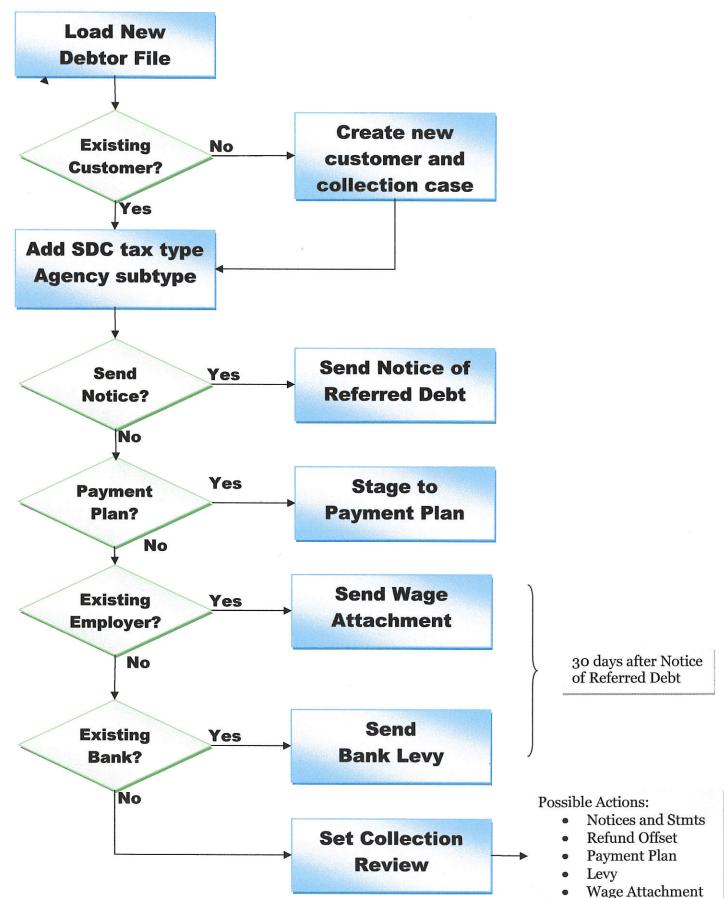
DOR Compliance Bureau High Level Process Flow



CITY OF MILWAUKEE - OUTSTANDING DEBT WORKGROUP

Report of Outstanding Debt – City of Milwaukee Fire Department (MFD)

- Collection agency Harris & Harris
- Current Contract December 1, 2012 through November 30, 2015 with two one year options to extend.
 - o 1st extension is currently in place, expires November 30, 2016

Total outstanding debt:

The Milwaukee Fire Department has had a soft billing company in place through Intermedix beginning in July 2007. A collection agency was first established with the MFD on December 1, 2012 with the first batch of aged accounts being received from Intermedix in September of 2013. This first batch of aged accounts totaled 2,907 accounts worth \$2,219,351 in gross collectibles.

As of May 31st 2016, the gross collections per year are as follows:

- 2013 = \$3,049
- 2014 = \$35,176
- 2015 = \$545.389
- 2016 = \$510,217 (1-1 to 5-31 2016)

TOTAL = \$1,093,831

See attached Milwaukee Charge Payment Analysis Report for more detailed information.

Implementation of the 2005 recommendations of the Outstanding Debt Task Force:

The Milwaukee Fire Department did not have a representative on the 2005 Outstanding Debt Work Group. No debt collection systems were in place for the MFD at that time.

MILWAUKEE CHARGE PAYMENT ANALYSIS BY DATE OF TRANSACTION



Year of	Month of	Count of Accounts Received	Gross Collectables	Additional Write Offs	Net Collectables	Collected This Month	Remaining Open Accounts Count	Balance Due	Accounts to Trip Count	Amount to Trip	Trip	Amount of Trip Payments Received	Gross Collections (Agency Collections
Transaction	Transaction September	2,907	\$2,219,351	\$661,177	\$1,558,173	\$3,747	1,795	\$1,465,760	0	\$0	0	\$0	\$0	\$0
330.34003340.003	October	0	\$0	\$0	\$0	\$0	0	\$0	0	\$0	0	\$0	\$1,713	\$1,713
		0	\$0	\$0	\$0	\$0	0	\$0	0	\$0	0	\$0	\$1,231	\$1,231
	November	0	\$0	\$0	\$0	\$0	0	\$0	0	\$0	0	\$0	\$105	\$105
2013	December	2,907	\$2,219,351	\$661,177	\$1,558,173	\$3,747	1,795	\$1,465,760	0	\$0	0	\$0	\$3,049	\$3,049
Year of	Month of	Count of Accounts	Gross	Additional	Net	Collected	Remaining Open Accounts Count	Balance Due	Accounts to Trip Count	Amount to Trip	Number of Trip Payments Received	Amount of Trip Payments Received	Gross Collections	Agency Collections
Transaction	Transaction	Received	Collectables	-	Collectables	This Month	881	Andrews and the second			0	\$0	\$2,511	\$2,511
2014	January	991	\$884,485	\$31,273	\$853,212		. 001	\$(\$0	0	\$0	\$2,234	\$2,234
!	February	0	\$0	\$0	\$0					\$0	0	\$0	\$3,533	\$3,533
	March	0	\$0	\$0	\$0 \$0	v	0	\$0		\$0	0	\$0	\$1,010	\$1,010
	April	50	\$30,027	\$30,027	\$0					\$0	0	\$0	\$424	\$424
	May	0	. \$0	\$0	\$0) (\$0	0	\$0	\$1,439	\$1,439
	June	0	\$0	\$0	\$510,231				9 (5 \$0) 0	\$0	\$225	\$225
	July	737	\$523,845	\$13,614	\$510,231					0 \$0	0	\$0	\$755	\$755
	August	0	\$0		\$0				0	0 \$6	0	\$0	\$4,948	\$4,948
	September	0			\$1,053,542	0 V00			2	0 \$	0	\$0	\$409	\$409
	October	1,328	\$1,111,378		\$602,098				3 -	0 \$	0 0	\$0	\$1,312	\$1,312
	November	747			\$649,862	10.000000000			28	0 \$	0 0	\$0	\$16,377	\$16,377
	December	2,083			\$3,668,94			7 \$3,226,38	37	0 \$	0 0	\$0	\$35,176	\$35,176
Year of	Month of	5,936 Count of Accounts Received	\$4,363,609 Gross Collectables	Additional Write Offs	Net Collectables	Collected	Remaining Open Accounts	Balance Du	Accounts t e Trip Coun		Number of Trip Payments Received	Trip Payments Received		Agency Collections
Transaction	Transaction	Received				50 \$	0	0 :	\$0 5,36	\$4,267,25	i8 (5 \$		
2018	5 January	1,524			\$403,16	so \$25	0 52	28 \$351,2	72 1,78	\$1,358,46	60 249	9 \$108,81		
	February	2,54	50 00000 Button	N NN 150			6 1,47	75 \$1,123,0	75	63 \$49,87	75 179	9 \$70,01		2.72.22.
	March	10	5 \$1,495,19		28 YOM AR	\$0 \$	0	0	\$0 4	08 \$100,0	54 27	4 \$106,43		
	April May	3,21					36 2,96	\$2,305,8	33 2,0	29 \$1,340,79	91 7	1 \$25,89	8 \$43,149	9 \$17,251

							221	\$150,589	352	\$154,049	37	\$11,781	\$36,371	\$24,000
	June	382	\$168,266	\$727	\$167,539	\$400	331		2,458	\$2,092,894	31	\$13,124	\$24,780	\$11,656
	July	339	\$276,521	\$1,137	\$275,384	\$327	323	\$259,281	337	\$151,107	34	\$6,465	\$15,427	\$8,962
	August	2,239	\$937,019	\$12,654	\$924,365	\$6,477	1,811	\$787,594		55	27	\$5,722	\$31,652	\$25,930
	September	284	\$179,475	\$696	\$178,779	\$587	254	\$164,977	449	\$219,221	30	\$12,006	\$34,902	\$22,896
	October	297	\$152,484	\$304	\$152,180	\$523	260	\$135,873	1,694	\$763,312		\$2,860	\$23,119	\$20,259
		499	\$278,494	\$2,218	\$276,276	\$1,810	448	\$251,480	286	\$148,933	13	100000000000000000000000000000000000000	\$10,006	\$9,544
	November		\$279,738	\$1,687	\$278,051	\$0	473	\$270,238	1	\$671	2	\$461		
	December	494	9 5 11 12		10 10 10 10	\$25,347	8,865	\$5,800,211	15,229	\$10,646,626	947	\$363,575	\$545,389	\$181,815
20	15 Total	11,814	\$7,373,532	\$1,029,810	\$6,343,722	\$25,341	1 - W W W W W W W W				Number of	Amount of		
Marie Carlo of Physics of the Land							Remaining				Trip	Trip		
							Onen				The second secon		Gross	Agency
		Count of	Cuasa	Additional	Net	Collected	Open Accounts		Accounts to	Amount to Trip	Payments	Payments	Gross Collections	Agency Collections
Year of	Month of	Accounts	Gross Collectables	Additional Write Offs	Net Collectables	Collected This Month	Accounts	Balance Due	Trip Count	Amount to Trip	Payments Received	Payments Received	Collections	
Transaction	n Transaction	Accounts Received	Collectables	Write Offs			Accounts			Amount to Trip \$260,632	Payments Received	Payments Received \$20,414	Collections \$28,864	Collections \$8,450
Transaction 20	n Transaction 016 January	Accounts Received 308	Collectables \$208,089	Write Offs \$1,969	Collectables \$206,119	This Month	Accounts Count	Balance Due	Trip Count		Payments Received	Payments Received \$20,414 \$172,149	\$28,864 \$184,615	\$8,450 \$12,466
Transaction 20	n Transaction	Accounts Received 308 420	\$208,089 \$225,390	Write Offs \$1,969 \$2,621	\$206,119 \$222,769	This Month \$477 \$1,415	Accounts Count 281	Balance Due \$197,841	Trip Count 451	\$260,632	Payments Received	Payments Received \$20,414	\$28,864 \$184,615 \$136,078	\$8,450 \$12,466 \$9,353
Transaction 20	n Transaction 016 January	Accounts Received 308	Collectables \$208,089	\$1,969 \$2,621 \$1,338	\$206,119 \$222,769 \$157,904	\$477 \$1,415 \$3,394	Accounts Count 281 405 237	\$197,841 \$216,767 \$151,979	Trip Count 451 391	\$260,632 \$260,160	Payments Received 56 514	Payments Received \$20,414 \$172,149	\$28,864 \$184,615	\$8,450 \$12,466 \$9,353 \$5,751
Transaction 20 20 20	n Transaction 016 January 016 February	Accounts Received 308 420	\$208,089 \$225,390	Write Offs \$1,969 \$2,621	\$206,119 \$222,769 \$157,904 \$112,397	\$477 \$1,415 \$3,394 \$500	281 405 237 198	\$197,841 \$216,767 \$151,979 \$111,726	451 391 277 390	\$260,632 \$260,160 \$195,564	Payments Received 56 514 400	Payments Received \$20,414 \$172,149 \$126,725	\$28,864 \$184,615 \$136,078	\$8,450 \$12,466 \$9,353
Transaction 20 20 20 20 20	n Transaction 216 January 216 February 216 March	Accounts Received 308 420 253	\$208,089 \$225,390 \$159,242	\$1,969 \$2,621 \$1,338	\$206,119 \$222,769 \$157,904	\$477 \$1,415 \$3,394 \$500 \$0	281 405 237 198 267	\$197,841 \$216,767 \$151,979 \$111,726 \$147,315	451 391 277 390 232	\$260,632 \$260,160 \$195,564 \$213,872 \$148,756	Payments Received 56 514 400 346	\$20,414 \$172,149 \$126,725 \$112,196	\$28,864 \$184,615 \$136,078 \$117,947	\$8,450 \$12,466 \$9,353 \$5,751
Transaction 20 20 20 20 20 20 20	n Transaction 216 January 216 February 216 March 216 April	Accounts Received 308 420 253 204	\$208,089 \$225,390 \$159,242 \$112,808	\$1,969 \$2,621 \$1,338 \$411	\$206,119 \$222,769 \$157,904 \$112,397	\$477 \$1,415 \$3,394 \$500 \$0	281 405 237 198	\$197,841 \$216,767 \$151,979 \$111,726 \$147,315 \$825,628	451 391 277 390 232 1,741	\$260,632 \$260,160 \$195,564 \$213,872	Payments Received 56 514 400 346 120 1,436	\$20,414 \$172,149 \$126,725 \$112,196 \$34,817	\$28,864 \$184,615 \$136,078 \$117,947 \$42,714 \$510,217	\$8,450 \$12,466 \$9,353 \$5,751 \$7,897

\$24,590

\$36,371

37

\$154,049

\$11,781

2014 CALENDAR YEAR KOHN LAW FIRM PLACEMENTS

2014 CALENDAR TEAR ROTH EAST THAT I DO OFFITTY DAMAGE											
	REAL ESTATE	PERSONAL PROPERTY	DO NOT ACQUIRE R/E	RAZE	PROPERTY DAMAGE						
TOTAL PLACED	7,971	1,254	192	13	283						
\$ PLACED	\$24,108,672	1	\$1,205,552	\$200,179	\$514,323						
FLACED	<i>ψ</i> 2 1/200/01 =			North State - Settem St. School							
PRE SUIT COLLECTIONS TO DATE	\$12,302,344	\$340,772	\$156,073	\$9,950	\$88,130						
	\$5,793,229		\$73,023	\$29,166	\$105,396						
POST SUIT COLLECTIONS TO DATE			\$229,096	\$39,116	\$193,526						
TOTAL COLLECTIONS TO DATE	\$18,095,573				37.6%						
LIQUIDATION %	75.1%	04.770	23.070		1000						
	10.70/	10.8%	9.1%	14.0%	17.1%						
FEE %	10.7%	10.870	51270								

TOTAL PLACEMENTS & COLLECTIONS - INVENTORY ANALYSIS May 2016

	# OF ACCOUNTS	\$ PLACEMENTS	AVG BALANCE	TOTAL MONTHLY COLLECTIONS	% OF COLLECTIONS TO PLACEMENTS
2016 PROJECTIONS	51,991	\$9,760,987	\$188	\$3,957,967	40.5%
Jan-16	5,582	\$1,084,452	\$194	\$251,136	23.2%
Feb-16	4,395	\$801,679	\$182	\$848,300	105.8%
Mar-16	4,429	\$766,964	\$173	\$593,655	77.4%
Apr-16	3,694	\$671,634	\$182	\$371,084	55.3%
May-16	3,563	\$742,349	\$208	\$297,830	40.1%
Jun-16	0	\$0		\$0	
Jul-16	0	\$0		\$0	
Aug-16	0	\$0		\$0	
Sep-16	0	\$0		\$0	
Oct-16	0	\$0		\$0	
Nov-16	0	\$0		\$0	
Dec-16	0	\$0		\$0	
2016 TOTALS	21,663	\$4,067,078	\$188	\$2,362,005	58.1%
Jan-15	5,339	\$1,060,955	\$199	\$367,514	34.6%
Feb-15	3,690	\$894,231	\$242	\$809,284	90.5%
Mar-15	3,316	\$787,698	\$238	\$539,410	68.5%
Apr-15	3,663	\$809,654	\$221	\$496,973	61.4%
May-15	3,093	\$732,040	\$237	\$270,895	37.0%
Jun-15	4,104	\$800,120	\$195	\$265,958	33.2%
Jul-15	4,559	\$990,317	\$217	\$259,570	26.2%
Aug-15	4,098	\$1,226,743	\$299	\$183,535	15.0%
Sep-15	3,784	\$844,133	\$223	\$175,429	20.8%
Oct-15	3,737	\$850,678	\$228	\$198,778	23.4%
Nov-15	3,520	\$765,388	\$217	\$230,121	30.1%
Dec-15	3,866	\$786,228	\$203	\$183,735	23.4%
2015 TOTALS	46,769	\$10,548,185	\$226	\$3,981,202	37.7%
Jan-14	6,440	\$1,204,973	\$187	\$198,617	16.5%
Feb-14	6,483	\$1,249,678	\$193	\$1,516,322	121.3%
Mar-14	4,850	\$923,396	\$190	\$779,155	84.4%
Apr-14	4,901	\$895,681	\$183	\$736,100	82.2%
May-14	3,785	\$754,430	\$199	\$330,344	43.8%
Jun-14	4,959	\$941,011	\$190	\$355,639	37.8%
Jul-14	6,225	\$1,086,551	\$175	\$233,661	21.5%
Aug-14	5,235	\$1,018,621	\$195	\$184,229	18.1%
Sep-14	4,840	\$1,045,034	\$216	\$190,506	18.2%
Oct-14	5,795	\$1,081,754	\$187	\$189,530	17.5%
Nov-14	3,616	\$728,519	\$201	\$172,259	23.6%
Dec-14	4,603	\$898,332	\$195	\$204,106	22.7%
2014 TOTALS	61,732	\$11,827,980	\$192	\$5,090,468	43.0%
2013 TOTALS	81,198	\$14,066,908	\$173	\$4,357,994	31.0%
2012 TOTALS	91,386	\$15,680,313	\$172	\$4,753,592	30.3%
2011 TOTALS	85,445	\$13,290,842	\$156	\$4,513,955	34.0%
2010 TOTALS	89,720	\$14,053,882	\$157	\$4,391,106	31.2%
GRAND TOTALS	477,913	\$83,535,188	\$175	\$29,450,322	35.3%



TRAFFIC MUNICIPAL		TRAFFICMUNICIPALPARKINGSUMMONS	■ MUNICIPAL	■ TRAFFIC ■ I
77%		70%	71%	
3%	-	26%		24%
- # of Accounts Placed 2%_3%	2016	2015 - # of Accounts Placed 3%_1%	ints Placed	2014 - # of Accounts Placed 2%_3%
\$26,531,150	\$170	\$77,302,635	455,105	GRAND TOTALS
\$4,391,106	\$157	\$14,053,882	89,720	2010 TOTALS
\$4,513,955	\$156	\$13,290,842	85,445	2011 TOTALS
\$4,688,339	\$172	\$15,680,313	91,386	2012 TOTALS
\$4,357,994	\$173	\$14,066,908	81,198	2013 TOTALS
\$5,090,468	\$192	\$11,827,980	61,732	2014 TOTALS
\$780,167	\$1,490	\$2,558,658	1,717	SUMMONS
\$336,829	\$242	\$319,731	1,322	PARKING
\$1,258,317	\$270	\$4,064,631	15,075	MUNICIPAL
\$2,715,155	\$112	\$4,884,960	43,618	TRAFFIC
\$3,489,288	\$184	\$8,382,710	45,624	2015 TOTALS
\$476,630	\$1,463	\$936,001	640	SUMMONS
\$219,624	\$203	\$240,949	1,189	PARKING
\$877,354	\$279	\$3,378,042	12,088	MUNICIPAL
\$1,915,680	\$121	\$3,827,718	31,707	TRAFFIC
\$2,362,005	\$188	\$4,067,078	21,663	2016 TOTALS
\$476,630	\$1,463	\$936,001	640	SUMMONS
\$104,738	\$178	\$69,728	392	PARKING
\$505,419	\$269	\$1,082,192	4,024	MUNICIPAL
\$1,275,218	\$119	\$1,979,157	16,607	TRAFFIC
TOTAL MONTHLY COLLECTIONS	AVG BALANCE	\$ PLACEMENTS	# OF ACCOUNTS	

CITY OF MILWAUKEE - MFD ALS Accounts

6/21/2016 - Harris & Harris Collections

CITY OF MILWAUKEE - EMS	TOTAL ACCOUNTS FOR MILWAUKEE ADDRESSES ONLY	18,006	
	ZIP CODES		% per ZIP
	NONE	1	0.01%
	43202	1	0.01%
	53081	1	0.01%
	53166	1	0.01%
	53201	42	0.23%
	53202	312	1.73%
	53203	31	0.17%
	53204	1,306	7.25%
	53205	497	2.76%
	53206	1,792	9.95%
	53207	576	
	53208	1,206	
	53209	1,582	100000000000000000000000000000000000000
	53210	1,170	6.50%
	53211	165	
e	53212	1,312	7.29%
	53213	72	
	53214	261	1.45%
	53215	1,250	6.94%
	53216	1,278	7.10%
	53217	43	
	53218	1,400	7.78%
	53219	279	1.55%
	53220	218	1.21%
	53221	467	2.59%
	53222	350	1.94%
	53223	520	2.89%
	53224	520	2.89%
	53225	659	3.66%
	53226	44	0.24%
	53227	138	
	53228	68	
	53233	404	2.24%
	53234	14	
	53235	9	
	53237	1	0.01%
	53263	1	
	53290	1	0.01%
	53295	13	0.07%
	54985	1	0.01%
CITY OF MILWAUKEE - EMS	TOTAL ACCOUNTS FOR WISCONSIN ADDRESSES NOT MILWAUKEE	2,024	11.24%
CITY OF MILWAUKEE - EMS	TOTAL ACCOUNTS FOR OUT OF STATE ADDRESSES	1,253	6.96%
CITY OF MILWAUKEE - EMS	GRAND TOTAL OF ALL ACCOUNTS	21,283	



Department of Public Works Administration

Ghassan Korban Commissioner of Public Works

Preston Cole **Director of Operations**

TO:

Ghassan Korban, Commissioner

FROM: Dawn Crowbridge

DATE:

June 23, 2016

RE:

Current Outstanding Debt and Collection Process

Debt as of June 20, 2016

Three invoices for conduit duct rental	\$650,115.44
Various outstanding invoices	\$234,380.53
Disputed contractor invoices	\$ 18,183.79
Total	\$902,679.76

Collection Process:

- Accounts Receivable billings and payments are updated and reviewed daily.
- An invoice is generated by Public Works giving the debtor 30 days from the date of the invoice to
- After 30 days, the City Treasurer's office generates a second letter (dunning letter) if the invoice remains unpaid. This letter grants the debtor an additional 30 days to pay.
- After 60 days without payment, the City Treasurer's office generates a final dunning letter. The debtor is instructed to submit payment within the next 15 days or the invoice may be submitted to Kohn Law Firm for collection/legal action.
- After the additional 15 days has passed, the invoice is sent to the Kohn Law Firm for collection/legal action if the debtor's total invoices are \$100 or more.

There is currently \$774,940.38 in DPW debt being handled by the Kohn Law Firm.

There is a waiting period of six months for unpaid invoices under \$100. After that period has passed without payment, the invoices are considered uncollectable.

Exceptions:

- Insurance Companies may need longer than this timeframe to complete their investigation. If the City has not heard from the insurance company by the end of the 75-day period, our department will call the company regarding the status of the claim. Insurance companies are forwarded to the Kohn Law Firm if they are disputing liability or if they dispute the cost of the necessary repairs.
- A contractor who has not made payment at the end of the 75-day period will be contacted by our department prior to referral to the Kohn Law Firm. If the contractor has a contract with the City of Milwaukee, their payments will be held until the invoice is paid. Our department sends a letter informing the contractor of this action.
- A contractor's disputed invoice will be handled internally by designated Public Works staff. If a resolution cannot be reached, the invoice will be referred to the Kohn Law Firm.



Safe, Abundant Drinking Water.

MEMORANDUM

TO:

Ghassan Korban, P.E., Commissioner of Public Works

FROM:

Carrie M. Lewis, Superintendent

DATE:

June 28, 2016

SUBJECT:

Delinquent Accounts

Per your request, following is a description of the two types of receivables that Milwaukee Water Works (MWW) has that may lead to outstanding debts.

One is Sundry Receivables and relates to receivables that result from damages caused to MWW properties, such as hydrant damages, contractor related damages, emergency hose connection, miscellaneous charges for services, etc. The monthly average of Sundry Receivables for 2015 was \$71,662.49, excluding amounts related to suburban billings transferred to their respective tax rolls. The Water Claims Specialist works with the various parties to collect on these receivables. After MWW has made unsuccessful attempts to contact and collect payment from an individual or company, sundry invoices are referred to Kohn Law Firm. A total of 24 files was referred to Kohn Law Firm in 2015.

Delinquency on Sundry Receivables has not been significant due to the relative amount of the total receivables. The current system of working with Kohn Law Firm appears to be sufficient for this group of receivables.

The other and major type of receivables arises from charges on the Municipal Services Bill, including Water, Milwaukee Metropolitan Sewerage District, Local Sewerage, Storm Water Management, Solid Waste and Snow and Ice Removal. State Statute and Public Service Commission of Wisconsin (PSC) administrative code specify the timeline and tax roll requirement for water charges. City ordinances specify the process for non-water charges.

Municipal Services Bills are sent weekly to approximately 15,000 accounts, with each account receiving a quarterly bill. The collection process is as follows:



Milwaukee **Water Works**

Safe, Abundant Drinking Water.

November 16, 2015

Martin Matson, Comptroller City of Milwaukee 200 East Wells, Room 401

RE: Placement of Special Charges on the 2015 Tax Roll

Dear Mr. Matson:

In response to your letter dated September 24, 2015, following are the final totals of the number of items and dollar amount of special charges to be placed on the 2015 tax roll related to Delinquent Water Fees (Code 93), Delinquent MMSD Sewer Charges (Code 9D), Delinquent Solid Waste and Snow & Ice Fees (Code 8S) and Delinquent City Sewer and Storm Water Fees (Code 8T).

	Fund	Code	Accounts	Amount
Water	41	93	16,019	\$8,184,760.21
MMSD Sewer	46	9D	15,537	\$5,240,400.42
Solid Waste/Snow & Ice	01	85	25,562	\$10,657,958.66
City Sewer/Storm Water	49	8T	19,237	\$7,208,608.25

Please Note: Code 9D only includes MMSD charges which are accounted for in Fund 46.

If you have any questions, please contact Ms. Nichelle Jackson at ext. 2828.

Very truly yours,

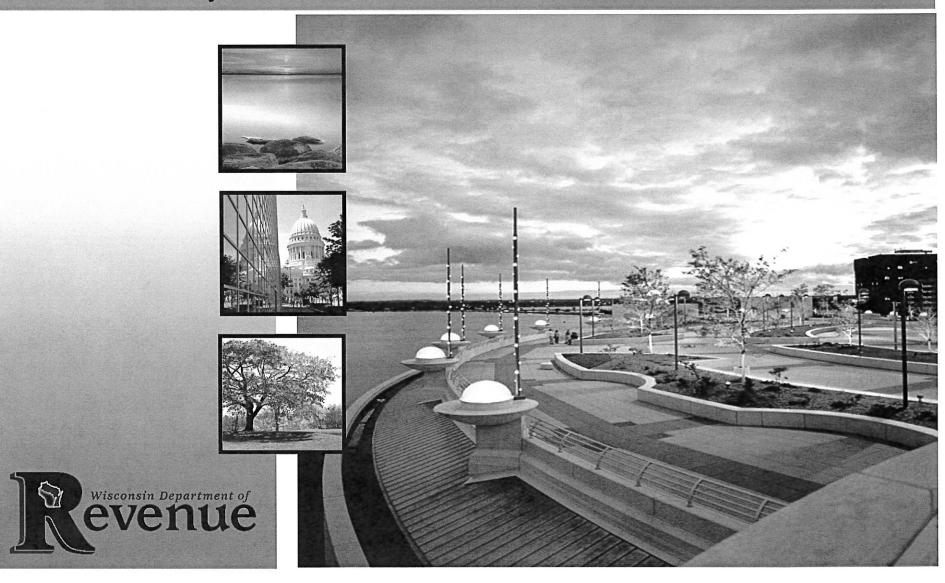
Carrie M. Lewis, Superintendent

Milwaukee Water Works



Agency Collection Programs

Maximize your collection efforts





Balance your debt collection program:

- Statewide Debt Collection (SDC) full collection services
- Tax Refund Interception Program –refunds and other payments pay certified debts
- Private Collection Agencies





DOR Setoff hierarchy - Section 71.93, Wis. Stats.

Refunds are setoff in the following order:

- 1. Wisconsin Department of Revenue (DOR) administered debts
- 2. Child support debts referred by DCF
- 3. Restitution debts, first to SDC debts, then TRIP debts
- 4. SDC debts, first to State Agencies, then to local governments
- 5. TRIP debts, first to State Agencies, then to local governments
- 6. Federal government debts
- 7. TRIP debts referred by Tribal governments
- 8. Other states' debts





SDC

State Debt Collection Program

Sec. 71.93(8), Wis. Stats.

- State agencies are required
- Local governments and courts may participate





SDCState Debt Collection Program

The difference between SDC and TRIP is that DOR becomes collector of the SDC debt.

Agency must stop all collections





SDC

State Debt Collection Program

DOR collection services include:

- Payment plan
- Wage attachment
- Levy of assets
- Refund offset





Debts to refer

- Debt balance > \$50
- Debt amount must be final
- Aged at least 90 days
- Debtor has not paid, or entered into payment plan





Debts are certified with:

- Social Security Number (SSN)
- Driver's License Number (DLN)
- Federal Employer Identification Number (FEIN)

<u>Note</u>: If you do not have one of the three types above, you may need to hire a collection agency to locate the identifier for you.





Professional Placement Services (PPS) provides skip tracing service to agencies such as a Social Security Number (SSN) or Federal Employer Identification Number (FEIN).

PPS Contact Information:

Karri Thiesenhusen

Tel: 877-220-4106

Email: skip@paypps.com





How do I submit the debts to DOR?

Debts are submitted electronically:

- My Tax Account (MTA): single entries
- File Transfer secure file transfer protocol server (sFTP): multiple debts in a bulk file.





Referral Notice

- Lets the customer know of your intent to certify the debt to DOR
- 30 days prior to referral
- Provide opportunity for debtor to resolve the debt or provide information as to why the debt may not be owed.





DOR Collection Fee

- Debtor is assessed the fee
- Fee = 15% (\$35 minimum) of amount referred
- Fee is satisfied first by statute





Interest

- You specify the interest rate, if any.
- After fees are satisfied, payments are applied to interest, then debt amount.





Debt balances and updates to debt

- Adjust debt balance either up or down, only if the amount originally sent was in error
- Collection fee, and interest automatically adjust based on new balance





Debt Recall

- Use if the debt was certified in error
- DOR will write off remaining balance and return debt to the agency.





Payments received by agency

- If you receive a payment by check send the check to DOR
- If you receive an electronic payment contact us. We will work out the easiest method to resolve.

NOTE: If you receive the payment after referral – DOR's collection fee is due.





Reports

- Agency Summary
 - Complete listing of active debtors
 - ➤ Bankruptcy info
 - >Current balance
 - ➤ Collections to date
 - ➤ Collection stage





Reports

- Return debt
 - ➤ Listing of debts we are returning to your agency.
 - ➤ Return reasons include: Satisfied, uncollectible, deceased, minbalance, recalled, mismatchid and businessclosed.





Reports

- Payments
 - > Monthly distribution
 - >Amounts collected by debtor report
 - ➤ Payments are sent by ACH 3 business days after payment report





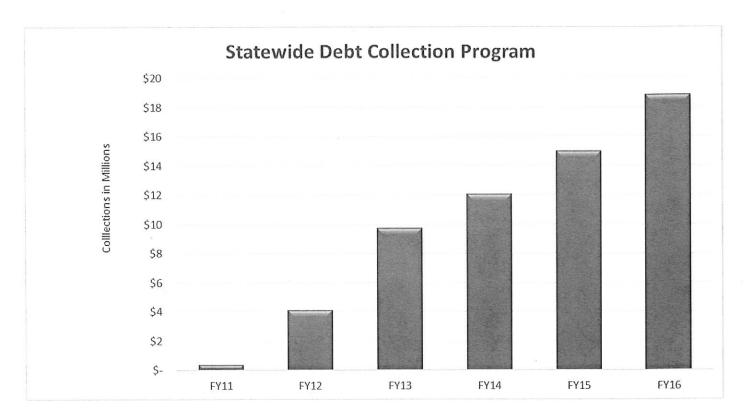
Collection success

- 216 agencies state, court and local government
- Debt Roll: \$70 Million
- Collections:
 - o FY 2012: \$4.1million,
 - o FY 2013: \$9.7 million,
 - o FY 2014: \$12.0 million,
 - o FY 2015: \$15.0 million,
 - o FY 2016 to date: \$19 million





FY (July 1st - June 30th) as of 5/30/2016.











SDC Payments

- 36% Voluntary
- 32% Wage Attachment
- 19% Refund Offset
- 11% Levy

Other less than 1% include: Unclaimed property, vendor setoff







SDC University Study

- 2010 UW campuses used TRIP to recover
 @ \$2 million
- 2012 UW campuses transitioned to SDC program recovery \$3.6 million
- 2013: \$7.2 million
- 2014: \$8.5 million
- 2015: \$8.7 million

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To enroll in SDC program, please contact joseph.mugenga@revenue.wi.gov or 608-264-0344 to obtain:

- Agency agreement
- Banking information form

For more information about SDC program, please review:

- SDC User Guide
- My Tax Account SDC User Guide







TAX REFUND INTERCEPTION PROGRAM (TRIP)

For information about TRIP program, please review:

- My Tax Account TRIP Registration and User Guide
- Operation Manuals and Policy Guides
- http://www.revenue.wi.gov/ise/trip/index.html

Contact Information:

- Use My Tax Account –TRIP Inquiry to send questions with confidential information or
- Use trip@revenue.wi.gov for non-confidential questions







QUESTIONS?

Milwaukee Municipal Court Debt Owed by City and Non-City Residents, 2012 - 2016 YTD Judgments

			City	% of	Non-City	% of	Total	City	% of	Non-City	% of	Total	City	% of
Year	Cases	Defendants	Residents	Dfnds	Residents	Dfnds	Judgments	Residents	Dfnds	Residents	Dfnds	Paid/Stayed**	Residents	Dfnds
2012	127,948	55,218	47,069	85.24%	8,149	14.76%	\$ 19,225,332.62	\$ 16,590,736.09	86.30%	\$ 2,634,596.53	13.70%	\$ 8,889,224.27	\$ 7,259,424.94	81.67%
2013	105,117	47,563	40,851	85.89%				\$ 14,134,802.40						
2014	76,364	37,606	32,552	86.56%				\$ 11,584,832.57						
2015	67,358	35,636	30,384	85.26%				\$ 10,246,503.26						
2016 YTD*	26,465	15,658	13,636	87.09%		12.91%		\$ 3,840,899.89						

^{*}YTD through May 31, 2016

^{**}Totals include both payments and amounts stayed by the Judge; stays may be granted for any reason including time served, community service or by the Judges' discretion

Non-City	% of	Current	City	% of	Non-City	% of	Rate of	City	Non-City	Referred	% of	Citv	% of
Residents	Dfnds	Balance	Residents	Dfnds	Residents	Dfnds	Payment	Residents	Residents	to Collections	Dfnds	Residents	Dfnds
\$ 1,629,799.33	18.33%	\$ 8,051,137.00	\$ 7,257,610.20	90.14%	\$ 793,526.80	9.86%	46.24%	43.76%	61.86%	\$ 14,668,359.80	76.30%	\$ 13,098,499.55	68.13%
\$ 1,552,350.49	21.30%	\$ 8,063,746.83	\$ 7,152,122.53	88.69%	\$ 911,624.30	11.31%	43.46%	40.59%	58.84%			\$ 11,149,386.82	
\$ 1,170,589.92	21.81%	\$ 7,255,949.15	\$ 6,454,965.80	88.96%	\$ 800,983.35	11.04%	39.17%	36.22%	55.36%	\$ 10,218,858.18			
\$ 1,038,970.02	24.90%	\$ 7,430,667.73	\$ 6,571,845.78	88.44%	\$ 858,821.95	11.56%	34.01%	30.58%	51.32%			. , , , , , , , , , , , , , , , , , , ,	60.97%
\$ 205,515.33	23.19%	\$ 3,524,988.58	\$ 3,089,291.12	87.64%	\$ 435,697.46	12.36%	19.65%	17.72%	30.71%			7 17 15 27 2 2 2 3 5	27.88%

Non-City	% of
Residents	Dfnds
\$ 1,569,860.25	8.17%
\$ 1,692,956.40	10.09%
\$ 1,270,897.10	9.28%
\$ 1,122,984.72	9.15%
\$ 144,617.00	3.21%