

Ref: CC File No. 141278
14025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: December 15, 2014
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: December 15, 2014

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DOA-BUSINESS OPERATIONS DIV.</u>			
114	Program Assistant II	5FN	11/30/14	
	<u>ASSESSOR</u>			
86	Senior Property Appraiser	2DN	12/7/14	
	<u>DEPT. OF CITY DEVELOPMENT</u>			
98	Long Range Planning Mgr.	2KX	11/22/14	
	<u>COMPTROLLER</u>			
108	Accounting Specialist	2GX	11/9/14	
126	Accounting Program Assistant III	5GN	12/14/14	
	<u>FIRE DEPARTMENT</u>			
105	Vehicle Operations Instructor	4E	12/6/14	
107	Heavy Equipment Operator	4D	12/21/14	
	<u>HEALTH DEPARTMENT</u>			
97	Virologist II	2DN	6/5/14	
121	Virologist III	2FN	1/4/14	
123	Public Health Nurse	2DN	12/26/14	
	<u>LIBRARY</u>			
94	Library Branch Manager	1DX	1/4/15	
93	Librarian V	1FX	1/4/15	
71	Librarian II	2CN	11/30/14	
99	Library Reference Assistant	5DN	2/1/15	
87	Custodial Worker III	8EN	12/8/14	
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
109	Commercial Code Enf. Inspector	3LN	9/13/14	
110	Plan Examiner Specialist	2EN	11/23/14	
	<u>POLICE DEPARTMENT</u>			
106	Court Liaison Officer	4C	5/23/12	
100	Custodial Worker II-City Laborer	8DN	6/12/14	
	<u>DPW-ADMINISTRATIVE SERVICES</u>			
96	Accounting Assistant II	6HN	12/20/14	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
122	Bridge Operator Supervisor	1BX	6/19/09	
	<u>DPW-OPERATIONS DIVISION</u>			
88	Equipment Mechanic III	7CN	11/8/14	
89	Nursery Specialist	7BN	12/20/14	
91	Urban Forestry Technician	3NN	12/20/14	

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Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DOA-OFFICE OF SUSTAINABILITY</u>				
92	Environ. Sustainability Program Coord.	2IX	12/7/14	
118	Grant Monitor	2GX	NA	
<u>DEPT. OF CITY DEVELOPMENT</u>				
117	Rent Assistance Specialist III	2DN	9/28/14	
<u>HEALTH DEPARTMENT</u>				
124	Public Health Nurse	2DN	12/6/14	
125	Health Access Assistant II	6FN	NA	
<u>DPW-WATER WORKS</u>				
101	Customer Service Rep. III	6HN	1/4/15	
102	Water Plant Instrumentation Spec.	3KN	12/2/14	
111	Accounting Assistant III	5EN	12/20/14	
112	Business Services Specialist	2DN	12/6/14	
115	Office Assistant IV	6HN	3/20/11	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Committee Meeting: December 15, 2014

Fund transfers listed were approved by the Finance & Personnel Committee

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>FIRE DEPARTMENT</u>			
Operating Expenditures Computer Replace Prog. - Fire	\$36,853.39	\$36,853.39	Transfer is for the purchase of new computer servers. The funds were budgeted in the operating account but will be expensed in the Computer Replacement Program - Fire special fund.
Operating C&M Genesis-Fire C&M Vehicle-Fire Peripheral Equipment	\$26,000.00 \$2,400.80 \$4,500	\$32,900.80	Transfer is for the purchase of computer equipment and cell boosters. The funds were budgeted in the operating account but will be expensed in the Peripheral Equipment - Fire special fund.
<u>DPW-OPERATIONS DIVISION</u>			
In-House Demolition Program Other Operating Services	\$450,000.00	\$450,000.00	As a result of a mid year 14% increase in tipping fees, the Other Operating Services account will be approximately \$500,000 under funded. The Demolition account is overfunded as a result of DPW being able to find a continuous supply of free clean fill.

SCHEDULE C - GENERAL MATTERS

- Miscellaneous