



**CITY OF MILWAUKEE
OFFICE OF THE CITY CLERK**

Tuesday, October 24, 2023

COMMITTEE MEETING NOTICE

AD 08

SINGH, Gurmukh, Agent
Scott Beer & Food LLC
9501 70th St
Kenosha, WI 53142

You are requested to attend a hearing which is to be held in Room 301-B, Third Floor, City Hall or you may attend virtually using the link below.

Tuesday, November 07, 2023 at 09:10 AM

The access code is <https://meet.goto.com/552541757>. If you wish to call in: **+1 (872) 240-3311** and use Access Code: **552-541-757**
Please see the enclosed best practices document for further instructions.

Regarding: Your Class A Fermented Malt and Food Dealer License Renewal Applications as agent for "Scott Beer & Food LLC" for "El Rincon Grocery" at 1201 S 33rd St.

There is a possibility that your application may be denied for one or more of the following reasons: The recommendation of the committee regarding the application shall be based on evidence presented at the hearing. Per MCO 85-4-4, unless otherwise specified in the code, probative evidence concerning non-renewal, suspension or revocation may include evidence of the following: failure of the applicant to meet municipal qualifications, pending charges against or the conviction of any felony, misdemeanor, municipal offense or other offense, the circumstances of which substantially relate to the circumstances of the particular licensed or permitted activity, by the applicant or by any employee or other agent of the applicant. If the activities of the applicant involve a licensed premises, whether the premises tends to facilitate a public or private nuisance or has been the source of congregations of persons which have resulted in any of the following: disturbance of the peace; illegal drug activity; public drunkenness; drinking in public; harassment of passers-by; gambling; prostitution; sale of stolen goods; public urination; theft; assaults; battery; acts of vandalism including graffiti, excessive littering, loitering, illegal parking, loud noise at times when the licensed premise is open for business; traffic violations; curfew violations; lewd conduct; display of materials harmful to minors, pursuant to s. 106-9.6; or any other factor which reasonably relates to the public health, safety and welfare, or failure to comply with the approved plan of operation. It is the intention of the Common Council to suspend or non-renew the licenses if objectors provide testimony related to the factors enumerated in MCO 85-4-4 that the Common Council finds to be true by a preponderance of the evidence and/or police reports are found to be true by a preponderance of the evidence. The police reports and other attached documents relating to objections to the license are a part of this notice and expressly incorporated in this notice. The licensee should be prepared to address these matters at the hearing.

**Notice for applicants with
warrants or unpaid fines:**

Proof of warrant satisfaction or payment of fines must be submitted at the hearing on the above date and time. Failure to comply with this requirement may result in a delay of the granting/denial of your application.

Failure to appear at this meeting may result in the denial of your license. Individual applicants must appear only in person or by an attorney. Corporate or Limited Liability applicants must appear only by the agent designated on the application or by an attorney. Partnership applicants must appear by a partner listed on the application or by an attorney. If you wish to do so and at your own expense, you may be accompanied by an attorney of your choosing to represent you at this hearing. You will be given an opportunity to speak on behalf of the application and to respond and challenge any charges or reasons given for the denial. No petitions can be accepted by the committee, unless the people who signed the petition are present at the committee hearing and willing to testify. You may present witnesses under oath and you may also confront and cross-examine opposing witnesses under oath. If you have difficulty with the English language, you should bring an interpreter with you, at your expense, so that you can answer questions and participate in your hearing.

You may examine the application file at this office during regular business hours prior to the hearing date. Inquiries regarding this matter may be directed to the person whose signature appears below.

Limited parking for persons attending meetings during normal business hours is available at reduced rates (5 hour limit) at the Milwaukee Center on the southwest corner of Kilbourn Avenue and Water Street. You must present a copy of the meeting notice to the parking cashier.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Council Services Division ADA Coordinator at (414) 286-2998, Fax - (414) 286-3456, TDD - (414) 286-2025.

JIM OWCZARSKI, CITY CLERK

BY:

Jim Cooney
License Division Manager

If you have questions regarding this notice, please contact the License Division at (414) 286-2238.

200 E. Wells Street, Room 105, City Hall, Milwaukee, WI 53202. www.milwaukee.gov/license
Phone: (414) 286-2238 Fax: (414) 286-3057 Email Address: License@milwaukee.gov

MILWAUKEE POLICE DEPARTMENT

LICENSING

CRIMINAL RECORD/ORDINANCE VIOLATION/INCIDENTS SYNOPSIS

DATE: 09/22/23

LICENSE TYPE: CLASS A MALT

NEW: ☐

RENEWAL: ☒

No. 356724

Application Date:

License Location: 1201 S 33RD ST

Business Name: Scott Beer & Food

Licensee/Applicant: SINGH, Gurmukh
(Last Name, First Name, MI)

Date of Birth: 04/10/1971

Home Address: 9501 70th St

City: Kenosha

State: WI Zip Code: 53142

Home Phone: 414-339-3689

This report is written by Police Officer Monreal, assigned to the License Investigation Unit, Days.

The Milwaukee Police Department's investigation regarding this application revealed the following:

1. On 02/24/2007 the applicant was cited for Operating While Intoxicated (4th). He was convicted on 07/09/2008 and his license was revoked for 2 years with 210 days jail.

- =====
2. On 01/21/2018 officers were dispatched to an Armed Robbery at El Rincon Grocery, 1201 S 35th St. The investigation revealed a subject entered, displayed a gun, and demanded money. The clerk complied and the subject fled the scene. The applicant was contacted by phone and assisted officers in the recovery of video surveillance.
- =====

3. On 10/08/22 at 10:16a.m., Milwaukee Police were assigned to work Wisconsin WINS, Youth Tobacco Prevention, which checks area vendors for age related tobacco compliance checks. The youth assigned to work with the officer entered 1201 S. 33rd., and was able to purchase tobacco from the cashier, who did not check the youth's ID. The cashier admitted to the sale and stated they thought it was a regular customer. The agent was cited for the violation.

Charge: Sale of Cigarettes to Minor
Finding: Guilty
Sentence: Fine
Date: 07/07/23
Case: 22055777

Milwaukee Police Department

749 W. State Street Milwaukee, WI 53233

414-933-4444

Case #:222810046

OtherEvent #: 22-LP-0794

Incident

1201 S 33RD ST MILWAUKEE, WISCONSIN 53215

Incident Date/Time:: 10/08/2022 10:16:16
CAD Number:: 222810528
District:: 2
Beat:: 220
Reporting Area:: 5394

Business Agent (1)

SINGH, GURMUKH

Person Involvement: (Must choose Agent
AGENT from drop down):
DOB:: 04/10/1971
Sex:: MALE
Race:: ASIAN
Phone 1 Number:: (414)-339-3689
Phone 1 Type:: Phone
Address:: 9501 70TH ST
City:: KENOSHA
State:: WISCONSIN
Zip Code:: 53142

Licensed Persons Involved (1)

KAUR, RUPINDER

Person Involvement:: Merchant
DOB:: 09/18/1972
Sex:: FEMALE
Race:: WHITE
Address:: 174 E CHATEAU PL
City:: WHITEFISH BAY
State:: WISCONSIN
Zip Code:: 53217

Licensed Premise Data (1)

EL RINCON

Phone 1 Number:: (414)-645-1565
Address:: 1201 S 33RD ST
City:: MILWAUKEE
State:: WISCONSIN
Zip Code:: 53215
License Type:: Alcohol
Licensee Notification Was Made:: Yes
Licensee Notified Date/Time:: 10/08/2022 00:00:00
Business Was Cited For Violation:: Yes
Citation Number: (Additional Citations List In Narrative): 0682QT5JNJ

Milwaukee Police Department

749 W. State Street Milwaukee, WI 53233

414-933-4444

Case #:222810046

OtherEvent #: 22-LP-0794

Violation/Ordinance Number:: 106-30-2-A

Licensee was cooperative: (If not explain in narrative): Yes

Licensee or Manager was on premises at time of violation/incident:: No

Narrative (1)

INITIAL INVESTIGATION

Monreal, Penny A 014805

10/08/2022

THIS REPORT IS WRITTEN BY PO PENNY MONREAL ASSIGNED TO LICENSE INVESTIGATION UNIT. ON 10/08/22, I WAS ASSIGNED TO WORK THE WISCONSIN WINS YOUTH TOBACCO INITIATIVE. ASSISTING IN THIS ASSIGNMENT WAS RICARDO GARCIA W.M 09/30/06 5221 N. 46TH ST. GARCIA IS 16YO AND NOT OF LEGAL AGE TO PURCHASE TOBACCO.

AT 1010 AM, GARCIA ENTERED EL RINCON LOCATED AT 1201 S 33RD ST AND PURCHASED A CLASSIC DIAMOND FLAVORED SWISHER SWEET CIGAR FROM THE CASHIER. GARCIA IDENTIFIED THE CASHIER AS A I/F WITH BROWN HAIR IN A PONYTAIL AND WEARING A BROWN JACKET AND STATED SHE DID NOT CHECK HIS ID. I ENTERED THE STORE AND BASED ON THE DESCRIPTION I WAS ABLE TO INTERVIEW THE CASHIER, WHO WAS IDENTIFIED AS: RUPINDER KAUR I/F 09/18/72. KAUR ADMITTED TO THE TRANSACTION AND STATED SHE THOUGHT GARCIA WAS ONE OF HER REGULAR CUSTOMERS. KAUR STATED ONCE GARCIA LEFT SHE FELT SOMETHING WAS OFF AND TRIED TO STOP HIM, HOWEVER HE WAS ALREADY GONE.

Officer (2)

Reporting Officer: Monreal, Penny A (014805) 10/08/2022 11:32:00

Section: (Work Location): 27

Approving Officer: Krowski Jr., Mark F (016257) 10/10/2022 10:33:22

Section: (Work Location): 27



Tuesday, October 24, 2023



Notice of Public Hearing

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SINGH, Gurmukh, Agent
El Rincon Grocery at 1201 S 33rd St
Class A Fermented Malt and Food Dealer License Renewal Applications

Tuesday, November 07, 2023 at 9:10 AM

To whom it may concern:

The above application has been made by the above named applicant(s). This requires approval from the Licenses Committee and the Common Council of the City of Milwaukee. The hearing before the Licenses Committee will take place on 11/7/2023 at 9:10 AM in Room 301-B, Third Floor, City Hall. This is a public hearing. Those wishing to view the proceeding are able to do so via the City Channel – Channel 25 on Spectrum Cable – or on the Internet at <http://city.milwaukee.gov/citychannel>. Those wishing to provide oral testimony via phone or internet are asked to contact the staff assistant, Yadira Melendez at (414) 286-2775 or stasst5@milwaukee.gov for necessary information. Please make such requests no later than one business day prior to the start of the meeting. You are not required to attend the hearing, but please see the information below if you would like to provide testimony. Once the Licenses Committee makes its recommendation, this recommendation is forwarded to the full Common Council for approval at its next regularly scheduled hearing.

Important details for those wishing to provide information for the Licenses Committee to consider when making its recommendation:

1. The license application is scheduled to be heard at the above time. Due to other hearings running longer than scheduled, you may have to wait some time to provide your testimony.
2. You must appear in person and testify as to matters that you have personally experienced or seen. (You cannot provide testimony for your neighbor, parent or anyone else; this is considered hearsay and cannot be considered by the committee.)
3. No letters or petitions can be accepted by the committee (unless the person who wrote the letter or the persons who signed the petition are present at the committee hearing and willing to testify).
4. Persons opposed to the license application are given the opportunity to testify first; supporters may testify after the opponents have finished.
5. When you are called to testify, you will be sworn in and asked to give your name, and address. (If your first and/or last names are uncommon please spell them.)
6. You may then provide testimony.
 - a. Include only information relating to the above license application.
 - b. Include only information you have personally witnessed or seen.
 - c. Provide concise and relevant information detailing how this business has affected or may affect the peaceful enjoyment of your neighborhood.
 - d. If by the time you have the opportunity to testify, the information you wish to share has already been provided to the committee, you may state that you agree with the previous testimony. Redundant or repetitive testimony will not assist the committee in making its recommendation.
7. After giving your testimony, the members of the Licenses Committee and the licensee may ask questions regarding the testimony you have given or other factors relating to the license application.
8. Business Competition is not a valid basis for denial or non-renewal of a license.
Please Note: If you have submitted an objection to the above application your objection cannot be considered by the committee unless you personally testify at the hearing.

OCCUPANT	MAIL ADDRESS	CITY STATE ZIP
CURRENT OCCUPANT	1116 S 33RD ST	MILWAUKEE, WI 53215-1527
CURRENT OCCUPANT	1118 S 34TH ST	MILWAUKEE, WI 53215-1533
CURRENT OCCUPANT	1118A S 34TH ST	MILWAUKEE, WI 53215-1533
CURRENT OCCUPANT	1119 S 33RD ST	MILWAUKEE, WI 53215-1526
CURRENT OCCUPANT	1120 S 33RD ST	MILWAUKEE, WI 53215-1527
CURRENT OCCUPANT	1122 S 33RD ST	MILWAUKEE, WI 53215-1527
CURRENT OCCUPANT	1122 S 34TH ST	MILWAUKEE, WI 53215-1533
CURRENT OCCUPANT	1128 S 34TH ST	MILWAUKEE, WI 53215-1533
CURRENT OCCUPANT	1137 S 33RD ST	MILWAUKEE, WI 53215-1526
CURRENT OCCUPANT	1203 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1205 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1207 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1219 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1219A S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1220 S 34TH ST	MILWAUKEE, WI 53215-1510
CURRENT OCCUPANT	1221 S 32ND ST	MILWAUKEE, WI 53215-1503
CURRENT OCCUPANT	1221A S 32ND ST	MILWAUKEE, WI 53215-1503
CURRENT OCCUPANT	1222 S 33RD ST	MILWAUKEE, WI 53215-1506
CURRENT OCCUPANT	1222A S 33RD ST	MILWAUKEE, WI 53215-1506
CURRENT OCCUPANT	1223 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1226 S 34TH ST	MILWAUKEE, WI 53215-1510
CURRENT OCCUPANT	1227 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1228 S 33RD ST	MILWAUKEE, WI 53215-1506
CURRENT OCCUPANT	1229 S 32ND ST	MILWAUKEE, WI 53215-1503
CURRENT OCCUPANT	1229 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1230 S 34TH ST	MILWAUKEE, WI 53215-1510
CURRENT OCCUPANT	1231 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1232 S 33RD ST	MILWAUKEE, WI 53215-1506
CURRENT OCCUPANT	1233 S 32ND ST	MILWAUKEE, WI 53215-1503
CURRENT OCCUPANT	1233 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1235 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1236 S 33RD ST	MILWAUKEE, WI 53215-1506
CURRENT OCCUPANT	1237 S 32ND ST	MILWAUKEE, WI 53215-1503
CURRENT OCCUPANT	1238 S 34TH ST	MILWAUKEE, WI 53215-1510
CURRENT OCCUPANT	1239 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1242 S 33RD ST	MILWAUKEE, WI 53215-1506
CURRENT OCCUPANT	1242 S 33RD ST# A	MILWAUKEE, WI 53215-1506
CURRENT OCCUPANT	1242 S 34TH ST	MILWAUKEE, WI 53215-1510
CURRENT OCCUPANT	1243 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1244 S 34TH ST	MILWAUKEE, WI 53215-1510
CURRENT OCCUPANT	1245 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1246 S 34TH ST	MILWAUKEE, WI 53215-1510
CURRENT OCCUPANT	1249 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	1251 S 33RD ST	MILWAUKEE, WI 53215-1505
CURRENT OCCUPANT	3211 W SCOTT ST	MILWAUKEE, WI 53215-1536
CURRENT OCCUPANT	3214 W SCOTT ST	MILWAUKEE, WI 53215-1537

CURRENT OCCUPANT	3215 W SCOTT ST	MILWAUKEE, WI 53215-1536
CURRENT OCCUPANT	3218 W SCOTT ST	MILWAUKEE, WI 53215-1537
CURRENT OCCUPANT	3219 W SCOTT ST	MILWAUKEE, WI 53215-1536
CURRENT OCCUPANT	3220 W MADISON ST	MILWAUKEE, WI 53215-1521
CURRENT OCCUPANT	3223 W SCOTT ST	MILWAUKEE, WI 53215-1536
CURRENT OCCUPANT	3224 W MADISON ST	MILWAUKEE, WI 53215-1521
CURRENT OCCUPANT	3224 W SCOTT ST	MILWAUKEE, WI 53215-1537
CURRENT OCCUPANT	3224A W SCOTT ST	MILWAUKEE, WI 53215-1537
CURRENT OCCUPANT	3227 W SCOTT ST	MILWAUKEE, WI 53215-1536
CURRENT OCCUPANT	3228 W SCOTT ST	MILWAUKEE, WI 53215-1537
CURRENT OCCUPANT	3230 W MADISON ST	MILWAUKEE, WI 53215-1521
CURRENT OCCUPANT	3230 W SCOTT ST	MILWAUKEE, WI 53215-1537
CURRENT OCCUPANT	3232 W SCOTT ST	MILWAUKEE, WI 53215-1537
CURRENT OCCUPANT	3234 W MADISON ST	MILWAUKEE, WI 53215-1521
CURRENT OCCUPANT	3234 W SCOTT ST	MILWAUKEE, WI 53215-1537
CURRENT OCCUPANT	3235A W SCOTT ST	MILWAUKEE, WI 53215-1536
CURRENT OCCUPANT	3300 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3302 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3306 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3310 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3311 W SCOTT ST	MILWAUKEE, WI 53215-1538
CURRENT OCCUPANT	3312 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3314 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3315 W SCOTT ST	MILWAUKEE, WI 53215-1538
CURRENT OCCUPANT	3315A W SCOTT ST	MILWAUKEE, WI 53215-1538
CURRENT OCCUPANT	3316 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3318 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3319 W SCOTT ST	MILWAUKEE, WI 53215-1538
CURRENT OCCUPANT	3321 W SCOTT ST	MILWAUKEE, WI 53215-1538
CURRENT OCCUPANT	3322 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3323 W SCOTT ST	MILWAUKEE, WI 53215-1538
CURRENT OCCUPANT	3326 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3328 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3328A W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3330 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3333 W SCOTT ST	MILWAUKEE, WI 53215-1538
CURRENT OCCUPANT	3334 W SCOTT ST	MILWAUKEE, WI 53215-1539
CURRENT OCCUPANT	3335 W SCOTT ST	MILWAUKEE, WI 53215-1538
CURRENT OCCUPANT	3336 W SCOTT ST	MILWAUKEE, WI 53215-1539

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Total Records: 85

Radius 250.0 feet and Center of the Circle: 1201 S 33rd St

2022-2023 Plan of Operation for 1201 S 33RD ST

1. Litter & Security Plans

How are the grounds kept clean? ☒ Sweep ☐ Pressure Wash ☒ Pick Up Litter ☐ Other:

How often will grounds be cleaned? ☒ Daily ☐ Weekly ☐ Other:

Who cleans the grounds? ☐ Licensee ☐ Building Owner ☒ Employees ☐ Hired Maintenance ☐ Other:

How are noise issues prevented and/or addressed? ☐ Security ☒ Manager approaches customer(s) ☐ Call Police ☐ Signs Posted ☐ Other:

Are there designated outdoor smoking areas? ☒ No ☐ Yes If Yes, Describe:

Number of garbage cans: Inside 2 Locations: BEHIND THE COUNTER & NEAR THE EXIT
Outside 1 Locations: NEAR THE ENTRANCE

Is a crowd control barrier used? ☒ No ☐ Yes If Yes, Describe:

Number of restrooms: 1 Name of solid waste contractor: EAGLE DISPOSAL

Are there parking spaces on the premises? ☒ No ☐ Yes If Yes, list number of spaces: _____ and describe security plans:

Are there designated loading areas? ☒ No ☐ Yes If Yes, describe security plans:

Do you have security personnel on the premise? ☒ No ☐ Yes If Yes, how many? _____

AND What are their responsibilities? _____
What security equipment do they use? _____
List their licensing, certification or training credentials: _____

Are there security cameras? ☐ No ☒ Yes If Yes, list all locations: INSIDE THE STORE & OUTSIDE THE STORE

Are searches and/or identification checks conducted upon entry? ☒ No ☐ Yes If Yes, describe:

2. Percentage of Sales (must total 100%)

Alcohol 10 % Food Sales 80 % Entertainment _____ % Other 10 %

3. Businesses On The Premises (choose all that apply):

☐ Restaurant ☐ Cafe/Coffee Shop ☐ Cocktail Lounge ☒ Convenience Store ☐ Night Club ☐ Liquor Store ☐ Tavern ☐ Sports Facility
☐ Hotel ☐ Banquet Hall ☐ Supermarket ☐ Private/Fraternal/Veterans' Club ☐ Other:

4. Hours of Operation and Age Restriction

Are there any changes to the current hours of operation or age restriction? ☒ No ☐ Yes If Yes, Describe:

Please Note: If you will be open earlier or later than the hours listed on your current license for even one event or holiday (for example, St. Patrick's Day, Brewers Opening Day, etc.) during the license period, this must be reported and printed on your license.
Your hours of operation and age restriction are listed on your current license.

5. Floor Plan and Capacity

Are you requesting any changes to your capacity or floor plan*? ☒ No ☐ Yes If yes, describe: _____ and submit a new floor plan with this renewal application. A sample plan can be found online at www.milwaukee.gov/licenses under License Forms and Related Information.

Alcohol/Food Establishments: A "Permanent Extension of Premises Application" is required if you are adding any square footage to the licensed premises.

6. Sidewalk Dining: Fee:

Are there any changes to the sidewalk dining site plan? ☐ No ☐ Yes If Yes, submit an updated site plan with this application.

7. Food License: FOOD 13486 Fee: \$300.00

Your current food license includes the following food operations:
No Processing, Hazardous Foods, Sales \$20,001 - \$200,000, Convenience, Food Store.

Are there any changes to your food operations as listed above? ☒ No ☐ Yes, if Yes, explain _____

8. Weights and Measures: Fee:

Number/Type of Devices:

Are there any changes to the number or types of devices? ☒ No ☐ Yes If yes, contact our office for further instructions.