

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000018642**

Background:

User Department:	DOA-ITMD
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Quick Base Platform Software
Vendor Name and Location:	QuickBase, Inc. (Cambridge, MA)
Contract Term:	One (1) year from date of award (02/09/2022-02/08/2023) with two (2) options to extend for one (1) year upon mutual consent
Requisition # and Date Received:	Req. #0000020270 & Rec'd 02/27/2024
Original Contract Amount:	\$48,000.00
Expenditures to Date:	\$89,920.00
Current Contract Amount:	\$97,920.00

History of Contract Amendments:

Date	Item	Term	Cost
N/A	Original Contract: Vendor Service Contract for Quick Base Platform Software F&P Committee Presentation: Not Required	02/09/2022 through 02/08/2023	\$48,000.00
03/15/2023	Amendment #1: Increase the contract total by \$49,920.00, from \$48,000.00 to \$97,920.00. Extend the contract term from 02/09/2023 through 02/27/2024 by exercising one (1) of the two (2) options to extend for one (1) year upon mutual consent and to coincide with the Vendor's Quote #Q-26619. F&P Committee Presentation Date: 03/15/2023	02/09/2023 through 02/27/2024	\$49,920.00
Pending	Amendment #2: Increase the contract total by \$45,766.00, from \$97,920.00 to \$143,686.00. Extend the contract term from 02/28/2024 through 02/27/2025 by exercising the second (2 nd) of the two (2) options to extend for one (1) year upon mutual consent and to coincide with the Vendor's Quote #Q-50765. In addition, add the option to renew annually upon mutual consent.	02/28/2024 through 02/27/2025	\$45,766.00
Total (including the pending amendment)			\$143,686.00

Purpose of Amendment:

The purpose of this amendment is to increase the contract total and extend the contract term of the Vendor Service Contract for Quick Base Platform Software (Quick Base) with QuickBase, Inc. The increase is for \$45,766.00 which amends the contract total from \$97,920.00 to \$143,686.00. Milwaukee Health Department (MHD) plans to utilize the Lead CDBG Lead Abatement Grant, if possible for future funding. Currently, O&M funds will be used. The contract term will be extended from 02/28/2024 through 02/27/2025 by exercising the second (2nd) of the two (2) options to extend for one (1) year upon mutual consent. In addition, include the option to extend annually upon mutual consent, as the services will be needed through at least 02/27/2027.

MHD has \$8,000.00 remaining of the allocated funding on this contract. The requested amount is the difference between the remaining funds and the quote amount.

Justification for Waiver:

Quick Base is currently used by the MHD to serve multiple business process workflows in the Lead program. Quick Base is an application development platform that unites business and IT teams by enabling problem solvers, of any technical background, to work together safely, securely, and sustainably in creating an ecosystem of applications. The continued use of the software supports MHD program analysis and reporting to other governmental agencies. The Quick Base Platform Software is proprietary to QuickBase, Inc.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

Note that DOA-ITMD is maintaining this contract on behalf of the Milwaukee Health Department (MHD). MHD will cover the invoices and payments for these services using MHD funds.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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3/14/2024

Date

F&P Waiver Presentation Date: 04/05/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000018846**

Background:

User Department:	DOA-ITMD
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for Endpoint Security Services
Vendor Name and Location:	Center for Internet Security, Inc. (East Greenbush, NY)
Contract Term:	One (1) year from the date of award (06/01/2022 through 05/31/2023) with two (2) options to extend for additional one (1) year periods
Requisition # and Date Received:	Req. #0000020320 & Rec'd 03/13/2024
Original Contract Amount:	\$12,000.00
Expenditures to Date:	\$67,310.00
Current Contract Amount:	\$67,310.00

History of Contract Amendments:

Date	Item	Term	Cost
06/01/2022	Original Contract – Vendor Service Contract for Endpoint Security Services F&P Waiver Presentation Date: Not Required	06/01/2022 through 05/31/2023	\$12,000.00
05/10/2023	Amendment #1 – Increased the contract total by \$10,670.00 from \$12,000.00 to \$22,670.00, in accordance with the Vendor's Quote No. SQ-230503-0041062 dated 05/03/2023 (Exhibit 1), and extended the contract term for one (1) year, from 06/01/2023 through 05/31/2024, exercising the first (1 st) of two (2) options to extend. F&P Waiver Presentation Date: Not Required	06/01/2023 through 05/31/2024	\$10,670.00
09/13/2023	Amendment #2 – Increased the contract total by \$44,640.00 from \$22,670.00 to \$67,310.00, in accordance with the Vendor's Quote No. SQ-230623-0015456 dated 06/23/2023 (Exhibit 1); added and immediately exercised the option to extend the contract term from 06/01/2024 through 06/22/2026 upon mutual agreement; and incorporated Purchase Amendment for Albert Monitoring & Management Services (Exhibit 2). F&P Waiver Presentation Date: 09/13/2023	06/01/2024 through 06/22/2026	\$44,640.00
Pending	Amendment #3 – Increase the contract total by \$12,000.00 from \$67,310.00 to \$79,310.00, in accordance with the Contractor's Quote No. SO-240216-0052042 dated 02/16/2024.	n/a	\$12,000.00
Total (including the pending amendment)			\$79,310.00

Purpose of Amendment:

The purpose of this amendment is to increase the contract total by \$12,000.00 from \$67,310.00 to \$79,310.00, in accordance with the Vendor's Quote No. SO-240216-0052042 dated 02/16/2024 (Exhibit 1) to cover annual costs of the Center for Internet Security, Inc. (CIS) Endpoint Security Services.

Justification for Waiver:

CIS operates the Multi-State Information Sharing and Analysis Center (MS-ISAC) and Election Infrastructure Information Sharing and Analysis Center (EI-ISAC), both designated by the U.S. Department of Homeland Security as the main resource for State and Local government cybersecurity. This is the only provider for this service which is provided solely for government agencies. The CIS Endpoint Security product has provided solid malware protection for DOA-ITMD's servers for the past year.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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3/24/2024

Date

F&P Waiver Presentation Date: 04/05/2024