



Department of Administration
Office of Environmental Sustainability

Tom Barrett
Mayor

Sharon Robinson
Director

Matthew Howard
Environmental Sustainability Director

May 21, 2012

Mr. James Owczarski
Milwaukee Common Council
City Hall Room 205
200 E Wells Street
Milwaukee, WI 53202

Dear Mr. Owczarski,

The Office of Environmental Sustainability is submitting this communication relative to amending the 2012 Positions Ordinance. The requested change is needed to administer a "SunShot" grant from the Midwest Renewable Energy Association funded by the United States Department of Energy to promote and facilitate the use of solar power in our community. This grant was authorized in Council file 111197.

Caption/Position Title

DEPARTMENT OF ADMINISTRATION - OFFICE OF ENVIRONMENTAL SUSTAINABILITY

ADD:

Graduate Intern (D) (0.5 FTE)

1 position

Thank you for your assistance regarding this matter. If you require additional information or clarification, my staff will be available at the Finance and Personnel Committee Meeting on June 6th, 2012, or at x3351.

Sincerely,

Matt Howard
Director of Environmental Sustainability