

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single / Sole Source Contract
Contract #E12627**

Background:

User Department:	ITMD
Purchasing Agent:	Mason Lavey
Contract Description:	Sole-Source Exception to Bid Vendor Service Contract for E-Performance Software Maintenance
Vendor Name and Location:	DLT Solutions (Herndon, VA)
Contract Term:	07/23/2013 – 07/22/2014 with the option to renew annually
Requisition # and Date Received:	14840
Original Contract Amount:	\$39,259.84
Expenditures to Date:	\$157,426.12
Current Contract Amount:	\$157,426.32

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
07/23/2013	Original Contract E12627- Vendor Service Contract for E-Performance Software Maintenance.	07/23/2013 to 07/22/2014	\$39,259.84
09/17/2014	Amendment #1: Increased the estimated contract total by \$50,440.98 from \$39,259.84 to \$89,700.82 and extend the contract for one (1) year from 07/23/2014 to 07/22/2015, exercising the annual option to extend upon mutual agreement. Waiver Presented: 09/17/2014	07/23/2014 to 07/22/2015	\$50,440.98
05/21/2015	Amendment #2: Incorporate a total of 711 additional licenses, increase the estimated contract total by \$62,333.76 from \$89,700.82 to \$152,034.58 and extend the contract for one (1) year from 07/23/2015 to 09/17/2016, exercising the annual option to extend upon mutual agreement. Waiver Presented: 05/29/2015	07/23/2015 to 09/17/2016	\$62,333.76
04/27/2016	Amendment #3: Increase the estimated contract total by \$5,391.74 from \$152,034.58 to \$157,426.32 to cover additional licenses and support purchased on amendment two (2), and align the renewal dates for all licenses to 09/17/2017. <i>Note: All licenses will have the same renewal date of 09/17/2017 and they will correspond with the contract renewal date of 09/17/2017.</i> Waiver Presented: F&P Committee review not required as the amendment is less than \$10,000.00.	07/23/2015 to 09/17/2016	\$5,391.74

Pending	Amendment #4: Increase the estimated contract total by \$42,453.42 from \$157,426.32 to \$199,879.74 and extend the contract for one (1) year from 09/18/2016 to 09/17/2017, exercising the annual option to extend for one (1) year upon mutual agreement.	09/18/2016 to 09/17/2017	\$42,453.42
Total (including the pending amendment)			\$199,879.74

Purpose of Contract/Amendment: The purpose of this amendment is to increase the estimated contract total by \$42,453.42 from \$157,426.32 to \$199,879.74 to cover annual Software Update Licenses and Support for PeopleSoft Enterprise Eperformance Software.

Please note that the annual maintenance period has been changed from being renewed annually in July to being renewed annually in September.

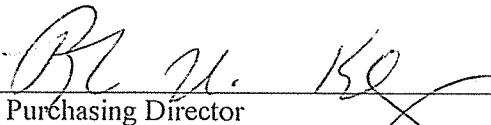
The software is a part of the HRMS system originally purchased by the Milwaukee Police Department in 2012. This Human Resource related software is used to track the performance of Police Department personnel. HRMS functionality is now overseen city-wide by ITMD.

The ePerformance application is part of the PeopleSoft Human Capital Management suite. It provides a means by which the City of Milwaukee can conduct their employee performance evaluation process online, with the built-in efficiencies of integrations with job(s) and competencies data, approval workflows and real-time notifications, and template-based documents and reusable performance criteria.

PeopleSoft enables the performance management process via two modules, which are the ePerformance Self-Service module for managers and employees, and the Workforce Development performance management module for the ePerformance Administrator (HR staff).

Justification for Waiver: In 2012, a request for an exception to the City's bidding process was recommended to award DLT Solutions a Vendor Service Contract for ePerformance Software Maintenance. The maintenance of this software is proprietary and support can only be provided by DLT Solutions.

For this reason, Finance and Personnel Committee approval is waived.



 City Purchasing Director

9-6-2016

 Date

F&P Waiver Presentation Date: September 14, 2016

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single / Sole Source Contract
Contract #E13450**

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Angelique M Pettigrew
Contract Description:	VSC Empowering Families of Milwaukee Mental Health Consultation Svc.
Vendor Name and Location:	Aurora Family Service, Inc. (Milwaukee, WI)
Contract Term:	10/01/2014 - 09/30/2015 with the option to extend to 09/30/2016
Requisition # and Date Received:	Requisition 14870 received on 09/06/2016
Original Contract Amount:	\$70,000.00 (GRANT-FUNDED)
Expenditures to Date:	\$62,562.50
Current Contract Amount:	\$130,000.00

If Amendment, History of Contract Amendments:

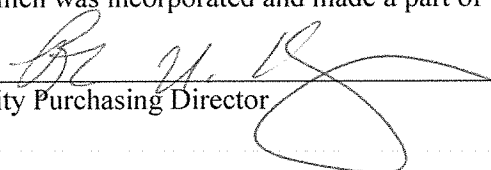
Date	Item	Term	Cost
9/17/2014	Original Contract #E13450 – VSC for Project LAUNCH Mental Health Consultation Services for one (1) year from 10/01/2014 – 09/30/2015 with one (1) options to extend for an additional year Approved by F&P Committee on: 09/17/2014	10/01/2014 through 9/30/2015	\$ 70,000.00
09/16/2015	Amendment #1 – Extend the contract term one (1) year from 10/1/2015 through 9/30/2016 and increase the estimated contract total by \$60,000.00 from \$70,000.00 to \$130,000.00 Approved by F&P Committee on: 09/16/2015	10/01/2015 through 09/30/2016	\$ 60,000.00
Pending	Amendment #2 – Extend the contract term one (1) year from 10/01/2016 through 09/30/2017; and, increase the estimated contract total by \$37,500.00 from \$130,000.00 to \$167,500.00	10/01/2016 through 09/30/2017	\$ 37,500.00
Total (including the pending amendment)			\$167,500.00

Purpose of Contract/Amendment:

The purpose of this contract amendment is to allow single source vendor, Aurora Family Services of Milwaukee, to continue providing mental health consultation and training in a variety of settings to families and service providers in the City of Milwaukee under the department’s Empowering Families of Milwaukee (EFM) program, A Healthy Families American affiliated home visiting project. This amendment will extend the contract term for one (1) additional year, from 10/01/2016 through 09/30/2017; and, increase the estimated contract total by \$37,500.00, from \$130,000.00 to \$167,500.00, to cover anticipated expenditures during the extension period.

Background:

On 09/14/2016, Common Council adopted the substitute resolution file #160597, relative to the acceptance and funding of the 2016-2017 Family Foundation Comprehensive Home Visiting Grant, (GR0001600000). Aurora Family Services is named as the sub-grantee in the Grant “Continuation” Analysis Form for Operating & Capital Grant Projects/Programs, which was incorporated and made a part of the resolution file.



City Purchasing Director

10-20-2016

Date