

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: May 7, 2014

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: May 7, 14

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-BUDGET & MANAGEMENT DIVISION</u>											
13596	Fiscal Planning Specialist Senior	2KX	1/18/14	3	2	1	0	0		Int	x-2b
<u>DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIV.</u>											
13597-98	Systems Analyst-Project Leader (2 pos.)	2LX	10/19/13	2	0	2	0	0		Int/Ext	x-2b
<u>DEPT. OF CITY DEVELOPMENT</u>											
13569	Personnel Payroll Assistant III	5EN	4/2/14	1	0	1	0	0		Int	x-2b
13570	Office Assistant III	6FN	5/11/14	2	1	1	0	0		Int	x-3
<u>COMMON COUNCIL-CITY CLERK</u>											
13604	Research & Analysis Manager	1GX	6/12/10	1	0	1	0	0		Int	x-2b
<u>COMPTROLLER</u>											
13547	Auditor	2GX	TBD	3	2	1	0	1		Int/Ext	x-2b
<u>DEPT. OF EMPLOYEE RELATIONS</u>											
13571	Claims Processor II	6KN	3/22/14	2	1	1	0	0		Int	x-3
13572	Claims Representative	5FN	4/26/14	1	0	1	0	0		Int/Ext	x-3
<u>FIRE DEPARTMENT</u>											
13548	Fire Lieutenant	4E	3/23/14	155	151	1	3	1		Int	x-1
13599	Fire Lieutenant	4E	4/27/14	155	153	1	0	1		Int	x-1
13549	Heavy Equipment Operator	4D	4/27/14	162	158	1	3	1		Int	x-1
<u>HEALTH DEPARTMENT</u>											
13593	Family & Community Health Oper. Mgr.	1FX	4/7/12	1	0	1	0	0		Int/Ext	x-2b
13594	Health Project Assistant	5FN	NA	2	0	1	1	0		Int/Ext	x-2b
13595	Public Health Nurse	2DN	5/2/14	55	49	1	4	1		Int/Ext	x-2b
13600	Environmental Disease Control Specialist	2DN	5/10/2014	2	1	1	0	0		Int/Ext	x-2b
<u>LIBRARY</u>											
13551	Library Technology Specialist	5DN	2/23/14	6	4	1	1	1		Int/Ext	x-2b
13552	Library Reference Assistant	5DN	TBD	16	14	1	1	0		Int/Ext	x-2b
13554	Custodial Worker II-City Laborer	8DN	4/11/14	27	26	1	1	0		Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
13573	Commercial Code Enforcement Inspector	3LN	4/13/14	16	15	1	0	0		Ext	x-2a
13574	Program Assistant II	5FN	1/5/14	10	9	1	0	0		Int/Ext	x-2a
13575	Office Assistant IV	6HN	5/11/14	3	2	1	0	0		Int	x-3
13576	Office Assistant III	6FN	NA	17	14	1	2	0		Int/Ext	x-2a
<u>POLICE DEPT.</u>											
13577	Garage Attendant	8DN	4/6/14	7	6	1	0	0		Int/Ext	x-2b
13558	Office Assistant IV	6HN	NA	13	11	1	0	1		Int	x-2b
13559	Office Assistant III	6FN	7/23/12	28	20	1	0	7		Int	x-2b
13560	Office Assistant II	6EN	NA	74	46	1	0	27		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
13578-81	Engineering Drafting Tech. II (4 positions)	3FN	3/21/14 2/19/13 9/27/13 4/22/14	20	13	4	0	3	75% Capital	Ext	x-2b
13582	Maintenance Technician II	3GN	3/2/14	5	4	1	0	0		Int/Ext	x-2b

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13583	<u>DPW-OPERATIONS DIVISION</u> Administrative Services Manager	1HX	4/19/14	1	0	1	0	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>HEALTH DEPARTMENT</u>											
13601-02	Health Project Assistant-DAD (2 positions)	5BN	NA	2	0	2	0	0	Home Visiting Fam.	Int/Ext	x-6
13603	Health Projec Coordinator - MCHVP	2EX	5/13/14	2	0	1	1	0	Home Visiting Fam.	Int/Ext	x-6
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
13585-86	Plumbing Inspector II (2 positions)	3PN	12/7/12 3/29/14	16	14	2	0	0	Reimbursable	Ext	x-6
<u>DPW-WATER WORKS</u>											
13587	Sr. Water Treatment Plant Operator	3PN	5/1/14	24	23	1	0	0	Water Works	Int	x-6
13588	Water Distribution Utility Investigator	8IN	3/15/14	11	7	1	0	3	Water Works	Int/Ext	x-6
13589	Water Meter Technician	7DN	4/26/14	40	30	1	9	0	Water Works	Int/Ext	x-6
13590-91	Water Meter Specialist (2 positions)	7EN	4/13/12 10/31/13	6	4	2	0	0	Water Works	Int	x-6
13592	Communications Assistant V	6KN	4/29/14	5	4	1	0	0	Water Works	Int/Ext	x-6