

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 7, 2023  
TIME: 9:00 A.M.  
PLACE: Committee Room 301-B  
City Hall  
SCHEDULE A: Vacancy Requests  
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service  
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: July 7, 2023  
CCFN 230332

Funding Source - 100% Operating  
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>DOA-ENVIRONMENTAL COLLABORATION OFFICE</u>										
10499	Envir. Sustainability Prog. Manager	2LX	4/2/22	2	1	1	0	0	50% Grant	Int
<u>DEPT. OF CITY DEVELOPMENT</u>										
10482	Associate Planner	2EX	6/24/23	1	0	1	0	0	30% HOME Grant 5% Cap.	Ext
10483	Housing Rehab Specialist	2GN	6/7/23	5	3	1	0	1		Ext
<u>COMMON COUNCIL-CITY CLERK</u>										
10459	Customer Service Representative II	6GN	5/31/23	2	1	1	1	0		Int/Ext
<u>DEPT. OF EMERGENCY COMMUNICATIONS</u>										
10466	Emer. Comm. Systems Administrator	2LX	TBD	2	1	1	0	0		Int/Ext
10473	Emer. Comm. Bus. Intel. Analyst	2IX	NA	1	0	1	0	0		Int/Ext
<u>FIRE DEPARTMENT</u>										
10487	Assistant Fire Chief (2 positions)	4RX	6/24/23	3	1	2	0	0		Int
10490	Deputy Chief, Fire (2 positions)	4OX	6/24/23 7/22/23	7	4	2	0	1		Int
10491	Deputy Chief, Fire	4OX	6/30/23	7	4	1	0	2		Int
10492	Battalion Chief, Fire (3 positions)	7MX	7/22/23 7/22/23 7/22/23	20	17	3	0	0		Int
10493	Fire Captain (3 positions)	4JN	7/22/23 7/22/23 7/22/23	43	40	3	0	0		Int
10494	Firefighter (60 positions)	4AN	NA	374	314	60	0	0		Int/Ext
10495	Fire Cadet (30 positions)	6BN	NA	52	21	30	0	1		Int/Ext
<u>LIBRARY</u>										
10484	Library Business Analyst	2JX	6/17/23	1	0	1	0	0	80% Capital	Int/Ext
10485	Librarian III	2GN	7/9/23	64	61	1	0	2		Int/Ext
10505	Facilities Control Specialist	3SN	7/6/23	1	0	1	0	0		Int/Ext
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>										
10480	Program Assistant III	5IN	7/2/23	3	2	1	0	0		Int/Ext
10503	Administrative Assistant IV	5IN	5/1/22	1	0	1	0	0		Ext
<u>POLICE DEPARTMENT</u>										
10314	Police Aide (15 positions)	6BN	NA	66	2	15	0	49		Ext
10322	Community Service Officer (25 pos.)	5EN	NA	25	6	25	0	0		Int/Ext
<u>DPW-ADMINISTRATIVE SERVICES</u>										
10507	Marketing and Communications Officer	2JX	7/11/23	1	0	1	0	0		Ext
<u>DPW-INFRASTRUCTURE SERVICES</u>										
10441	Civil Engineer III	2IN	NA	3	3	1	0	0	80% Capital	Int/Ext
10454	Bridge Operator (2 positions)	8GN	5/31/23 NA	23	20	2	0	1	10% Reimbursable	Int/Ext
10458	Office Assistant III	6FN	6/24/23	1	0	1	0	0	50% DOT Grants	Int/Ext
10476	Civil Engineer II (2 positions)	2GN	NA NA	4	2	2	0	0	80% Capital	Int/Ext

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<u>DPW-INFRASTRUCTURE SERVICES - CONTINUED</u>										
10477	Bridge Operator	8GN	NA	23	20	1	0	2	10% Reimbursable	Int/Ext
10489	Program Assistant I	5EN	6/23/23	1	0	1	0	0	80% Capital	Int/Ext
10500	Street Repair Supervisor	1AX	2/17/23	3	1	1	0	1		Int
10504	Transportation Oper. Assistant (2 pos.)	9PN	5/27/03	3	1	2	0	0	20% Capital	Int/Ext
10512	Civil Engineer II	2GN	8/1/23 7/8/23	4	3	1	0	0	80% Capital	Int/Ext
<u>DPW-OPERATIONS DIVISION</u>										
10496	Sanitation Supervisor	1AX	7/23/23	22	21	1	0	0		Int/Ext
10497	Fleet Services Welder	7ON	6/13/23	5	4	1	0	0		Int/Ext
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>EMPLOYEES' RETIREMENT SYSTEM</u>										
10478	Management Accountant - Senior	2GX	6/26/23	3	2	1	0	0	Pension Trust	Int
<u>HEALTH DEPARTMENT</u>										
10472	Nutritionist	2DN	6/3/23	4	3	1	0	0	100% WIC Grant	Ext
<u>POLICE DEPARTMENT</u>										
10508	Crime Analyst I	2HN	NA	29	16	1	0	12	100% VR-PHAST Grant	Int/Ext
<u>SEWER MAINTENANCE FUND</u>										
10481	Sewer Crew Leader (10 positions)	8LN	6/1/23 8/24/22 6/18/22 2/1/21 4/6/21 5/31/20 3/13/18 5/26/18 2/17/18 9/8/18	25	15	10	0	0	Sewer Maint. Fund	Int
<u>DPW-WATER WORKS</u>										
10449	Water Repair Worker	8LN	6/3/23	67	38	1	28	0	Water Works	Int/Ext
10460	Network Coordinator Associate	2EX	6/17/23	2	1	1	0	0	Water Works	Int/Ext
10461	Water Chief Repair Worker	8PN	6/6/23	15	13	1	1	0	Water Works	Int/Ext
10462	Water Meter Technician	7DN	6/10/23	22	18	1	3	0	Water Works	Int/Ext
10463	Network Coordinator - Senior	2GX	6/12/23	2	0	1	1	0	Water Works	Int/Ext
10465	Water Distribution Utility Inv.	8LN	6/12/23	11	10	1	0	0	Water Works	Int/Ext

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: July 7, 2023  
 CCFN 230332

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>Dept. of Emergency Communications</u> 2023 Operating Expenditures  2023 Salaries	\$5,500,000	\$5,500,000	Prior to transferring position authority for the Police and Fire emergency call centers, the Dept. of Emergency Communications (DEC) operating funds were used to reimburse Police and Fire for their respective salaries. The MPD and MFD positions have been transferred to DEC for payroll administration and their salaries are now accounted for in the DEC salary account. This transfer reflects the change in accounting for the call center salaries.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous