

2007 Summer Youth Internship Program City Job Descriptions Overview

City Department	Positions	Type of Positions
Assessor's Office	2	Clerical
City Treasurer	1	File Clerk
Common Council	5	Council Aides
Dept. of City Development	31	Main Street Ambassadors, Program Activity Coordinators, Marketing, Dev. Center Receptionist, Planning Assistant, BOZA Assistant
Dept. of Employee Relations	8	Office Assistants
Dept. of Neighborhood Services	3	Clerical Assistants
Dept. of Administration	12	Office Assistants for all divisions of DOA
Dept. of Public Works	84	Clean and Green Ambassadors, Inventory and Personnel, Water Works Engineering, Custodian, Equipment Repair, Information Technology, Office Assistants Painter, Vehicle Scheduling, Planning, Sign Shop
Fire Department	6	Community Preparedness and Fire Safety
Health Department	19	Adolescent Community Health Project, Office Assistants, Billing, Consumer Health Empowering Families, Home Environmental Health, Maternal and Child Health Plain Talk, Tobacco Control
Housing Authority	20	Custodial, Maintenance, Office Assistants, Rent Assistance, Comp. Lab Assistants
Mayor's Office	6	Policy, Constituent Relations, Scheduling, Community Relations, Liaison
Milwaukee Public Library	15	Clerical, Art Music & Recreation, Computer Training and Service, Children's Programs Summer Reading Programs,
Municipal Court	2	Court Services Assistant
Police Department	23	Payroll, Safety Academy, Criminal Investigations Bureau Research and Development, District Planning and Operations Assistants
Port of Milwaukee	3	Accounting Assistant, Engineering Intern
Total	240	