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Office of the City Clerk

October 15, 2004

Ronald D. Leonhardt
City Clerk

Carolyn Hill Robertson
Deputy City Clerk

To the Honorable
Mayor Tom Barrett
Office of the Mayor
City Hall Room 201

Dear Mayor Barrett:

This is to confirm that Mary Brown took her oath of office on October 1, 2004 and is now duly qualified to serve as a member of the Business Improvement District Board #5 (Westown) to fill a vacancy to expire May 21, 2006 (pursuant to Section 66.1109, Wis. Stats.).

Sincerely,

RONALD D. LEONHARDT
City Clerk

cc: Mary Brown
 BID Board #5
 Ethics Board
 FN 040650

RDL/khm
Oaths04

STATE OF _____ } ss.
County of _____

The undersigned who has been appointed to the office of

MEMBER OF THE BUSINESS IMPROVEMENT DISTRICT BOARD #5
(WESTOWN)

but has not yet entered upon the duties thereof, swears that she will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of her ability.

Mary E. Brown
MARY E. BROWN

Subscribed and sworn to before me this 1st day of October, 2004.

Cathy Lee Reuter
CITY CLERK



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Office of the City Clerk

Ronald D. Leonhardt
City Clerk

Carolyn Hill Robertson
Deputy City Clerk

September 28, 2004

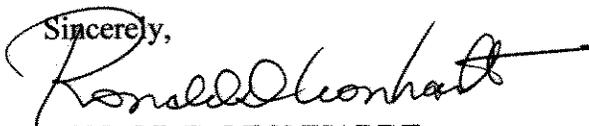
Ms. Mary E. Brown,
Corporate Communication Manager
Assurant Health
501 W. Michigan Street
Milwaukee, Wisconsin 53203

Dear Ms. Brown:

On September 21, 2004 the Common Council confirmed your appointment by Mayor Tom Barrett to serve as a member of the Business Improvement District Board #5 (Westtown).

The City Charter requires that all persons elected or appointed to any city office take the official oath of office within 10 days of this notification and before entering upon the duties of their office. This oath is then filed in the Office of the City Clerk. **Failure to take and file the oath within 10 days will result in the office being declared vacant.**

Please contact Kathy Mollica, of this office, at 286-2236 to set a time convenient to you to take the oath of office. Limited parking for persons doing business in City Hall is available at reduced rates (2 hour limit) at the Milwaukee Center on the southwest corner of East Kilbourn and North Water Street. Parking tickets must be validated in the City Clerk's Office in Room 205, City Hall.

Sincerely,

RONALD D. LEONHARDT
City Clerk

cc: Mayor's Office
BID Board #5
FN 040650

RDL/khm
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