

REQUEST FOR PROPOSALS ANALYSIS AND RECOMMENDATION

Contracting Agency: Housing Authority of the City of Milwaukee
Official Notice Number: 57900
Date and Time of Opening: Friday, October 19, 2018, 2:00 P.M. (CDT)
Type of Work, Services, or Material: Auditing Services
Housing Development and Number: various
Budget Amount/Cost Estimate: \$119,600 1st year
\$123,200 2nd year
\$126,900 3rd year
\$130,700 4th year
\$134,600 5th year
Budget/Account Number: charge various funding sources as needed

<u>Firm</u>	<u>City, State</u>	<u>Rank</u>	<u>Score</u>
Baker Tilly	Milwaukee, WI	1	287
CliftonLarsonAllen LLP	Milwaukee, WI	2	275
Rubino & Co.	Bethesda, MD	3	245
Novagradac & Co.	Toms River, NJ	4	240
Berman, Hopkins, Wright & Laham	Melbourne, FL	5	236
RSM US LLP	Milwaukee, WI	6	226

PROCUREMENT REVIEW

PROCURING SECTION: Purchasing & Contracts Services

Six firms responded to this RFP. Proposals were evaluated by staff per criteria stated in the RFP. after careful review of the proposals received, staff of the HACM recommends that Baker Tilly Virchow Krause, LLP submitted the most responsive proposal and is the best qualified to undertake such Auditing Services for the Housing Authority of the City of Milwaukee.

EMERGING BUSINESS ENTERPRISES

EBE Participation

Target EBE Subcontracting Goal 20% MBE
Proposed EBE Contracting 20% MBE

Baker Tilly Virchow Krause, LLP is not a certified EBE firm with the State of Wisconsin. **Baker Tilly Virchow Krause, LLP** has identified a need to subcontract 20 percent of the contract to Coleman & Williams, Ltd, a certified MBE with the State of Wisconsin, for audit related services. Should **Baker Tilly Virchow Krause, LLP** need to subcontract any other portion of the work; **Baker Tilly Virchow Krause, LLP** should contact Purchasing and Contracts Services prior to seeking out any subcontractors on its own.

SECTION 3

Section 3 Hiring/Subcontracting

Proposed Section 3 Contracting 0 %
Proposed Employment 0 new hires
Proposed Section 3 Employment 0 new hires

Baker Tilly Virchow Krause, LLP is not a Section 3 certified firm and have identified a need to subcontract 20 percent of the contract to Coleman & Williams, Ltd, a non-certified firm. Should **Baker Tilly Virchow Krause, LLP** need to subcontract any other portion of the work; **Baker Tilly Virchow Krause, LLP** will contact Purchasing and Contracts Services prior to

seeking out any subcontractors on its own. Currently, **Baker Tilly Virchow Krause, LLP** has not identified a need to hire. Should **Baker Tilly Virchow Krause, LLP** need to hire, **Baker Tilly Virchow Krause, LLP** will contact Purchasing and Contracts Services prior to seeking out any candidates on its own.