



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

650 – VEHICLE CRASHES

GENERAL ORDER: 2025-64
ISSUED: December 26, 2025

EFFECTIVE: December 26, 2025

REVIEWED/APPROVED BY:
Assistant Chief Steven Johnson
DATE: November 13, 2025

ACTION: Amends General Order 2025-22 (April 25, 2025)

WILEAG STANDARD(S): 6.2.7, 6.2.8

ROLL CALL VERSION

**Contains only changes to current policy.
For complete version of SOP, see SharePoint.**

650.15 NON-REPORTABLE CRASHES (WILEAG 6.2.7)

- A. Crashes where there is no death or personal injury and the amount of damage to state or other government owned property (except vehicles) to an apparent extent of less than \$200 or a total damage to property owned by any one person or to a state or other government-owned vehicle to an apparent extent of less than \$1,000 are not reportable under state law. Therefore, members shall not file a *Wisconsin Uniform Crash Report* (form DT4000), but shall provide each driver with a *Driver Exchange of Crash Information* (TraCS BDS331). Upon completion of the TraCS BDS331, the form must be "End Shifted" into the database. Members shall file a DT4000 and select non-reportable for non-reportable crashes. The member shall then provide each driver with a *Victim / Witness Referral Memo* (form PR-3) with the crash report number.
(WILEAG 6.2.7.3, 6.2.7.4)

650.40 CRASHES INVOLVING DEPARTMENT VEHICLES (WILEAG 6.2.7)

A. INVESTIGATING SUPERVISOR

4. The supervisor shall file a *Squad Accident* report via the *Administrative Investigations Management (AIM) system* personnel management software detailing the facts of the investigation. The AIM *Squad Accident* report shall be prepared using the following guidelines:
- The supervisor responsible for filing the report shall obtain a number in the AIM system personnel management software prior to securing from duty on the date in which the incident occurred.
 - Reports are to be completed and tracked submitted to the designated supervisor or shift commander within 8 days of the incident.
 - The *Squad Accident* report shall be reviewed by the supervisor / shift commander within 10 days following the receipt from the supervisor who completed the report (within 18 days of the incident). The squad accident report shall then be tracked submitted by the supervisor / shift commander to their commanding officer.


- e. Reports shall be thoroughly completed and reviewed within 35 days following the date on which the incident occurred and then ~~tracked~~ submitted to the Internal Affairs Division.

C. COMMANDING OFFICER

1. The commanding officer of the member involved in the crash shall be responsible for the review and approval of the investigating supervisor's on-duty (or off-duty in a department vehicle) squad accident report in the ~~AIM-system~~ personnel management software.
2. Commanding officers shall provide recommendations for further action or investigation (if needed), and they shall forward the ~~AIM-system~~ *Squad Accident* report to the Internal Affairs Division.
3. If there are serious injuries requiring admission to a hospital or if death occurs as a result of a department vehicle crash, the commanding officer shall ~~forward~~ share the reports via the ~~AIM-system~~ personnel management software to with their respective bureau commanding officer. Commanding officers may, at any other time they believe notification to their bureau commander is warranted, ~~forward~~ share department vehicle crash reports to their bureau commander.

D. MOTOR VEHICLE PURSUITS

If a crash occurs during a motor vehicle pursuit, in addition to the DT4000, supervisors shall file a ~~motor~~ *Vehicle Pursuits* report via the ~~AIM-system~~ personnel management software (Refer to SOP 660 - Vehicle Pursuits and Emergency Vehicle Operations).



JEFFREY B. NORMAN
CHIEF OF POLICE