



Department of Administration  
Budget and Management Division

Tom Barrett  
Mayor

Sharon Robinson  
Administration Director

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Budget and Management Director

June 28, 2018

James Owczarski, City Clerk  
Milwaukee Common Council  
City Hall, Room 205  
200 East Wells Street  
Milwaukee, WI 53202

Subject: Communication File Regarding Changes to the 2018 Positions Ordinance

Dear Mr. Owczarski:

The Department of Administration (DOA) is submitting this Communication File for inclusion on the July 3, 2018 Finance and Personnel Committee agenda.

The file requests adding one Grant Monitor position to the DOA-Community Development Grant Administration Division. This position will assist with monitoring lead prevention and abatement grants and related grant activity.

The 2018 Positions ordinance would need to be amended as follows:

Under "Department of Administration – Community Development Grants Administration Division", add one position of "Grant Monitor (X)(Y)".

Thank you for your attention to this matter.

Respectfully,

Dennis Yaccarino  
Budget & Management Director

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