

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

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October 23, 2023

Steven L. Mahan
Grants Director
City of Milwaukee
Department of Administration
200 E Wells Street, Room 606
Milwaukee, WI 53202

Dear Mr. Mahan:

This letter is intended to constitute an agreement between the Southeastern Wisconsin Regional Planning Commission (the Commission) and the City of Milwaukee governing work to be done by the City as a subrecipient of the Climate Pollution Reduction Planning Grant for the Milwaukee Metropolitan Climate Action Plan.

I. Title and Description of Subaward

The project is titled "The Milwaukee Metropolitan Climate Action Plan," which is being prepared under the EPA's CPRG Planning Grant program. The subrecipient is the City of Milwaukee Environmental Collaboration Office (ECO). The City of Milwaukee's Climate and Equity Plan will serve as the foundational document for this planning effort. The ECO will ensure that the analyses and strategies set forth in the Milwaukee Climate and Equity Plan are accurately incorporated into and expanded upon in the Milwaukee Metropolitan Climate Action Plan.

II. Federal Requirements

- 1: Subrecipient Name: City of Milwaukee Environmental Collaboration Office.
- 2: Subrecipient SAM Unique Entity Number: JYGKV746MNG2.
- 3: Federal Award Identification Number (FAIN): 00E03471.
- 4: EPA Award Date: 7/28/23.
- 5: Subaward Performance Start and End Date: 6/1/23 – 5/31/27.
- 6: Amount of EPA Funds Obligated Under the Initial Subaward: \$200,000. The City of Milwaukee will submit invoices on a quarterly basis and the Commission will submit payment to the City of Milwaukee within 21 days of receipt.
- 7: Total or Cumulative Amount of EPA Funds Obligated to the ECO Under Initial Subaward Subsequent Funded Amendments: There were no amendments when this agreement was initiated.

- 8: Total Amount of EPA Funds Committed to ECO by SEWRPC: \$200,000.
- 9: Federal Award Project Description: The project name is the Milwaukee Metropolitan Climate Action Plan. This agreement provides funding under the Inflation Reduction Act (IRA) to the Commission to expand existing climate mitigation plans to address greenhouse gas (GHG) emissions and reduction measures throughout the entire metropolitan area and to conduct meaningful engagement with low income and disadvantaged communities and coordinate with geographically proximate tribes as appropriate.

In general, activities include the development of plans to reduce climate pollution (i.e., to reduce GHG emissions and/or enhance carbon sinks) to ultimately accelerate Milwaukee's strategies to reduce climate change impacts and meet community needs. The grantee, the Commission, will complete these by creating multiple opportunities for public engagement with counties, cities, villages, and towns throughout the four-county Milwaukee metro area. Additionally, the Commission will create a coordinating workgroup that includes representatives from each of the four counties, entities involved in the Wisconsin Local Government Climate Coalition (WLGCC), the Wisconsin Office of Sustainability and Clean Energy, and other entities by request including: Milwaukee County, Ozaukee County, Washington County, Waukesha County; the Cities of Muskego, West Allis, Wauwatosa, and Waukesha; the Villages of Bayside, Shorewood, and Whitefish Bay; and the Metropolitan Milwaukee Sewerage District. Three key deliverables will be produced and submitted over the course of the four-year program period, including: a Priority Climate Action Plan (PCAP), due March 1, 2024; a Comprehensive Climate Action Plan (CCAP), due two years from the date of the award; and a Status Report, due at the close of the grant period.

The expected outcomes include a PCAP and CCAP that identifies: tons of pollution (GHGs and co-pollutants) reduced over the lifetime of the measures; tons of pollution (GHGs and co-pollutants) reduced annually; and tons of pollution (GHGs and co-pollutants) reduced with respect to low-income and disadvantaged communities.

The intended beneficiaries include counties, cities, villages, and towns throughout the four county Milwaukee metro area. The subgrant will come from the Commission to the City of Milwaukee to support work on the PCAP, CCAP, and reporting.

- 10: Agency Information: The EPA is the Federal awarding agency, the Commission is the pass-through agency. The awarding official is:
- Julia Frusciante
Life Scientist/Project Officer
Air and Radiation Division
State and Tribal Planning Section
US EPA Region 5
frusciante.julia@epa.gov
O: 312-886-1478

- 11: Assistance Listing Number and Name for each EPA Award Used to Support the Subaward:
66.046 – Climate Pollution Reduction Grants.
- 12: Indirect Rate for the Commission’s Federal Award: 27.7%.
- 13: Flow Down Requirements: The following are requirements imposed on the ECO by the Commission to ensure that the EPA award is used in accordance with Federal statutes, regulations, and the Terms of the EPA award. The ECO is accountable to the Commission for compliance with Federal requirements. In turn, the Commission is responsible to the EPA for ensuring the ECO complies with Federal requirements. These requirements include:
- A. Title VI of the Civil Rights Act and other Federal statutes and regulations prohibiting discrimination in Federal financial assistance programs, as applicable.
 - B. Reporting subawards and Executive Compensation under Federal Funding Accountability and Transparency Act (FFATA) set forth in the General Condition of the Commission’s agreement with the EPA entitled “Reporting Subawards and Executive Compensation.”
 - C. Limitations on individual consultant fees as set forth in General Condition 2 CFR 1500.10 and the General Condition of the Commission’s agreement with EPA titled “Consultant Fee Cap.”
 - D. EPA’s prohibition on paying management fees as set forth in the General Condition of the Commission’s agreement with EPA titled “Management Fees.”
 - E. The Procurement Standards in 2 CFR Part 200, including those requiring competition when the ECO acquires goods and services from contractors (including consultants), and Domestic preferences for procurements at 2CFR 200.322.
 - F. Other statutes, regulations, and Executive Orders that may apply to subawards.
14. City of Milwaukee Indirect Cost Rate: 11.73%.
15. The City of Milwaukee will provide access to subaward records so that the Commission and Federal auditors may verify compliance with 2 CFR 200.332 as well as 2 CFR Part 200, Subpart D, Post Federal Award Requirements for Financial and Program Management, and 2 CFR Part 200, Subpart F, Audit Requirements. Examples of records include:
- A. Financial statements and reports.
 - B. Programmatic records including information on environmental results.
 - C. Audit findings.

Mr. Steven L. Mahan
October 23, 2023
Page 4

If this letter agreement is acceptable to the City of Milwaukee, please have the agreement executed on behalf of the City, using the signature block below, and return a fully executed copy to the Commission for our files.

We look forward to working with the City of Milwaukee on this important project.

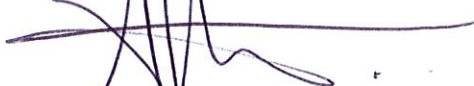
Sincerely,



Ben McKay, AICP
Deputy Director

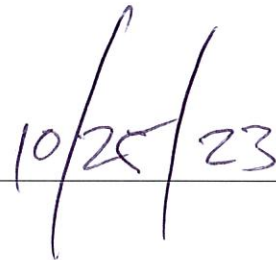
BRM/ap
EPA CPRG - C/Milwaukee subaward letter agreement (00268429).DOCX

Accepted on behalf of the City of Milwaukee



Steven L. Mahan
Grants Director, City of Milwaukee

Date



10/25/23