

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000014667**

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for HealthSpace EnviroIntel Software and Maintenance Support
Vendor Name and Location:	HealthSpace USA, Inc. (Bellingham, WA)
Contract Term:	06/01/2016 through 05/31/2018 with the option to extend annually, upon mutual agreement
Requisition # and Date Received:	17585 & 06/05/2020
Original Contract Amount:	\$55,140.00 (GRANT-FUNDED)
Expenditures to Date:	\$76,980.00
Current Contract Amount:	\$99,060.00

History of Contract Amendments:

Date	Item	Term	Cost
06/08/2016	Original Contract – Vendor Service Contract for HealthSpace EnviroIntel Software and Maintenance Support Approved by F&P Committee on: 06/08/2016	06/01/2016 through 05/31/2018	\$55,140.00
04/26/2018	Amendment #1 – Increased the estimated contract total by \$21,840.00 from \$55,140.00 to \$76,980.00 and extended the contract for one (1) year from 06/01/2018 through 05/31/2019. Approval waived by F&P Committee on: 05/23/2018	06/01/2018 through 05/31/2019	\$21,840.00
05/01/2019	Amendment #2 – Increase the estimated contract total by \$22,080.00 from \$76,980.00 to \$99,060.00 and extend the contract for a period of one (1) year from 06/01/2019 through 05/31/2020. Approval waived by F&P Committee on: 05/01/2019	06/01/2019 through 05/31/2020	\$22,080.00
Pending	Amendment #3- Increase the estimated contract total by \$22,800.00 from \$99,060.00 to \$121,860.00 and extend the contract for a period of one (1) year from 06/01/2020 through 05/31/2021.	06/01/2020 through 05/31/2021	\$22,800.00
Total (including the pending amendment)			\$121,860.00

Purpose of Amendment:

The purpose of this amendment is to extend the Milwaukee Health Department's Vendor Service Contract for HealthSpace EnviroIntel Software and Maintenance Support with HealthSpace USA, Inc. for a period of one (1) year from 06/01/2020 through 05/31/2021 exercising the option to extend annually, upon mutual agreement. Additionally, this amendment will increase the estimated contract total by \$22,800.00 from \$99,060.00 to \$121,860.00

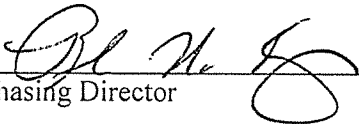
Justification for Waiver:

As a local agent administrating retail food and recreational inspections; the MHD is required to conduct and record inspection data, in accordance with the requirements set forth by the State of Wisconsin Department of Agriculture, Trade

and Consumer Protection (DATCP). HealthSpace provides software – which is utilized by the State of Wisconsin DATCP, as well as the majority of agencies authorized to administer retail food and recreational inspections by them – that enables agencies to centrally manage data within their organizations. Additionally, the software provides seamless data transfer between systems, enabling the City of Milwaukee to continuously remain in full compliance with the State of Wisconsin’s requirements. Furthermore, since the establishment of this contract, the MHD has unceasingly been in compliance with the State of Wisconsin’s DATCP’s reporting requirement.

Lastly, the FDA’s “Implementing Voluntary National Retail Food Regulatory Program Standards Grant”, which was approved by the Common Council on 06/14/2016 (Resolution #160090) funded the configuration of the software and the addition of the food sanitation grading system. Furthermore, the software provided by HealthSpace is proprietary.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

06-18-2020
Date

F&P Waiver Presentation Date: 07/01/2020

Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000016119

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Marina Litvinets
Contract Description:	VSC for Preventative Maintenance for Digital Mammography System
Vendor Name and Location:	Northern X-Ray Company d/b/a NXC Imaging (Minneapolis, MN)
Contract Term:	06/20/2018 through 06/19/2019 with the option to extend for two (2) additional one (1) year periods, upon mutual agreement
Requisition # and Date Received:	000017516 & 06/05/2020
Original Contract Amount:	\$37,530.00 (GRANT-FUNDED)
Expenditures to Date:	\$37,530.00
Current Contract Amount:	\$75,060.00

History of Contract Amendments:


Date	Item	Term	Cost
07/10/2018	Original Contract - Vendor Service Contract for Preventative Maintenance for Digital Mammography System. F&P Committee Approval was not required	06/20/2018 through 06/19/2019	\$37,530.00
07/01/2019	Amendment #1 – Extended the contract for one (1) year from 06/20/2019 through 06/19/2020 and increased the estimated contract total by \$37,530.00 from \$37,530.00 to \$75,060.00. Waived by F&P Committee on: 07/02/2019	06/20/2019 through 06/19/2020	\$37,530.00
Pending	Amendment #2 – Extend the contract for one (1) year from 06/20/2020 through 06/19/2021 and increase the estimated contract total by \$37,530.00 from \$75,060.00 to \$112,590.00.	06/20/2020 through 06/19/2021	\$37,530.00
Total (including the pending amendment)			\$112,590.00

Purpose of Amendment:

The purpose of this amendment is to allow the MHD to extend their Vendor Service Contract for Health Worker Preventative Maintenance for Digital Imaging Mammography System with Northern X-Ray Company D/B/A NXC Imaging for a period of one (1) year from 06/20/2020 through 06/19/2021 exercising the second (2nd) of two (2) options to extend of an additional one (1) year period and increase the estimated contract total by \$37,530.00 from \$75,060.00 to \$112,590.00. This purchase is grant-funded with State Grant GR3801019400.

Justification for Waiver:

Northern X-Ray Company d/b/a NXC Imaging is the proprietary company that provides maintenance services for the Selenia Hologic Digital Mammography System that MHD purchased in June 2017 for \$99,039.58 (PUR15442; E15442). Northern X-Ray Company d/b/a NXC Imaging is the Sole-Source authorized – and factory trained – service organization for Hologic Mammography Equipment in the State of Wisconsin. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

06-17-2020

Date

F&P Waiver Presentation Date: 07/01/2020

Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract # E0000017540

Background:

User Department:	DPW – Fleet Services
Purchasing Agent:	Marina Litvinets
Contract Description:	VSC for Heil Refuse Packers and Elgin Street Sweepers
Vendor Name and Location:	MacQueen Equipment, LLC (Saint Paul, MN)
Contract Term:	Three (3) years from the award date with three (3) options to extend for one (1) year period upon mutual agreement
Requisition # and Date Received:	0000017540, 05/18/2020
Original Contract Amount:	\$600,000.00
Expenditures to Date:	n/a
Current Contract Amount	\$600,000.00

Purpose of Contract:

DPW – Fleet Services is seeking to enter into a new Vendor Service Contract for Supplemental Service Work on Leach Packer Bodies with MacQueen Equipment, LLC for a term of three (3) years from the award date with three (3) options to extend for one (1) year period upon mutual agreement at a total contract value of \$600,000.00.


This contract will replace previous contract E0000013130-A which has expired on 04/16/2020.

Under this contract, MacQueen Equipment, LLC provides supplemental service work on Heil Refuse Packers and Elgin Street Sweepers bodies consisting of overflow work that the Department of Public Works' Repairs Division cannot handle due to seasonal demands and/or a heightened amount of repairs on other equipment.

Justification for Waiver:

MacQueen Equipment, LLC the authorized distributor for Heil Refuse Packers and Elgin Street Sweepers sales, service, parts, and warranty repairs in Wisconsin. Most of these parts are patented by the manufacturer. No other sources are available for Heil OEM refuse packer parts in Wisconsin.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

06/17/2020
Date

F&P Waiver Presentation Date: 07/01/2020