



Department of Neighborhood Services

Erica R. Roberts
Commissioner

Thomas Mishefske
Operations Director

Michael Mazmanian
Operations Director

January 14, 2021

Committee on Finance and Personnel
Milwaukee Common Council
Room 205, City Hall
Milwaukee, WI 53202

Attention: Alderman Michael Murphy, Chair

RE: CC File #201325

Dear Alderman Murphy:

We are requesting approval of private automobile reimbursement in excess of 1,000 miles for Mr. Michael Matulef, Electrical Inspector working with the Department of Neighborhood Services as an inspector in our trades Division. Mr. Michael Matulef drove his private vehicle 1157 miles in the month of December.

Inspector Matulef is currently performing inspections for a vacant district due to an inspector that is currently out on leave. Inspector Michael Matulef conducted valuable inspection services on electrical safety working mainly onsite during the pandemic to assure code compliance and the personal safety of those who occupy the premises in which he inspects.

Attached is the inspector activity report for the month of December for your review.

Sincerely,

Erica R. Roberts

Enclosure

