

MEMORANDUM

TO: Chris Lee, Staff Assistant
Finance and Personnel Committee
Office of the City Clerk

FROM: Andrea Knickerbocker
Human Resources Manager

DATE: January 3, 2018

RE: CC File #171400 – Administrative Changes to the 2018 Salary Ordinance

Please make the following corrections to the 2018 Salary Ordinance:

1. Correct the “2017 Salary Ordinance” footer of the document so that it reads “2018 Salary Ordinance”.
2. Under Pay Range 2DN, correct footnote (3) to read “Position held by Lou Williams (DCD) shall be paid the following biweekly rates: \$1,690.56 to \$2,366.62.”
3. Under Pay Range 2DN, remove footnote (4).
4. Under Pay Range 2FN, footnote (1); please correct the rate of “\$2,286.54 (\$59,450.04)” so that it reads “\$2,039.79 (\$53,034.54)”.
5. Under Pay Range 5HN, remove footnote (1).
6. Under Pay Range 5JN, correct footnote (2) to read “One position held by Lisa Ames (City Attorney) shall be paid the following biweekly rates: \$1,586.35 to \$2,220.57.”
7. Under Pay Range 8KN, footnote (1); correct the rate of “\$1,700.40 biweekly” so that it reads “\$1,770.40 biweekly”.

AK/dcr