



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Minutes - Draft

### BOARD OF CITY SERVICE COMMISSIONERS

*Frank Bock, President*  
*Marilyn Miller, Vice President*

*Commissioners Janet Cleary, Kobena-Marcus Collins and*  
*Steve Smith*

*Harper Donahue, IV, Executive Secretary*  
*Patrick McClain, Assistant City Attorney*

*Administrative Support Specialist, Elizabeth Moore,*  
*414-286-3398. [elmoor@milwaukee.gov](mailto:elmoor@milwaukee.gov)*

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Tuesday, May 7, 2024

1:30 PM

VIRTUAL

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1. CALL TO ORDER

*The meeting commenced at 1:30 p.m.*

2. ROLL CALL

*All Commissioners were present.*

3. [240011](#)

Communication for the approval of the April 29, 2024 meeting minutes.

**A motion was made by Janet Cleary, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

4. [240012](#)

Communication for the approval of the Classification Report(s) as submitted.

**A motion was made by Kobena-Marcus Collins, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

5. [240013](#)

Communication for the approval of the Probationary Report(s) as submitted.

**This Communication was PLACED ON FILE**

GENERAL HEARING

6. [240014](#) Communication from Milwaukee Water Works to extend the probationary period for Sarah Babe, Program Assistant II, for 3-months, from May 12, 2024 through August 12, 2024. This is the first extension request.
- A motion was made by Janet Cleary, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0
7. [240015](#) Communication from Kobena-Marcus Collins to be reinstated to his former Diversity Recruiter position within the Department of Employee Relations.
- A motion was made by Steve Smith, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 4 - Bock, Miller, Smith, and Cleary
- No** 0
- Present** 1 - Collins

PUBLIC HEARING

8. [240016](#) Communication from the Environmental Collaboration Office, to exempt the Environmental Sustainability Program Coordinator position, Pay Range 2IX.
- A motion was made by Marilyn Miller, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0
9. [240049](#) Communication from the Department of Administration, Purchasing Division, to exempt the Business Analyst Sr. position, Pay Range 2JX.
- A motion was made by Janet Cleary, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0

10. [232008](#) Communication from the Department of Public Works, Administration, to amend the City Service Commission Rule III, Section 4, "Applications", removing the residency requirement for all DPW job titles designated as emergency positions for the City of Milwaukee.

**A motion was made by Marilyn Miller, seconded by Kobena-Marcus Collins, that this Communication be HELD IN COMMITTEE for final approval at a later meeting. The preliminary draft has been approved. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

#### ADJOURNMENT

*Kobena-Marcus Collins motioned to adjourn the meeting, seconded by Janet Cleary. None opposed. All in favor. The motion carried.*

*The meeting adjourned at 1: 53 p.m.*

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission 286-3335, (FAX)286-0800, (TDD)286-2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.