

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 13, 2021

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: January 13, 2021
CCFN 201156

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>CITY ATTORNEY</u>											
8344	Deputy City Attorney	1OX	11/5/20	4	3	1	0	0		Int/Ext	x-2b
8227	Assistant City Attorney V (2 positions)	2QX	1/25/20 11/15/20	33	30	2	0	0		Int/Ext	x-2b
<u>ASSESSOR</u>											
8145	Senior Property Appraiser 4	2HN	10/2/20	27	24	1	2	0		Int/Ext	x-2b
8346	Senior Property Appraiser 4	2HN	1/14/21	27	23	1	2	1		Int/Ext	x-2b
<u>COMPTROLLER</u>											
8336	Revenue & Financial Services Spec.	1IX	1/23/21	1	0	1	0	0		Int	x-2b
8324	Accounting Specialist	2GX	1/9/21	10	9	1	0	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
8315	IT Support Specialist-Senior	2GN	12/12/20	2	0	1	1	0		Int/Ext	x-1
8314	Fire Lieutenant (3 positions)	4E	12/1/20 12/19/20 12/27/20	137	134	3	0	0		Int	x-1
<u>HEALTH DEPARTMENT</u>											
8334	Microbiologist I	2JN	12/1/20	6	5	1	0	0		Int/Ext	x-2b
<u>LIBRARY</u>											
8301	Library Reference Assistant	2BN	1/4/21	18	17	1	0	0		Int/Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
8335	Office Assistant II (2 positions)	6EN	12/27/20 12/13/20	8	4	2	0	2		Int/Ext	x-2b
8337	Office Assistant III	6FN	12/13/20	18	10	1	0	7		Int/Ext	x-2b
8342	Office Assistant III	6FN	NA	18	10	1	0	7		Int/Ext	x-2b
8340	Commercial Code Enforce. Inspector	3LN	1/2/21	15	12	1	0	2		Int/Ext	x-2b
8339	Residential Code Enforce. Inspector	3LN	12/27/20	38	31	1	0	6		Int/Ext	x-2b
8338	Office Assistant IV	6HN	12/13/20	3	2	1	0	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
8320	Helpdesk Specialist II (3 positions)	3IN	3/29/20 12/6/20 1/5/21	10	6	3	0	1		Int/Ext	x-2b
8322	Police Records Manager	1DX	12/27/20	1	0	1	0	0		Int/Ext	x-2b
8323	Office Assistant III	6FN	12/21/20	21	14	1	0	6		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
8287	Engineering Drafting Tech. II (2 pos.)	3FN	11/16/19 12/26/19	16	13	2	0	1	100% Capital	Int/Ext	x-2b
8289	Bridge Operator	8GN	TBD	23	22	1	0	0		Int	x-2b
8290	Bridge Operator Lead Worker	8IN	11/29/20	5	4	1	0	0		Int	x-2b
8291	Locator Technician (4 positions)	8DN	5/13/17 7/25/19 10/10/19 12/5/20	13	9	4	0	0	75% Reimb.	Int/Ext	x-2b
8293	Office Assistant II	6EN	12/13/20	1	0	1	0	0	65% State grant	Int/Ext	x-2b
8305	HVAC Maintenance Tech. (2 positions)	7NN	NA	7	5	2	0	0		Int/Ext	x-2b

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<u>DPW-INFRASTRUCTURE SERVICES (Continued)</u>											
8325	Custodial Worker III	8EN	8/10/19	4	3	1	1	0		Int	x-2b
8333	Electrical Services Manager-Senior	1HX	2/1/21	1	0	1	0	0	60% Capital	Int	x-2b
8332	Electrical Services Operations Mgr.	1JX	2/1/21	1	0	1	0	0	60% Capital	Int	x-2b
8331	Municipal Services Electrician (16 pos.)	7QN	various	83	64	16	1	2	60% Capital	Int/Ext	x-2b
8330	Engineering Drafting Tech. IV (4 pos.)	3NN	11/1/20	15	11	4	2	0	100% Capital	Int	x-2b
			8/26/18								
			7/14/19								
			2/21/20								
8329	Infrastructure Repair Crew Leader	8IN	5/28/14	3	0	1	2	0	25% Reimb.	Int	x-2b
8328	Infrastructure Repair Worker	8FN	1/4/19	4	3	1	0	0	25% Reimb.	Int	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
8317	Fleet Operations Manager	1HX	12/17/20	1	0	1	0	0		Int	x-2b
8318	Fleet Operations and Training Mgr.	1EX	1/24/21	1	0	1	0	0		Int	x-2b
8319	Sanitation Yard Attendant	8DN	1/11/21	14	13	1	0	0		Int	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>HEALTH DEPARTMENT</u>											
8292	Health Access Assistant	5FN	11/30/20	6	4	1	0	1	50% Outreach	Ext	x-6
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
8341	Residential Code Enforcement Insp.	3AN	12/12/20	13	3	1	7	2	Targeted Enforce.	Int/Ext	x-6
<u>DPW-SEWER MAINTENANCE</u>											
8326	Sewer Mason (2 positions)	7QN	2/1/21	4	1	2	1	0	Sewer Maint. Fund	Int	x-6
			6/8/18								
8327	Sewer Field Investigator	8IN	9/2/18	5	4	1	0	0	Sewer Maint. Fund	Int	x-6
<u>DPW-WATER WORKS</u>											
8307	Customer Service Rep. III	6HN	12/12/20	16	14	1	1	0	Water Works	Int/Ext	x-6
8310	Water Microbiologist-Senior	2HN	12/19/20	1	0	1	0	0	Water Works	Int/Ext	x-6
8311	Water Distr. Utility Investigator	8IN	12/17/20	11	9	1	1	0	Water Works	Int/Ext	x-6
8312	Senior Water Treatment Plant Oper.	2GN	12/18/20	36	29	1	6	0	Water Works	Int/Ext	x-6
8313	Water Financial Manager	1IX	2/6/21	1	0	1	0	0	Water Works	Int/Ext	x-6
8345	Sr. Water Treatment Plant Oper. (2 pos.)	2GN	1/5/21	36	27	2	6	1	Water Works	Int/Ext	x-6
			1/19/21								