0	2	0	0		Int/Ext	x-3
<u>POLICE DEPARTMENT</u>											
7669	Asst. Chief of Police (2 positions)	4RX	6/29/19 1/25/20	3	1	2	0	0		Int/Ext	x-1
<u>DPW-INFRASTRUCTURE SERVICES</u>											
7610 7620 7650	Municipal Serv. Electrician (3 pos.)	7QN	12/15/19 12/22/19 1/11/20	83	76	3	1	5	60% Capital	Int/Ext	x-2b x-2b x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>EMPLOYES' RETIREMENT SYSTEM</u>											
7633	Administrative Assistant II	6HN	9/22/19	1	0	1	0	0	Pension Trust	Int/Ext	x-6
<u>HEALTH DEPARTMENT</u>											
7593	Sexual & Reproductive Hlth. Prog. Mgr.	1GX	11/2/19	1	0	1	0	0	Sexual & Reprod Grnt	Int/Ext	x-6
<u>DPW-TRANSPORTATION FUND</u>											
7631	Communications Assistant III	6GN	12/27/19	8	7	1	0	0	Transportation Fund	Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
7643	Administrative Assistant III	5FN	12/28/19	1	0	1	0	0	Water Works	Int/Ext	x-6
7644	Office Assistant IV	6HN	1/12/20	4	3	1	0	0	Water Works	Int/Ext	x-6
7645	Water Chemist	2EN	1/12/20	10	9	1	0	0	Water Works	Int/Ext	x-6
7647	Water Plant Machine Repair Person	7JN	12/10/19	18	11	1	6	0	Water Works	Int/Ext	x-6
7648	Program Assistant III	5IN	1/11/20	2	1	1	0	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>CITY ATTORNEY</u> 2020 Outside Counsel/Expert Witness Fund 2020 Insurance Fund	\$230,000	\$230,000	Greater than anticipated insurance costs.
<u>HEALTH DEPARTMENT</u> 2019 Salaries & Wages 2019 Operating Expenditures	\$250,000	\$250,000	Higher than anticipated use of auxiliary positions and outside consultants. Transitioning of building maintenance to DPW, which shifted costs to the Operating Expenditure account.

SCHEDULE C - GENERAL MATTERS

1. Request from the Fire & Police Commission to extend the emergency temporary position authority for one position of Community Outreach Coordinator.