

**DOA-Business Operations Division – Procurement Services Section**

**Waiver of Finance & Personnel Committee Approval  
For Single / Sole Source Contract  
Contract # E0000012748**

**Background:**

<b>User Department:</b>	<u>Department of Public Works – Administrative Services Division</u>
<b>Contract Description:</b>	<u>VSC for Upgrade of Administrative Telephone Recording System</u>
<b>Vendor Name and Location:</b>	<u>WORD Systems, Inc. , Waukesha, WI</u>
<b>Contract Term:</b>	<u>Delivery within sixty (60) days after contract execution</u>
<b>Requisition # and Date Received:</b>	<u>0000012748 (9/3/2013)</u>
<b>Original Contract Amount:</b>	<u>\$82,185.00</u>
<b>Current Contract Amount:</b>	<u>\$</u>

**If Amendment, History of Contract Amendments:**

Date	Item	Term	Cost
	Original Contract		
Pending			
<b>Total (including the pending amendment)</b>			

**Purpose of Contract/Amendment:** DPW is seeking a sole source contract for the upgrade of their existing NICE Digital Administrative Phone Recording System to a NICE Digital Internet Protocol (IP) Administrative Telephone Recording System.

Cost breakdown: Equipment - \$38,205.00. Four (4) year extended warranty coverage which includes support and maintenance - \$43,980.00.

**Justification for Waiver:** The existing NICE telephone system can only be upgraded by WORD Systems, Inc. due to the proprietary nature of the equipment and software. Also the upgraded system must be a NICE System because it has to be compatible with the old system so that DPW can access their old recordings.

Michael P. Dymowski  
Purchasing Agent

9/11/13  
Date

R. U. King  
City Purchasing Director

9/11/13  
Date

REF: F & P SOLE SOURCE WAIVER – REQ 12748

DOA-Business Operations Division – Procurement Services Section

Waiver of Finance & Personnel Committee  
For Single / Sole Source Contract  
Contract # E12640

Background:

User Department:	DPW and Police
Contract Description:	Vendor Service Contract for Trane Equipment Maintenance
Vendor Name and Location:	Trane U.S., Inc. (Milwaukee, WI)
Contract Term:	October 1, 2013 – September 30, 2016 with options to renew annually as needed
Requisition # and Date Received:	12640, 7/1/2013
Original Contract Amount:	\$325,000.00 (\$200,000 MPD & \$125,00 DPW)

Purpose of Contract/Amendment:

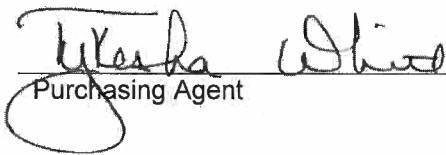
DPW and the Police Department are seeking to enter into a new Vendor Service Contract for Trane Equipment Maintenance with Trane U.S., Inc.

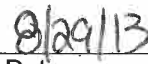
Previous Trane maintenance services have been paid for via Procard as they have been under the \$5,000 threshold. This new contract is needed for Trane to provide needed upgrades to the City's building automation system and to provide on-going maintenance to other Trane equipment.


Justification for Waiver:

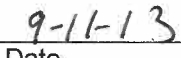
The work being provided by Trane is proprietary and cannot be sub-contracted out.

For this reason, Finance and Personnel Committee approval is waived.

  
Purchasing Agent

  
Date

  
City Purchasing Director

  
Date

DOA-Business Operations Division – Procurement Services Section

WAIVER OF FINANCE & PERSONNEL COMMITTEE  
For Single / Sole Source Contract  
Contract #E12179

**Background:**

User Department:	DPW – Parking
Contract Description:	VSC EMS Server Support
Vendor Name and Location:	Digital Payment Technologies (Burnaby, BC Canada)
Contract Term:	10/2/2012 – 10/1/2017 with five options to extend for one year
Requisition # and Date Received:	Req # 12179, 11/7/2012
Original Contract Amount:	\$500,000.00


**Purpose of Contract:**

Procurement Services, on behalf of DPW-Parking, is seeking a new Sole-Source Vendor Service Contract with Digital Payment Technologies for server support and maintenance of the multi-space parking meter system.


**Justification for Waiver:**

This is proprietary software that only Digital Payment Technologies can provide support services for.

For this reason, Finance and Personnel Committee approval is waived.

  
\_\_\_\_\_  
Purchasing Agent

9/5/13  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
City Purchasing Director

9/11/13  
\_\_\_\_\_  
Date