



Department of Employee Relations

Cavalier Johnson
Mayor

Harper Donahue, IV
Director

Renee Joos
Employee Benefits Director

Nicole M. Fleck
Labor Negotiator

April 26, 2023

Alderwoman Marina Dimitrijevic, Chairwoman
City of Milwaukee Common Council Finance and Personnel Committee
200 East Wells Street, Room 205
Milwaukee, WI 53202

221792 Flexible Spending & Health Reimbursement Arrangement Contract Extension

Dear Alderwoman Dimitrijevic and Finance Committee Members:

File number 191853 authorized the Department of Employee Relations (DER) to execute a contract with Ameriflex for the provision of Flexible Spending and Health Reimbursement Arrangement (FSA/HRA) benefits for City employees. The initial contract term with the current administrator, Ameriflex, began January 1, 2021 and ends December 31, 2023.

Ameriflex has comprehensive experience administering FSA and HRA benefits and continues to be a good partner with the City in providing this benefit to employees and addressing issues that arise in a timely manner. Ameriflex has also been able to accommodate the unique needs of the City and its employees and provides excellent customer service to enrolled members.

The initial contract terms and administrative fees offered by Ameriflex were very competitive and those terms will remain in place for a two-year contract extension. As a result of the flat extension rates, the budget for this benefit will not increase unless enrollment for the benefit significantly changes.

The DER recommends that the Finance and Personnel Committee approve the file and allow DER to extend the contract with Ameriflex for two years through December 31, 2025.

I am happy to answer any questions or comments regarding this file.

Sincerely,
Renee Joos
Employee Benefits