



Department of City Development

City Plan Commission
Historic Preservation Commission
Neighborhood Improvement
Development Corporation
Redevelopment Authority

Rocky Marcoux
Commissioner

Martha L. Brown
Deputy Commissioner

November 16, 2007

Theresa Hilber
ACT Business Improvement District
Community Enterprise
3118 North Teutonia Avenue
Milwaukee, WI 53206

Dear Ms. Hilber:

There were a number of attempts by various members of the Neighborhood and Business development team to contact you on variety of issues. The issues range from the ICC and ACT partnership, ACT and TIN program , expired ACT BID board members terms, BID audits, phase II streetscaping; etc. ; you have not responded to any of these attempts to reach you. Although you responded to the BID staff most recently, you stated that you could not submit the mandatory 2006 BID audit due to flooding and damaged records; prior to that you have not been responsive.

Because of your lack of response to our attempts to obtain mandatory documentation from you, we are obligated to address the BID concerns in a more assertive manner. As you are aware, the 2008 BID Operating Plan has been held until the call of the chair; in addition, you will receive a BID management letter which outlines the BID's deficiencies and non-compliance issues. We are requesting the City Comptroller's Office to conduct an onsite financial audit for the 2005 and 2006 fiscal year.

My staff assistant, Lynnette Crump, will contact you within the next few weeks to schedule a meeting with you, your BID Board Chair, Alderman Hamilton and myself. The meeting will focus on the status of the BID Board and BID Operations going forward.

We hope that we can resolve these matters in timely and effective manner.

Rhonda Manuel
Neighborhood and Business Development Director