

July 16, 2019

Milwaukee Police Department

Police Administration Building 749 West State Street Milwaukee, Wisconsin 53233 http://www.milwaukee.gov/police

Alfonso Morales

Chief of Police

(414) 933-4444

The Board of Fire and Police Commission 200 East Wells Street, Room 706 Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Office Assistant II (Pay Range 6EN):

JOANN T. LYBEK

to the position of OFFICE ASSISTANT III (Pay Range 6FN), in this Department, effective SUNDAY, July 28, 2019.

Ms. Lybek was appointed to the Department as a Clerk Typist I on June 10, 1991. On December 22, 1991, she was promoted to the position of Clerk Typist II, and remained assigned to the Forensics Section of the Investigative Management Division. She has been assigned to the Forensic Section her entire career, over 28 years. Her training and experience qualifies her for the position. She has been recommended for promotion by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Lybek to the position of Office Assistant III.

Respectfully Submitted,

ALFONSO MORALES CHIEF OF POLICE

AM: cwh

F&P: 4/10/19 (Wozny)

C: Payroll Supervisor Santiago

Fire and Police Commission Office Assistant III Promotion July 16, 2019 Page 2

Approved by the BOARD OF FIRE & P	OLICE COMMISSIONERS:
Chair	- -
	<u>.</u>
	Date
	Executive Director