



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

015 – MEMBERSHIP IN AUTHORIZED ORGANIZATIONS

GENERAL ORDER: 2024-21
ISSUED: April 10, 2024

EFFECTIVE: April 10, 2024

REVIEWED/APPROVED BY:
Assistant Chief Craig Sarnow
DATE: March 7, 2024

ACTION: Amends General Order 2019-15 (May 15, 2019)

WILEAG STANDARD(S): NONE

015.00 PURPOSE

The purpose of this standard operating procedure is to define authorized organizations of the department and their structure.

015.05 AUTHORIZED ORGANIZATIONS

The authorized organizations of the department are:

- The Milwaukee Police Relief Association
- The Policemen's Annuity and Benefit Fund of Milwaukee
- The Recreation Association of the Milwaukee Police (RAMP)
- The Milwaukee Police Band Association (MPBA)
- The Employees' Retirement System of the city of Milwaukee Annuity and Pension Board
- The Deferred Compensation Plan Board

015.10 OFFICERS, DIRECTORS, AND TRUSTEES

- A. For the efficient operation and general good conduct of the department, any department member who is either an officer, director, or trustee of more than one authorized organization of the department shall be permitted time off for such duties as such officer, director, or trustee for only one such organization when meetings are held during the member's tour of duty, provided, that the member submit in writing, a request to the member's commanding officer stating the name of the organization, the date, time, and purpose of such meeting. Any time off taken by such member for duties of any other organization cannot be taken during the member's regular tour of duty. Regular off days may be changed to permit members who are officers of more than one authorized organization to attend meetings of such organizations.
- B. Where such member is an officer or trustee of more than one such organization, the member shall file with the Chief of Police, in writing through their chain of command, the name of the organization the member has selected for purposes of time off during the member's regular tour of duty, and such selection may not be changed without permission of the Chief of Police.

015.15 PARTICIPANTS

- A. Department members who participate in the aforementioned organizations, either during their off day or when such participation extends beyond their normal tour of duty, are ineligible from receiving overtime compensation for their participation unless authorized by the Chief of Police.
- B. Department members are prohibited from representing the Milwaukee Police Department when organizing or participating in athletic or recreational activities unless such activities have been approved and sanctioned by RAMP.
- C. Department members are prohibited from representing the Milwaukee Police Department when organizing or participating in musical activities unless such activities have been approved and sanctioned by the Milwaukee Police Band Association.

015.20 THE RECREATION ASSOCIATION OF THE MILWAUKEE POLICE (RAMP)**A. EXECUTIVE BOARD**

RAMP shall consist of an executive board comprised of a president, vice president and a secretary-treasurer, appointed by the Chief of Police. In addition, there shall be a board of directors comprised of no more than twelve (12) department members who shall be appointed by the executive board to serve a two-year term, taking effect January 1st of each even numbered year. The board of directors should consist of representatives from each of the district stations, and respective Criminal Investigation Bureau and Administration Bureau divisions. The RAMP executive board shall strive to appoint a diverse board of directors representative of the department's organizational structure. The executive board and the board of directors shall be responsible for the administration of the association as well as the proper conduct of the activities of RAMP, subject to such limitations as may be imposed by the Chief of Police.

B. SELECTION OF DIRECTORS

The RAMP executive board shall, reasonably in advance of January 1st of each even numbered year, communicate a department-wide memorandum informing all interested department members to serve as a RAMP director for their assigned work location. In the event that more than one member from the same work location (e.g., District One, Sensitive Crimes Division) requests to serve as a director, the executive board may cause an election to be held at that work location to determine who will serve as a director for that work location. The executive board reserves the right to appoint a director to represent a different work location if no members from that work location are interested in serving as a director.

C. REMOVAL OF DIRECTORS

The RAMP executive board reserves the right and authority to remove any director from his or her duties, subject to approval of the Chief of Police, if the director fails to adequately engage in RAMP activities and/or attend RAMP board meetings. The decision of the executive board must be unanimous for such removal to be referred to

the Chief of Police for approval. Any director that is removed may appeal the executive board's decision in writing to the Chief of Police.

D. MANAGERS

The RAMP executive board shall approve all department members chosen as managers of groups of teams of active participants.

E. RAMP FUNDS

The secretary-treasurer and administrative assistant of RAMP shall keep records of all accounts payable and receivable for RAMP. All disbursements shall be made by check signed by an executive board member. The secretary-treasurer and administrative assistant shall also keep an inventory of all equipment and other property used or controlled by RAMP showing dates of purchase, cause to whom assigned, repairs and replacements, or other dispositions. RAMP shall ensure an annual financial report is provided to the Chief of Police by January 30 of each year for the previous calendar year.

- F. RAMP meetings shall be held once a month and the secretary-treasurer shall provide the Chief of Police with a schedule of meetings for the calendar year. The schedule shall be published on the roll call board for the purpose of official notification to commanding officers.

015.25 MILWAUKEE POLICE RELIEF ASSOCIATION (PRA)

- A. The Milwaukee Police Relief Association is a non-profit 501(C)(3) association comprised of active sworn and retired members of the department. Members contribute into a common fund that provides assistance and benefits to the families of deceased members.
- B. The secretary of the PRA shall provide the Chief of Police with a schedule of meetings for the calendar year. The schedule shall be published on the roll call board for the purpose of official notification to commanding officers.

015.30 THE MILWAUKEE POLICE BAND ASSOCIATION (MPBA) AND THE MILWAUKEE POLICE BAND

See Milwaukee Police Band SOI.



JEFFREY B. NORMAN
CHIEF OF POLICE