

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 5, 2020

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: February 5, 2020
CCFN 191583

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIVISION</u>											
7665	IT Support Associate	5GN	1/28/19	3	2	1	0	0		Int/Ext	x-2b
7666	UCC Customer Service Rep. III	6HN	11/28/19	7	5	1	0	1		Int/Ext	x-2b
<u>COMMON COUNCIL-CITY CLERK</u>											
7702	License Coordinator	1CX	2/23/20	1	0	1	0	0		Int	x-2b
<u>COMPTROLLER</u>											
7671	Auditor	2GX	1/27/20	3	2	1	0	0		Int/Ext	x-2b
<u>ELECTION COMMISSION</u>											
7686	Election Services Coordinator	5HN	1/25/20	3	2	1	0	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
7694	Battalion Chief, Fire	4MX	1/8/20	18	16	1	1	0		Int	x-1
7695	Fire Captain	4J	3/8/20	48	37	1	10	0		Int	x-1
7697	Fire Lieutenant	4E	3/8/20	139	126	1	12	0		Int	x-1
7700	Fire Fleet & Equipment Mgr.	1EX	1/11/20	1	0	1	0	0		Int	x-1
7701	Fire Maintenance Technician	7HN	1/4/20	8	6	1	1	0		Int/Ext	x-1
<u>LIBRARY</u>											
7653	Library Volunteer Coordinator	2DN	10/6/19	1	0	1	0	0		Int/Ext	x-2b
7654	Librarian III	2FN	12/29/19	52	36	1	0	15		Int/Ext	x-2b
7674	Custodial Worker II-City Laborer	8DN	1/8/20	28	23	1	0	4		Int/Ext	x-2b
7677	HVAC Maintenance Tech. (2 pos.)	7NN	9/28/18	2	0	2	0	0		Int/Ext	x-2b
7688	Personnel Payroll Asst. II	6HN	2/9/20	1	0	1	0	0		Int/Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
7573	Special Enforcement Inspector	2GN	11/17/19	21	18	1	0	2		Int/Ext	x-2b
7625	Office Assistant II (3 positions)	6EN	1/27/19	8	5	3	1	0		Int/Ext	x-2b
7627	Electrical Inspector	2HN	1/12/19	9	8	1	1	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
7680	Police Fleet Manager	1DX	1/27/20	1	0	1	0	0		Int/Ext	x-2b
7641	Police Services Specialist	6AN	5/24/19	18	10	1	0	7		Int	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
7663	Engineering Technician V	3RN	12/15/19	1	0	1	0	0	50% cap. 10% grant	Int	x-2b
7649	Directional Boring Mach. Op/Wkr.	8ON	12/28/19	2	1	1	0	0	60% Capital	Int/Ext	x-2b
7651	Sewer Operations Supervisor	1BX	1/26/20	1	0	1	0	0	60% Capital	Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
7692	Fleet Services Manager	1JX	6/2020	1	0	1	0	0		Int/Ext	x-2b
7709	Fleet Maintenance Tech. (Temp)	7HN	NA	17	15	1	0	1		Int	x-2b
7710	Fleet Maintenance Tech.	7HN	10/7/19	17	15	1	0	1		Int	x-2b
7634	Sanitation Supervisor	1AX	12/17/19	22	21	1	0	0		Int/Ext	x-2b
7636	Urban Forestry Manager	1DX	12/15/19	9	8	1	0	0		Int	x-2b
7660	Sanitation District Manager	1DX	7/14/19	6	5	1	0	0		Int	x-2b

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<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
7626	Program Assistant I	5EN	1/12/19	3	1	1	0	1	Targeted Enf.	Int/Ext	x-2b
7681	Resid. Code Enf. Inspector (6 pos.)	3AN	12/29/19	13	6	6	0	1	Targeted Enf.	Int/Ext	x-6
			12/29/19								
			9/22/19								
			12/29/19								
			10/5/19								
7685	Office Assistant II	6EN	4/27/19	8	4	1	0	3	Targeted Enf.	Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
7704	Customer Service Rep. III	6HN	1/26/20	16	13	1	2	0	Water Works	Int/Ext	x-6
7705	Program Assistant II	5FN	1/26/20	3	1	1	1	0	Water Works	Int/Ext	x-6
7706	Water Laboratory Technician	5DN	1/27/20	2	0	1	1	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: February 5, 2020
 CCFN 191583

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>COMMON COUNCIL-CITY CLERK</u>			
2019 Translation Services	\$23,454		Cover Operating Expenditures
2019 Intergovernmental Services	\$25,000		
2019 Operating Expenditures		\$48,454	

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous