

Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E17018

Background:

User Department:	Milwaukee Police Department (MPD)
Purchasing Agent:	Marina Litvinets
Contract Description:	VSC for IntelliCloud (Intellivue) Expansion & Optimization
Vendor Name and Location:	Intellinetics, Inc. (Columbus, OH)
Contract Term:	Three (3) years from the date of award with the option to extend for two (2) additional one (1) year terms upon mutual consent
Requisition # and Date Received:	17018 & 09/23/2019
Original Contract Amount:	\$253,700.00
Expenditures to Date:	n/a
Current Contract Amount:	\$253,700.00

Purpose of Contract:

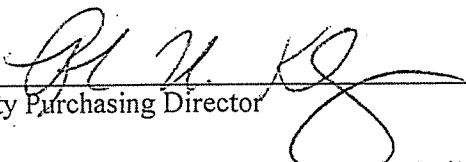
This is a request for the Milwaukee Police Department (MPD) to be allowed to dispense with the City's competitive bid process to enter into a Sole-Source Service Contract for IntelliCloud (Intellivue) Expansion and Optimization for three (3) years from the date of award with the option to extend for two (2) additional one (1) year terms upon mutual consent. IntelliCloud will be the new enhancement that offers uploading and expansion capability that will work with the existing Intellinetics software. This expansion will add a software upgrade to a site license, digital photo enhancements, arrest report application improvements, new index card application, a platform administrator and developer training. MPD currently has thirty (30) licenses under a current contract E13815.

Justification for Waiver:

The software expansion and optimization is for the proprietary Intellivue software. It is used by the MPD to document and upload Crime Scene Photos, Finger Print Cards, and other required documentation for retrieval on an as-needed basis.

The Intellivue software is proprietary and can only be purchased, upgraded, supported and maintained by the manufacturer, Intellinetics, Inc.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

10-28-2019
Date

F&P Waiver Presentation Date: 11/19/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E15426**

Background:

User Department:	Milwaukee Police Department (MPD)
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for Avaya System Maintenance and Annual License Renewal
Vendor Name and Location:	Avaya Inc. (Chicago, IL)
Contract Term:	07/01/2017-06/30/2020
Requisition # and Date Received:	17007 & 10/25/2019
Original Contract Amount:	\$395,379.28
Expenditures to Date:	\$395,379.28
Current Contract Amount:	\$395,379.28

Purpose of Contract/Amendment:

The purpose of this amendment is to add funds to the Avaya System Maintenance Services and Annual License Renewals Contract to increase the estimated contract total by \$30,000.00 from \$395,379.28 to \$425,379.28. In December 2018 MPD had two (2) unexpected outages that resulted in additional charges. MPD is \$11,100.00 short of the current contract amount. Additional amount of \$18,900.00 is included for other potential unexpected outages and associated expenses. This Recap also reflects the original contract amount of \$395,379.28.

In 2014, the Milwaukee Police Department requested to dispense with the City's competitive bid process to enter into a Sole Source Exception to Bid Vendor Service Contract for Avaya System Maintenance with Avaya, Inc. for a period of three (3) years from 07/01/2014 to 06/30/2017 with an estimated contract total of \$346,317.12. In 2014, a competitive bidding process was utilized, but the low compliance bidder took an exception. Due to importance of the Avaya System Maintenance Services, this contract was executed with Avaya, Inc. as an Exception to Bid Contract. The Finance & Personnel Committee approved the prior contract for the ongoing Maintenance Support of the system on 2/26/2014.

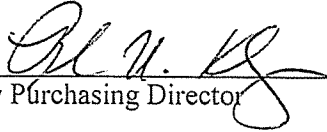
Justification for Waiver:

The Milwaukee Police Department utilizes the Avaya Aura Communications Manager Voice System to operate the City's 911 Call Center. Maintenance for the Avaya Aura Communications Manager Voice System must be purchased by the City on an annual basis and the software licenses associated with the system must also be renewed. Due to proprietary branding all maintenance on the Avaya Aura Communications Manager Voice System must be performed by Avaya, Inc.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

History of Contract Amendments:

Date	Item	Term	Cost
8/15/2017	Original Contract – VSC for to Avaya System Maintenance Services and Annual License Renewals	07/01/2017 through 06/30/2020	\$395,378.28
Pending	Amendment #1 – Increase the estimated contract total by \$30,000.00 from \$395,479.28 to \$425,379.28.	n/a	\$30,000.00
Total (including the pending amendment)			\$425,379.28



City Purchasing Director

11-1-2019
Date

F&P Waiver Presentation Date: 11/19/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E8944**

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System (LIS)
Vendor Name and Location:	Soft Computer Consultants, Inc. (Clearwater, FL)
Contract Term:	03/20/2009 through 03/19/2012 with the option to extend on yearly basis, as needed, upon mutual agreement
Requisition # and Date Received:	17110 & 10/07/2019
Original Contract Amount:	\$63,700.00
Expenditures to Date:	\$840,932.84
Current Contract Amount:	\$976,001.60

Purpose of Contract/Amendment:

The purpose of this amendment is to extend the Milwaukee Health Department's Vendor Service Contract for Computer Hardware and Software Maintenance of LIS with Soft Computer Consultants, Inc. for a period of three (3) years from 03/20/2020 through 03/19/2023 exercising the option to extend the contract. Additionally, this amendment will increase the estimated contract total by \$301,848.98 from \$976,001.60 to \$1,277,850.58. MHD is asking for three (3) year extension in order to receive a five percent (5%) flat rate software maintenance discount, saving the city approximately \$15,886.79 over the course of the three-year term.

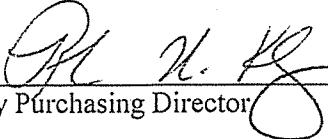
Justification for Waiver:

In 1995, the MHD Lab purchased the LIS and, to date, this system has been successful for the MHD Lab and utilized for ordering, recording, testing, and reporting patient test results. This is proprietary software that can only be purchased, maintained, and supported by Soft Computer Consultants, Inc. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

History of Contract Amendments:

Date	Item	Term	Cost
04/08/2009	Original Contract – Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System (LIS)	03/20/2009 through 03/19/2012	\$63,700.00
05/23/2010	Amendment #1: Increased the estimated contract total by \$66,720.12 from \$63,700.00 to \$130,420.12.	N/A	\$66,720.12
12/29/2010	Amendment #2: Increased the estimated contract total by \$127,355.38 from \$130,420.12 to \$257,775.50.	N/A	\$127,355.38
04/25/2012	Amendment #3: Increased the estimated contract total by \$64,247.18 from \$257,775.50 to \$322,022.68 and extended the contract for a period of one (1) year from 03/20/2012 through 03/19/2013.	03/20/2012 through 03/19/2013	\$64,247.18

01/17/2013	Amendment #4: Increased the estimated contract total by \$71,403.12 from \$322,022.68 to \$393,425.80 and extended the contract for a period of one (1) year from 03/20/2013 through 03/19/2014. Approval waived by F&P Committee on: 01/30/2013	03/20/2013 through 03/19/2014	\$71,403.12
04/03/2014	Amendment #5: Increased the estimated contract total by \$78,611.07 from \$393,425.80 to \$472,036.87 and extended the contract for a period of one (1) year from 03/20/2014 through 03/19/2015. This amendment was <u>not</u> presented to F&P Committee.	03/20/2014 through 03/19/2015	\$78,611.07
02/18/2015	Amendment #6: Increased the estimated contract total by \$73,587.66 from \$472,036.87 to \$545,624.53 and extended the contract for a period of one (1) year from 03/20/2015 through 03/19/2016. Approval waived by F&P Committee on: 02/25/2015	03/20/2015 through 03/19/2016	\$73,587.66
01/28/2016	Amendment #7: Increased the estimated contract total by \$76,623.72 from \$545,624.53 to \$622,248.25 and extended the contract for a period of one (1) year from 03/20/2016 through 03/19/2017. Approval waived by F&P Committee on: 02/03/2016	03/20/2016 through 03/19/2017	\$76,623.72
03/15/2017	Amendment #8: Increased the estimated contract total by \$84,051.56 from \$622,248.25 to \$706,299.81 and extend the contract for a period of one (1) year from 03/20/2017 through 03/19/2018. Approval waived by F&P Committee on: 03/22/2017	03/20/2017 through 03/19/2018	\$84,051.56
10/25/2017	Amendment #9: Increased the estimated contract total by \$60,000.00 from \$706,299.81 to \$766,299.81. (This specific amendment was funded by the 2017-18 Epidemiology and Laboratory Capacity (ELC) - Building and Strengthening Epidemiology, Laboratory and Health Information Systems Capacity grant from the Department of Health Services – Resolution #170760.) Approval waived by F&P Committee on: 11/01/2017	N/A	\$60,000.00
03/15/2017	Amendment #10: Increased the estimated contract total by \$83,399.98 from \$766,299.81 to \$849,699.79 and extended the contract for a period of one (1) year from 03/20/2018 through 03/19/2019. Approval waived by F&P Committee on: 03/22/2017	03/20/2018 through 03/19/2019	\$83,399.98
10/28/2018	Amendment #11: Increased the estimated contract total by \$30,075.00 from \$849,699.79 to \$879,774.79. Approval waived by F&P Committee on: 12/12/2018	N/A	\$30,075.00
05/01/2019	Amendment #12: Increased the estimated contract total by \$96,226.81 from \$879,774.79 to \$976,001.60 and extend the contract for a period of one (1) year from 03/20/2019 through 03/19/2020. Approval waived by F&P Committee on: 05/01/2019	03/20/2019 through 03/19/2020	\$96,226.81
Pending	Amendment #13: Increase the estimated contract total by \$301,848.98 from \$976,001.60 to \$1,277,850.58 and extend the contract for a period of three (3) years from 03/20/2020 through 03/19/2023.	03/20/2020 through 03/19/2023	\$301,848.98
Total (including the pending amendment)			\$1,277,850.58


City Purchasing Director

10-23-2019
Date

F&P Waiver Presentation Date: 11/19/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E15281**

Background:

User Department:	<u>Milwaukee Health Department – Office of Violence Prevention (OVP)</u>
Purchasing Agent:	<u>Marina Litvinets</u>
Contract Description:	<u>Vendor Service Contract for Violence Prevention Workshops</u>
Vendor Name and Location:	<u>My Sista’s KeepHer (Milwaukee, WI)</u>
Contract Term:	<u>04/01/2017 through 09/27/2017 with the option to extend annually through 09/27/2021 to align with the grant period</u>
Requisition # and Date Received:	<u>16970 & 09/04/2019</u>
Original Contract Amount:	<u>\$12,500.00 (RECAST GRANT-FUNDED)</u>
Expenditures to Date:	<u>\$48,710.00</u>
Current Contract Amount:	<u>\$55,000.00</u>

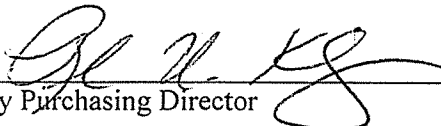
Purpose of Contract/Amendment:

The purpose of this amendment is to allow the MHD – Office of Violence Prevention (OVP) to extend the Vendor Service Contract for Violence Prevention Workshops with My Sista’s KeepHer for a period of one (1) year from 09/28/2019 through 09/27/2020 exercising the option to extend annually in alignment with the grant period. Additionally, this amendment will increase the estimated contract total by \$30,000.00 from \$55,000.00 to \$85,000.00.

Justification for Waiver:

My Sista’s KeepHer is a grassroots initiative led by two (2) local community members who are both experts in youth services and cultural arts. The initiative draws on the themes of poverty, abuse, sexual assault, and teen parenting to help girls personalize these issues through creative expression. As part of the Recast Milwaukee Project, My Sista’s KeepHer has expanded the reach of their workshops, while also serving a “peer support” role in our community. Since the establishment of the contract, My Sista’s KeepHer has conducted workshops with approximately 150 young women within the community, ranging in age from 14 to 24. These workshops focused on youth conflict resolution, cultural identity, and trauma reduction.

The resolution regarding this use of the Resiliency in Communities After Stress and Trauma (ReCAST) Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/24/2019 (File #190747), which identifies My Sista’s KeepHer as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

11-1-2019
Date

F&P Waiver Presentation Date: 11/19/2019

History of Contract Amendments:

Date	Item	Term	Cost
07/06/2017	Original Contract – Vendor Service Contract for Violence Prevention Workshops Approval by F&P Committee not required, as the contract total was less than \$50,000.00.	04/01/2017 through 09/27/2017	\$12,500.00
10/19/2017	Amendment #1 – Extended the contract for a one (1) year period from 09/28/2017 through 09/27/2018 and increased the estimated contract total by \$5,000.00 from \$12,500.00 to \$17,500.00. Approval by F&P Committee not required, as the contract total was less than \$50,000.00.	09/28/2017 through 09/27/2018	\$5,000.00
01/05/2018	Amendment #2 – Increased the estimated contract total by \$12,500.00 from \$17,500.00 to \$30,000.00. Approval by F&P Committee not required, as the contract total was less than \$50,000.00.	N/A	\$12,500.00
11/26/2018	Amendment #3 – Extend the contract for a period of one (1) year from 09/28/2018 through 09/27/2019 and increase the estimated contract total by \$25,000.00 from \$30,000.00 to \$55,000.00. Approval Waived by F&P Committee on: 01/09/2019	09/28/2018 through 09/27/2019	\$25,000.00
Pending	Amendment #4 – Extend the contract for a period of one (1) year from 09/28/2019 through 09/27/2020 and increase the estimated contract total by \$30,000.00 from \$55,000.00 to \$85,000.00.	09/28/2019 through 09/27/2020	\$30,000.00
Total (including the pending amendment)			\$85,000.00

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E17025**

Background:

User Department:	Milwaukee Fire Department (MFD)
Purchasing Agent:	Marina Litvinets
Contract Description:	VSC for Maintenance and Support for Telestaff Staffing Software
Vendor Name and Location:	Kronos Incorporated (Chelmsford, MA)
Contract Term:	01/01/2020 through 12/31/2020 with two (2) options to extend for one (1) year periods upon mutual agreement
Requisition # and Date Received:	17025 & 09/25/2019
Original Contract Amount:	\$104,302.00
Expenditures to Date:	n/a
Current Contract Amount:	\$104,302.00

Purpose of Contract:

The purpose of this Contract is to provide continued software and maintenance support to the Milwaukee Fire Department and the Milwaukee Police Department for Workforce Telestaff Public Safety and Utility Scheduling Software. This software assists both the Milwaukee Fire Department and the Milwaukee Police Department with tracking personnel and managing automated scheduling for special assignments, and shift changes. Milwaukee Fire Department's current contract E12775 for this software expires on 12/31/2019 and a new contract is required for the continuation of services that only Kronos Incorporated can provide. The estimated contract total is \$104,302.00 for three (3) year term.

Justification for Waiver:

Kronos Inc. is both the manufacturer and sole provider of the proprietary Workforce TeleStaff software. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

11-1-2019
Date

F&P Waiver Presentation Date: 11/19/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E14065**

Background:

User Department:	DOA-ITMD
Purchasing Agent:	Marina Litvinets
Contract Description:	VSC for Digital Request for Proposal (RFP) Software Services
Vendor Name and Location:	Bonfire Interactive, LTD
Contract Term:	1/1/2019 through 12/31/2023 w/options to extend annually, upon mutual agreement.
Requisition # and Date Received:	17086 & 10/03/2019
Original Contract Amount:	\$8,640.00
Expenditures to Date:	\$25,920.00
Current Contract Amount:	\$69,120.00

History of Contract Amendments:

Date	Item	Term	Cost
11/02/2015	Original Contract: VSC for Digital Request for Proposal (RFP) Software Services with Bonfire Interactive, LTD. From 11/9/2015 – 3/7/2016 with two (2) one (1)-year options to extend upon mutual consent. The time of performance will include a 120-day free pilot period (beginning 11/9/2015 through 03/07/2016) with the actual contract beginning 03/08/2016 through 03/07/2017. The estimated contract total will be \$8,640.00 annually (four (4) seats at \$180.00 per seat per month). Approval by F&P Committee not required, as the contract total was less than \$50,000.00.	11/09/2015 through 03/07/2017	\$8,640.00
12/13/2016	Approval by F&P Committee not required, as the contract total was less than \$50,000.00.	03/08/2017 through 03/07/2018	\$8,640.00
01/25/2018	Amendment #2 – Extend the contract for a period of one (1) year from 03/08/2018 through 03/07/2019 and increase the estimated contract total by \$8,640.00 from \$17,280.00 to \$25,920.00. Approval by F&P Committee not required, as the contract total was less than \$50,000.00.	03/08/2018 through 03/07/2019	\$8,640.00
06/13/2019	Amendment #3 – Extend the contract for a period of five (5) years from 01/01/2019 through 12/31/2023 and implement the option to extend annually, upon mutual agreement. Increase the estimated contract total by \$43,200.00 from \$25,920.00 to \$69,120.00. Approval Waived by F&P Committee on: 01/09/2019	01/01/2019 through 12/31/2023	\$43,200.00
Pending	Amendment #4 – Increase the estimated contract total by \$18,360.00 from \$69,120.00 to \$87,480.00 to cover the cost of two (2) additional licenses for the period of the contract.	n/a	\$18,360.00
Total (including the pending amendment)			\$87,480.00

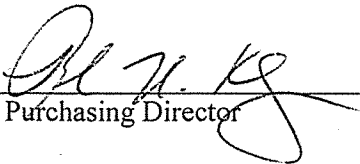
Purpose of Contract/Amendment:

Recommend amending the City's existing Vendor Service Contract for Digital Request for Proposal (RFP) Software Services with Bonfire Interactive, LTD by increasing the estimated contract total by \$18,360.00 from \$69,120.00 to \$87,480.00 to cover the cost of two (2) additional licenses for the period of the contract.

Justification for Waiver:

The Bonfire Software allows for the digital management and electronic storage and distribution of RFP documents. This enables the RFP and bid process to become electronic-based instead of paper-based, increasing efficiency of the RFP and bid process. Through the software, vendors are able to submit their proposals and bids electronically and evaluators are able to view and score the proposals through the system, saving time and increasing accuracy of scoring.

Bonfire Interactive, LTD's software and services are proprietary; therefore, for this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

11-1-2019
Date

F&P Waiver Presentation Date: 11/19/2019