

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required  
For Single / Sole Source Contract  
Contract #E13744

**Background:**

<b>User Department:</b>	DOA – Office of Environmental Sustainability	
<b>Purchasing Agent:</b>	Catina Slocum	
<b>Contract Description:</b>	Vendor Service Contract to Continue the ME3 Sustainable Manufacturing Process Diagnostic and Assessment Program	
<b>Vendor Name and Location:</b>	Wisconsin Manufacturing Extension Partnership (WMEP) (Madison, WI)	
<b>Contract Term:</b>	From 01/01/2015 through 12/31/2015 with the option to extend for two (2) additional one (1)-year periods upon mutual consent	
<b>Requisition # and Date Received:</b>	Requisition #13744, Received 2/17/2015	
<b>Original Contract Amount:</b>	\$95,000.00	City budget allocation of \$75,000.00 (special fund account #0001-1517-R999-006300) and a Milwaukee Economic Development Commission (MEDC) contribution of \$20,000.00
<b>Expenditures to Date:</b>	N/A (New contract)	
<b>Current Contract Amount:</b>	\$95,000.00	

**Purpose of Contract/Amendment:**

The purpose of this contract is for the Office of Environmental Sustainability to continue the ME3 Sustainable Manufacturing Process Diagnostic and Assessment Program (i.e., how much energy, water, or other materials a manufacturer uses to produce its goods) with Wisconsin Manufacturing Extension Partnership (WMEP). The contract term will be from 01/01/2015 through 12/31/2015 with two (2) one-year options to extend the contract term and the estimated contract total will be \$95,000.00.

**Background:**

Wisconsin Manufacturing Extension Partnership (WMEP) is an affiliate of the Federal Government's National Institute of Standards and Technology's (NIST) Hollings Manufacturing Extension Partnership (MEP), a national network of 59 centers that provide technical assistance to small and medium-sized manufacturers to increase growth, productivity, capacity and sustainability. For the past 20 years, the MEP has worked with manufacturers to realize cost savings, new sales, and retained sales. The MEP system produces more than \$1.4 billion in cost savings and \$9.1 billion in increased or retained sales annually. MEP provides companies with services and access to public and private resources that enhance growth, improve productivity, and expand capacity.

The City is partnering with the Federal Government to provide sustainable manufacturing services ("ME3" program) to area firms. In the past five years, the WMEP has helped manufacturers generate more than \$1.2 billion in economic impact through improvements in technology, productivity and profits, and created or saved nearly 4,400 state manufacturing jobs. WMEP is a national leader in sustainable manufacturing technical assistance and has developed proprietary services targeted at Wisconsin's small and medium-sized manufacturers. WMEP is the only firm in the area associated with the Federal Government that can provide the required services on a large scale.

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City Purchasing Director

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Date

# DOA-Business Operations Division – Procurement Services Section

## Finance & Personnel Committee Approval Required For Single Source Contract Contract No. E11101

**Background:**

<b>User Department:</b>	Milwaukee Health Department (“MHD”)
<b>Purchasing Agent:</b>	Catina Slocum
<b>Contract Description:</b>	Vendor Service Contract for Community-Oriented Policing Services (COPS), Consulting Services
<b>Vendor Name and Location:</b>	Marquette University, College of Nursing, Milwaukee, WI
<b>Contract Term:</b>	July 1, 2011 through August 31, 2012 with options to extend yearly upon mutual consent
<b>Requisition # and Date Received:</b>	Req #13674, Received 1/23/2015
<b>Original Contract Amount:</b>	\$217,800.00 (GRANT-FUNDED)
<b>Expenditures to Date:</b>	\$342,487.81
<b>Current Contract Amount:</b>	\$349,551.89

**If Amendment, History of Contract Amendments:**

Date	Item	Term	Cost
7/7/2011	Original contract awarded for Community-Oriented Policing Services (COPS) Consulting Services	7/1/2011 – 8/31/2012	\$217,800.00
12/21/2012	Amendment No.1: Contract extension from 9/1/2012 through 2/28/2013. <b>Waiver of F &amp; P Committee Approval presented: 11/21/2012</b>	9/1/2012 – 2/28/2013	\$98,162.61
2/28/2013	Amendment No. 2: Contract extension from 3/1/2013 through 8/31/2013	3/1/2013- 8/31/2013	\$0.00
7/17/2013	Amendment No. 3: Contract extension from 9/1/2013 through 8/31/2014. MHD will utilize the \$140,009.84 estimated funds balance remaining on Contract No. E0000011101 to expend \$32,125.00 from the Safety Data Repository Grant and \$107,884.84 from the C.O.P.S. Grant. <b>F &amp; P Committee Approval: 7/17/2013</b>	9/1/2013 – 8/31/2014	\$0.00
9/17/2014	Amendment No. 4: Contract extension from 9/1/2014 through 12/31/2014. <b>F &amp; P Committee Approval: 9/17/2014</b>	9/1/2014–12/31/2014	\$33,589.28
Pending	Amendment No. 5: Extend the contract term from 1/1/2015 through 02/28/2015 and increase the contract total by \$35,000.00 from \$349,551.89 to \$384,551.89.	1/1/2015–02/28/2015	\$35,000.00
<b>Total (including the pending amendment)</b>			<b>\$384,551.89</b>

**Purpose of Amendment:**

This contract amendment is necessary to continue the provision of the Community-Oriented Policing Services (COPS) and the Safety Data Repository Grant provided by Marquette University for the Milwaukee Health Department (MHD). This represents the fifth (5<sup>th</sup>) amendment request by the MHD to this contract for services provided by the Marquette University College of Nursing (Mallory O’Brien, Ph.D.). This amendment extends the contract term from January 1, 2015 through February 28, 2015 and increases the contract total by \$35,000.00 from \$349,551.89 to \$384,551.89.

**Background:**

The overarching goal of the Community Safety Data Repository and C.O.P.S. grants is to fulfill the Milwaukee Common Council’s legislative mandate to “increase safety for victims of domestic violence and their children and victims of sexual assault” via the work and data collection efforts of the Milwaukee Homicide Review Commission. Mallory O’Brien, Ph.D. is the Project Director of the Milwaukee Homicide Review Commission and oversees the COPS and Safety Data Repository Grants. The Milwaukee Homicide Review Commission staff develops training materials, recruits training participants, provides training, disseminates how-to guides and is the only entity in Wisconsin that conducts homicide reviews and can meet the deliverables for this grant.

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City Purchasing Director

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Date

**DOA-Business Operations Division – Procurement Services Section**

**Finance & Personnel Committee Approval Required  
For Single / Sole Source Contract  
Contract #E9779**

**Background:**

<b>User Department:</b>	Milwaukee Water Works
<b>Purchasing Agent:</b>	Catina Slocum
<b>Contract Description:</b>	Vendor Service Contract for Support of the Milwaukee Water Works Supervisory Control and Data Acquisitions (SCADA) System
<b>Vendor Name and Location:</b>	Donohue and Associates, Inc. (Milwaukee, WI)
<b>Contract Term:</b>	Three (3) years from 3/19/2010 through 3/18/2013 with the option to extend on an as-needed yearly basis upon mutual agreement
<b>Requisition # and Date Received:</b>	Requisition #13717, Received 2/11/2015
<b>Original Contract Amount:</b>	\$300,000.00
<b>Expenditures to Date:</b>	\$749,142.80
<b>Current Contract Amount:</b>	\$800,000.00

**If Amendment, History of Contract Amendments:**

Date	Item	Term	Cost
3/19/2010	Original Contract #E9779 – Vendor Service Contract for Support of the Milwaukee Water Works Supervisory Control and Data Acquisition (SCADA) System	3/19/2010 through 3/18/2013 with the option to extend on an as-needed yearly basis upon mutual agreement	\$300,000.00
5/5/2010	Amendment #1 – Added the details found in Contractor’s Scope of Services dated 5/3/2010 to the contract.	3/19/2010 – 3/18/2013	
5/9/2012	Amendment #2 – Increased the estimated contract total by \$150,000.00 from \$300,000.00 to \$450,000.00.	3/19/2010 – 3/18/2013	\$150,000.00
4/4/2013	Amendment #3 – Extended the contract term one (1) year from 3/19/2013 through 3/18/2014 and increased the estimated contract total by \$150,000.00 from \$450,000.00 to \$600,000.00. <b>Approved by F &amp; P on 4/4/2013</b>	3/19/2013 – 3/18/2014	\$150,000.00
1/15/2014	Amendment #4 – Extended the contract term one (1) year from 3/19/2014 through 3/18/2015 and increased the estimated contract total by \$200,000.00 from \$600,000.00 to \$800,000.00. <b>Approved by F &amp; P on 1/15/2014</b>	3/19/2014 – 3/18/2015	\$200,000.00
Pending	<b>Amendment #5 - Extend the contract term one (1) year from 3/19/2015 through 3/18/2016 and increase the estimated contract total by \$225,000.00 from \$800,000.00 to \$1,025,000.00 upon mutual agreement.</b>	3/19/2015 – 3/18/2016	\$225,000.00
<b>Total (including the pending amendment)</b>			<b>\$1,025,000.00</b>

**Purpose of Contract/Amendment:**

The purpose of this amendment is for continued support of the Milwaukee Water Works Supervisory Control and Data Acquisition (SCADA) System. This represents the fifth (5<sup>th</sup>) amendment request by the Milwaukee Water Works to the original contract amount of \$300,000.00. This amendment will extend the contract term one (1) year from 3/19/2015 through 3/18/2016 and increase the estimated contract total by \$225,000.00 from \$800,000.00 to \$1,025,000.00.

**Background:**

This Vendor Service Contract with Donohue and Associates, Inc. provides service for software and hardware upgrades to the SCADA System including programming of logic controllers, screen development for human-machine interface, visual basic programming, and updating servers and field devices where needed. This contractor also assists staff on software upgrades, updates and enhancements, performs changes and enhancements to control logic and subroutines, and provides emergency support for off-hours occasions when Milwaukee Water Works personnel cannot be reached. This contractor has specific knowledge of the SCADA System configuration. Significant time, effort and cost would be required to educate any other contractor to work on this system. Amending this contract would minimize concerns regarding compromising system security and integrity.

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City Purchasing Director

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Date