

**LRB – FISCAL REVIEW SECTION ANALYSIS**

**FINANCE & PERSONNEL COMMITTEE**

**ITEM 5, FILE 031280**

**JANUARY 14, 2004**

**ANGELYN WARD**

File #031280 is a resolution relative to the acceptance and funding of an Interlibrary Services Grant by the Milwaukee Public Library.

**Background and Discussion**

1. This resolution authorizes the Milwaukee Public Library (MPL) to accept and fund an Interlibrary Services Grant from the Wisconsin Department of Public Instruction. The purpose of the grant is to provide for the loan of library materials and information to other libraries in the State of Wisconsin in answer to specific requests. **This is a continuation grant.**
2. The Interlibrary Services Grant funds staff and equipment to receive, retrieve, and distribute requests from State of Wisconsin residents for library material from the MPL collection.
3. Due to the Wisconsin Department of Public Instruction’s reduced budget, the previous grant, which funded 2 personnel, ended September 30, 2003. With the grant restored by the State, funding ½ person, State residents have access to MPL, the largest state public library and its valuable resources.
4. The following Interlibrary Services statistics reflect the activity for 2001, 2002 and 2003.

	<b>Outside Milwaukee County</b>		<b>Within Milwaukee County</b>	
	<b># of Requests</b>	<b>Requests Filled</b>	<b># of Requests</b>	<b>Requests Filled</b>
<b>2001</b>	23,899	11,480	3,297	2,605
<b>2002</b>	25,361	10,420	3,033	2,213
<b>2003*</b>	17,634	5,178	2,450	1,655

*\*September 30, 2003*

5. Of the requested items from **outside** Milwaukee County, in 2002 41% were filled, and for 2003, 29% have been filled. The 2003 fill rate was lower due to a temporary change in state procedures, resulting in many requests impossible to fill. For the requested items from **within** Milwaukee County, in 2002 73% were filled, and for 2003, 67% were filled.
6. At this time, MPL is unable to process requests from patrons seeking to obtain materials from other libraries in the State, a service funded through the previous grant. MPL patrons will be issued an Infopass if material is located in other area libraries. An Infopass is a service provided through the cooperative agreement of Library Council of Southeastern Wisconsin, where library resources are shared between local public and private colleges and universities. The patron goes to the lending library for the material. MPL is reviewing how to provide interlibrary service for Milwaukee patrons requesting from other libraries in the State that is cost effective.

**Fiscal Impact**

1. The entire \$36,000 in funding is from the Grantor. There is no City in-kind contribution.
2. The grant period is January 1, 2004 through December 30, 2004.

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