

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 4, 2023

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: October 4, 2023
CCFN 230773

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

| Req. I.D. No. | Department and Position | Pay Range | Date Vacant | Number of Positions With Same Title | | | | | CSC Status and/or Funding Source | Int/ Ext Fill | |
|---------------------|---|--------------|-------------------------|--|------------------------------|-------------------------------|------------------------|---------------|---|---|---------|
| | | | | Auth. | Filled excl. this pos. | Recomm. Authori- zation | Vac. Prev. Appr. | Other Vac. | | | |
| 10708 | <u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u> | | | | | | | | 25% ARPA Modular Housing | Int/Ext | |
| | <u>DOA-ENVIRONMENTAL COLLABORATION OFFICE</u> | | | | | | | | | | |
| | Business Finance Officer | 2HX | 10/28/23 | 1 | 0 | 1 | 0 | 0 | | | |
| 10690 | <u>COMPTROLLER</u> Financial Systems Analyst | 2JX | 7/2/21 | 1 | 0 | 1 | 0 | 0 | | Int | |
| 10700 | <u>FIRE AND POLICE COMMISSION</u> Human Resources Assistant | 2JX | 9/3/23 | 2 | 1 | 1 | 0 | 0 | | Int/Ext | |
| 10699 | <u>FIRE DEPARTMENT</u> Heavy Equipment Operator (2 pos.) | 4DN | 9/8/23 9/15/23 | 133 | 131 | 2 | 0 | 0 | | Int | |
| 10685 | <u>HEALTH DEPARTMENT</u> Public Health Lab. Operations Mgr. | 1GX | 10/11/23 | 1 | 0 | 1 | 0 | 0 | | 10% ELC COVID 19 Enhancing Detection | Int/Ext |
| 10707 | Epidemiologist | 2JX | 9/23/23 | 3 | 2 | 1 | 0 | 0 | | 25% ELC SURGG | Int/Ext |
| 10249 | <u>LIBRARY</u> Custodial Wkr. II/City Laborer (2 pos.) | 8DN | 3/9/23 4/16/23 | 27 | 15 | 2 | 0 | 10 | | Ext | |
| 10697 | Custodial Worker 1 | 8AN | | | | 1 | | | | | |
| 10694 | Librarian III (2 positions) | 2GN | 10/1/23 10/10/23 | 64 | 60 | 2 | 0 | 2 | Int/Ext | | |
| 10693 | Library Services Manager | 1GX | 9/17/23 | 27 | 19 | 1 | 0 | 7 | Int/Ext | | |
| 10701 | Librarian III | 2GN | 10/5/23 | 64 | 60 | 1 | 0 | 3 | Int/Ext | | |
| | <u>DEPT. OF NEIGHBORHOOD SERVICES</u> | | | | | | | | | | |
| 10665 | Administrative Services Supervisor | 1BX | 9/16/23 | 3 | 2 | 1 | 0 | 0 | 25% Capital, 25% Reimb. 50% Capital, 25% Reimb. 60% Capital | Int/Ext | |
| 10668 | Neigh. Improvement Project Inspector | 2GN | 9/9/23 | 10 | 7 | 1 | 0 | 0 | | Int/Ext | |
| 10686 | <u>POLICE DEPARTMENT</u> Captain of Police (2 positions) | 4NX-839 | 9/17/23 9/1/23 | 20 | 18 | 2 | 0 | 0 | | Int | |
| | <u>DPW-INFRASTRUCTURE SERVICES</u> | | | | | | | | | | |
| 10667 | Street Repair Supervisor | 1EX | 8/22/23 | 3 | 1 | 1 | 0 | 1 | | Int Int/Ext | |
| 10671 | Custodial Worker 1 (2 positions) | 8AN | 8/30/23 3/17/23 | 12 | 10 | 2 | 0 | 0 | | | |
| 10684 | Electrical Services Blacksmith | 7IN | 7/1/23 | 1 | 0 | 1 | 0 | 0 | | | |
| 10679 | Muni. Services Electrician (15 pos.) | 7LN | Various | 82 | 67 | 15 | 15 | 0 | | | |
| 10662 | Engineering Drafting Technician IV | 3NN | 9/2/23 | 2 | 1 | 1 | 0 | 0 | | | |
| | <u>DPW-OPERATIONS DIVISION</u> | | | | | | | | | | |
| 10687 | Self-Help Yard Supervisor | 1EX | TBD | 2 | 1 | 1 | 0 | 0 | Int/Ext | | |
| 10688 | Special Equip. Operator II (3 pos.) | 8IN | Vacant Vacant TBD | 16 | 13 | 3 | 0 | 0 | Int/Ext | | |
| 10689 | Sanitation District Manager | 1GX | TBD | 6 | 5 | 1 | 0 | 0 | Int/Ext | | |
| | <u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u> | | | | | | | | | | |
| | <u>DOA-COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION</u> | | | | | | | | | | |
| 10580 | Grant Monitor | 2JX | 8/6/22 | 10 | 7 | 1 | 2 | 0 | CDBG/HOME | Int/Ext | |
| 10682 | Program Assistant I | 5EN | 9/7/23 | 1 | 0 | 1 | 0 | 0 | CDBG/HOME | Int/Ext | |

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|---------------------|--|--------------|----------------|--|------------------------------|-------------------------------|------------------------|---------------|--|---------------------|
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| 10649 | <u>DPW-SEWER MAINTENANCE</u> Engineering Drafting Technician II | 3FN | 1/26/19 | 8 | 5 | 1 | 0 | 2 | 85% Capital | Int/Ext |
| 10677 | <u>DPW-WATER WORKS</u> Engineering Drafting Tech. IV | 3NN | 9/5/23 | 8 | 4 | 1 | 3 | 0 | Water Works | Int/Ext |
| 10702 | Water Field Supervisor | 1FX | 9/23/23 | 12 | 9 | 1 | 2 | 0 | Water Works | Int/Ext |
| 10703 | Water Repair Worker 3 | 8FN | 10/16/23 | 67 | 41 | 1 | 25 | 0 | Water Works | Int/Ext |