



Department of Administration  
Budget and Management Division

**John O. Norquist**  
Mayor

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Director

**Joseph J. Czarnetzki**  
Budget and Management Director

October 16, 2003

Ref: 04BF, 3-D

Alderman Fredrick G. Gordon, Chairperson  
Committee on Finance and Personnel

Subject: Information Requested at Finance Committee Review of the DPW-Sewer  
Maintenance Fund 2004 Proposed Budget

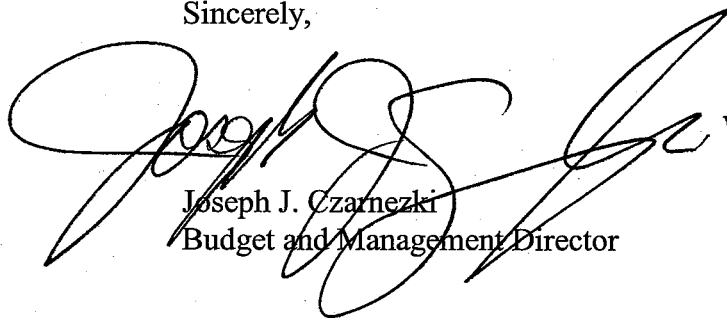
Dear Alderman Gordon:

During the Finance Committee review of the 2004 proposed budget, the following question was directed to this office:

**How long have the eleven eliminated positions in the Sewer Fund been vacant?**

The attached memo contains our response.

Sincerely,



Joseph J. Czarnetzki  
Budget and Management Director

cc: Members, Finance and Personnel Committee  
Jennifer Meyer, Mayor's Office  
Marianne Walsh, Fiscal Review Manager

EDS:dmr  
Sewer Vacancies.doc



**City of Milwaukee  
Budget & Management  
Intra-Office Memo**

**To:** Joseph Czarnecki  
**From:** Erick Shambarger  
**Date:** October 14, 2003  
**Subject:** Sewer Fund Vacancies

The 2004 proposed budget eliminates eleven positions from the Sewer Fund budget (see Table 1). One of these positions, the Engineering Drafting Technician IV, is filled but will be transferred to the Infrastructure Services Division of DPW. As such, Infrastructure will gain this position and no layoff will occur.

Of the remaining ten positions, two are full time positions and eight are auxiliary positions. The two full time positions are Sewer Examiner I. One of these positions has been vacant since July 2000, and the other since January 2002. These positions were not funded in the 2003 budget.

The remaining eight positions are auxiliary Sewer Laborers and are used on a limited temporary basis. These titles are occasionally used to temporarily boost the pay of existing employees when they perform the duties over and above their typical job classification. For example, a Sewer Laborer I may be temporarily placed in an Auxiliary Sewer Laborer II position for some projects when he is doing tasks reserved for this higher pay grade. The auxiliary sewer labor positions that have been eliminated in the proposed budget have not been used since December 2001. They were not funded in 2003.

These position reductions were to "clean up" the budget so that position authority more closely resembled actual use and funding.

Position	Number Reduced	Date Vacant	Action Taken
Engineering Drafting Technician IV	1	Not Vacant	Transferred to Infrastructure
Sewer Examiner I	1	January, 2002	Eliminated
Sewer Examiner I	1	July, 2000	Eliminated
Sewer Laborer I (Auxiliary)	4	December, 2001	Eliminated
Sewer Laborer II (Auxiliary)	4	December, 2001	Eliminated