

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: March 19, 2010

TIME: 1:30 P.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: March 19, 2010

CSC-Status - Under Civil  
Service Unless Noted as  
Exempt (E)

Funding Source - 100%  
Operating Budget Unless  
Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill	Code
				Authorized	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
10095	<u>CITY ATTORNEY</u> Paralegal	594	3/13/10	4	2	1	0	1	4	Ext	x-3
10096	<u>COMMON COUNCIL-CITY CLERK</u> Production Technician	505	1/15/10	2	1	1	0	0	2	Int	x-2b
10097	<u>DEPT. OF EMPLOYEE RELATIONS</u> Administrative Assistant III	530	2/13/10		0	1	0	0	1	Int/Ext	x-2b
10098	Claims Processor II	460	5/4/10	2	1	1	0	0	2	Ext	x-2b
10100	<u>FIRE DEPARTMENT</u> Fire Lieutenant	856	12/25/09	160	157	1	0	2	160	Int	x-1
10101	<u>LIBRARY</u> Librarian III	557	2/7/10	44	42	1	0	1	44	Int/Ext	x-2b
10102	Librarian II	544	2/21/10	13	12	1	0	0	13	Int/Ext	x-2b
10103	Library Reference Assistant	504	2/7/10	17	16	1	0	0	17	Int/Ext	x-2b
10104	Custodial Worker III	230	3/6/10	1	0	1	0	0	1	Int/Ext	x-2b
10105	<u>DEPT. OF NEIGHBORHOOD SERVICES</u> Nuisance Control Officer II	516	7/22/09	19	15	1	0	3	19	Int/Ext	x-2a
10106	<u>POLICE DEPARTMENT</u> Safety Specialist Senior	4	2/20/10	2	1	1	0	0	2	Int	x-1
10107-08	Police Services Spec-Investigator (2 pos.)	465	2/11/10	47	45	2	0	0	47	Ext	x-1
10109-10	Police Services Specialist (2 pos.)	939	11/14/09	18	16	2	0	0	18	Ext	x-2b
10111	Building Maintenance Supervisor II	5	3/21/10	4	3	1	0	0	4	Ext	x-3
10112-13	Helpdesk Specialist II (2 positions)	540	2/7/10	9	7	2	0	0	9	Int/Ext	x-2b
10114-38	Police Aide (25 positions)	480	2/21/10	67	58	25	0	0	83	Ext	x-1
10139	<u>DPW-ADMINISTRATIVE SERVICES</u> Office Supervisor II	2	4/3/10	1	0	1	0	0	1	Int	X-2B
10140	<u>DPW-INFRASTRUCTURE SERVICES</u> Program Assistant II	530	4/3/10	1	0	1	0	0	1	Int/Ext	x-3
10141	<u>DPW-OPERATIONS DIVISION</u> Office Assistant IV	445	3/31/10	3	2	1	0	0	3	Int	x-2a
10142	Vehicle Services Tech.-Heavy	260	6/13/09	33	30	1	1	0	32	Int/Ext	x-2a
10144	Urban Forestry Crew Leader	282	3/7/10	22	21	1	0	0	22	Int	x-2b
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
10145	<u>DOA-COMMUNITY DEV. GRANTS ADMIN.</u> Grant Monitor	6	3/20/10	10	8	1	1	0	ARRA-CDBG	Int/Ext	x-6
10146	<u>COMPTROLLER</u> Management Accounting Specialist Sr.	6	NA	12	11	1	0	0	CDBG	Int/Ext	x-6

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	<u>HEALTH DEPARTMENT</u>										
10147	Public Health Nurse - EFM	666	2/23/10	61	59	1	0	0	MCHVP	Int	x-6
10148	Public Health Nurse	666	3/27/10	61	59	1	0	0	Proj. LAUNCH	Int/Ext	x-6
10149	Lead Contract Monitor	6	1/9/10	1	0	1	0	0	HUD	Int	x-6
	<u>DPW-WATER WORKS</u>										
10150	Office Assistant III	425	3/2/10	2	1	1	0	0	Water Works	Int/Ext	x-6
10151-52	Customer Service Rep. III (2 positions)	445	1/12/10 2/7/10	12	8	2	2	0	Water Works	Int/Ext	x-6

## BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: March 19, 2010

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF PUBLIC WORKS</u> <u>INFRASTRUCTURE SERVICES DIVISION</u> 2009 Major Streets 2010 Street Lighting Program	\$402,300	\$402,300	Various steel light poles corroded earlier than anticipated, requiring replacement to ensure public safety. The City Attorney determined that replacement costs are not recoverable from the pole vendor. Funding for replacement costs are available through the Major Streets program. Additional information is provided to the Committee in a separate memo.
<u>PARKING FUND</u> Payment for Debt Service Payment in Lieu of Taxes	\$231,653	\$231,653	Greater than anticipated tax equivalent assessed for PILOT.
<u>PORT</u> Operating Expenditures Fringe Benefits	\$55,500	\$55,500	Transfer funds from Operating Expenditure account to cover Fringe Benefits related to employee retirement funding.

## SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters