

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000017982**

Background:

User Department:	Municipal Court
Purchasing Agent:	Michael Siler
Contract Description:	Service Contract for Magic Software Licenses and Maintenance
Vendor Name and Location:	Magic Software Enterprises, Inc.
Contract Term:	01/01/2021-12/31/2021 with four (4) options to extend an additional one (1) year term
Requisition # and Date Received:	0000020887 & 12/16/2024
Original Contract Amount:	\$11,054.35
Expenditures to Date:	\$44,217.40
Current Contract Amount:	\$44,217.40

History of Contract Amendments:

Date	Item	Term	Cost
01/13/2021	Original Contract – Service Contract for Magic Software Licenses and Maintenance F&P Waiver Presentation Date: Not Required	01/01/2021 through 12/31/2021	\$11,054.35
10/20/2021	Amendment #1 - Increased the contract total by \$11,054.35 from \$11,054.35 to \$22,108.70, and extended the contract term for one (1) year, from 01/01/2022 through 12/31/2022. F&P Waiver Presentation Date: Not Required	01/01/2022 through 12/31/2022	\$11,054.35
11/03/2022	Amendment #2 – Increased the contract total by \$11,054.35 from \$22,108.70 to \$33,163.05, and extended the contract term for one (1) year, from 01/01/2023 through 12/31/2023. F&P Waiver Presentation Date: Not Required	01/01/2023 through 12/31/2023	\$11,054.35
12/19/2023	Amendment #3 – Increased the contract total by \$11,054.35 from \$33,163.05 to \$44,217.40. Extended the contract term for one (1) year, from 01/01/2024 through 12/31/2024. F&P Waiver Presentation Date: Not Required	01/01/2024 through 12/31/2024	\$11,054.35
Pending	Amendment #4 – Extend the contract term for one (1) year, from 01/01/2025 through 12/31/2025, and increase the contract total by \$11,054.35, from \$44,217.40 to \$55,271.75.	01/01/2025 through 12/31/2025	\$11,054.35
Total (including the pending amendment)			\$55,271.75

Purpose of Contract/Amendment:

It is recommended that the Municipal Court's Service Contract with Magic Software Enterprises, Inc. be amended to extend the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the final of four (4) options to extend for one (1) year upon mutual agreement. Additionally, increase the contract total by \$11,054.35, from \$44,217.40 to \$55,271.75.

Justification for Waiver:

The City's Municipal Court utilizes Magic Software as the primary component for their mission-critical Court Automated Tracking System application. Magic Software was originally installed in 1995 and is only available without additional upcharges or embedded in other software via Magic Software Enterprises, Inc.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda H. Kelsey

City Purchasing Director RN 02/18/2025
2FF147CAAA0F4C8...

2/19/2025

Date

F&P Waiver Presentation Date: 03/19/2025