

DOA-Business Operations Division – Procurement Services Section

FINANCE & PERSONNEL COMMITTEE APPROVAL REQUIRED

For Single / Sole Source Contract

Contract #E10891

Background:

User Department:	DPW – Fleet Services
Contract Description:	Vendor Service Contract for Heil Refuse Packer and Elgin Street Sweeper Supplemental Service Work
Vendor Name and Location:	Bruce Municipal Equipment (Menomonee Falls, WI)
Contract Term:	4/17/2011 – 4/16/2012 with option to extend for two (2) additional one (1) year periods.
Requisition # and Date Received:	Req # 12369, 2/7/2013
Original Contract Amount:	\$50,000.00
Current Contract Amount:	\$80,000.00

Background of Contract Amendments:

Date	Description	Term	Cost
4/8/2011	Original Contract E10891 – Vendor Service Contract for Heil Refuse Packer and Elgin Street Sweeper Supplemental Service Work	One (1) year from 4/17/2011 – 4/16/2012 with option to extend for two (2) additional one (1) year periods	\$50,000.00
4/27/2012	Amendment #1 – Extended the contract for one (1) year from 4/17/2012 through 4/16/2013, exercising the first (1 st) of two (2) allowable extensions, and increased the estimated contract total by \$30,000.00 from \$50,000.00 to \$80,000.00.	4/17/2012 – 4/16/2013	\$30,000.00
Pending Request	Amendment #2 – Extend the contract for one (1) year from 4/7/2012 through 4/16/2013, exercising the second (2 nd) and final allowable extension, and increased the estimated contract total by \$60,000.00 from \$80,000.00 to \$140,000.00.	4/17/2013 – 4/16/2014	\$60,000.00
Total (including the pending amendment #2)			\$140,000.00

Purpose of Amendment:

This represents the second (2nd) amendment request by the Department of Public Works – Fleet Services to the original contract amount of \$50,000.00. This amendment extends the term of the contract for one (1) year from 4/7/2012 through 4/16/2013, exercising the second (2nd) and final allowable extension, and increases the estimated contract total by \$60,000.00 from \$80,000.00 to \$140,000.00.



Purchasing Agent

Date

City Purchasing Director

Date