

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E0000017540**

**Background:**

<b>User Department:</b>	Department of Public Works – Fleet
<b>Purchasing Agent:</b>	Michael Siler
<b>Contract Description:</b>	Vendor Service Contract to Perform Supplemental Service Work on Heil Refuse Packer Bodies and Elgin Street Sweepers
<b>Vendor Name and Location:</b>	MacQueen Equipment, LLC (Menomonee Falls, WI)
<b>Contract Term:</b>	Three (3) years from the date of award (06/17/2020-06/16/2023) with three (3) options to extend for one (1) year periods upon mutual agreement
<b>Requisition # and Date Received:</b>	0000020580 & 06/20/2024
<b>Original Contract Amount:</b>	\$600,000.00
<b>Expenditures to Date:</b>	\$888,732.22
<b>Current Contract Amount:</b>	\$1,000,000.00

**History of Contract Amendments:**

Date	Item	Term	Cost
07/01/2020	Vendor Service Contract to Perform Supplemental Service Work on Heil Refuse Packer Bodies and Elgin Street Sweepers <b>F&amp;P Waiver Presentation Date: 07/01/2020</b>	06/17/2020 Through 06/16/2023	\$600,000.00
05/09/2023	Amendment #1: Extended the contract term for one (1) year, from 06/17/2023 through 06/16/2024, exercising the first (1 <sup>st</sup> ) of three (3) options to extend upon mutual agreement and increased the contract total by \$100,000.00 from \$600,000.00 to \$700,000.00. <b>F&amp;P Waiver Presentation Date: 05/09/2023</b>	06/17/2023 through 06/16/2024	\$100,000.00
09/13/2023	Amendment #2: Increased the contract total by \$100,000.00 from \$700,000.00 to \$800,000.00. <b>F&amp;P Waiver Presentation Date: 09/13/2023</b>	N/A	\$100,000.00
01/10/2024	Amendment #3: Increased the contract total by \$200,000.00 from \$800,000.00 to \$1,000,000.00. <b>F&amp;P Waiver Presentation Date: 01/10/2024</b>	N/A	\$200,000.00
Pending	Amendment #4: Increase the contract total by \$100,000.00 from \$1,000,000.00 to \$1,100,000.00 and extend the contract term for one (1) year, from 06/17/2024 through 06/16/2025, exercising the second (2 <sup>nd</sup> ) of three (3) options to extend upon mutual agreement.	06/17/2024 through 06/16/2025	\$100,000.00
<b>Total (including the pending amendment)</b>			<b>\$1,100,000.00</b>

**Purpose of Contract/Amendment:**

The purpose of this amendment is to increase the contract total of the City's Vendor Service Contract to Perform Supplemental Service Work on Heil Refuse Packer Bodies and Elgin Street Sweepers with MacQueen Equipment, LLC by \$100,000.00 from \$1,000,000.00 to \$1,100,000.00, and to extend the contract term for one (1) year, from 06/17/2024 through 06/16/2025, exercising the second (2<sup>nd</sup>) of three (3) options to extend upon mutual agreement.

**Justification for Waiver:**

MacQueen Equipment, LLC is the authorized distributor for Heil Refuse Packer Bodies and Elgin Street Sweepers sales, service, parts, and warranty repairs in Wisconsin. Most of these parts are patented by the manufacturer. No other sources are available for Heil OEM refuse packer parts in Wisconsin.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director  
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7/11/2024

Date

**F&P Waiver Presentation Date: 07/24/2024**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract # E0000017548**

**Background:**

<b>User Department:</b>	Department of Public Works – Fleet
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	Vendor Service Contract to Perform Supplemental Service Work and Annual Inspections on Versalift, Challenger, and Skylift Aerial Equipment and Versalift Digger-Derrick Equipment
<b>Vendor Name and Location:</b>	USSI Holdings, Inc. d/b/a Utility Sales and Service (Appleton, WI)
<b>Contract Term:</b>	Three (3) years from the date of award (06/18/2020-06/17/2023) with three (3) options to extend for one (1) year periods upon mutual agreement
<b>Requisition # and Date Received:</b>	0000020560 & 06/12/2024
<b>Original Contract Amount:</b>	\$400,000.00
<b>Expenditures to Date:</b>	\$149,200.54
<b>Current Contract Amount</b>	\$450,000.00

**History of Contract Amendments:**

Date	Item	Term	Cost
07/01/2020	Original Contract: Vendor Service Contract to Perform Supplemental Service Work and Annual Inspections on Versalift, Challenger, and Skylift Aerial Equipment and Versalift Digger-Derrick Equipment  <b>Presented to F&amp;P Committee on 07/01/2020</b>	06/18/2020 through 06/17/2023	\$400,000.00
07/07/2023	Amendment #1 – Increased the contract total by \$50,000.00 from \$400,000.00 to \$450,000.00 and extended the contract term for one (1) year, from 06/18/2023 through 06/17/2024, exercising the first (1 <sup>st</sup> ) of three (3) options to extend upon mutual agreement.  <b>Presented to F&amp;P Committee on 07/07/2023</b>	06/18/2023 through 06/17/2024	\$50,000.00
06/22/2023	Amendment #2 – Incorporated a 17.39% price increase on item #1 and a 28.57% price increase on item #2 per Vendor's Request for Pricing form dated 05/09/2023 (Exhibit 1) and as listed on the Price Increase Request Analysis.  <b>F&amp;P Committee Waiver was not required</b>	n/a	n/a
Pending	Amendment #3 – Increasing the contract total by \$20,000.00 from \$450,000.00 to \$470,000.00, and extending the contract term for one (1) year, from 06/18/2024 through 06/17/2025, exercising the second (2 <sup>nd</sup> ) of three (3) options to extend upon mutual agreement.	06/18/2024 through 06/17/2025	\$20,000.00
<b>Total (including the pending amendment)</b>			<b>\$470,000.00</b>

**Purpose of Amendment:**

Recommend amending the City's existing Vendor Service Contract to Perform Supplemental Service Work and Annual Inspections on Versalift, Challenger, and Skylift Aerial Equipment and Versalift Digger-Derrick Equipment with USSI Holdings, Inc. d/b/a Utility Sales and Service by increasing the contract total by \$20,000.00 from \$450,000.00 to \$470,000.00, and by extending the contract term for one (1) year, from 06/18/2024 through 06/17/2025, exercising the second (2nd) of three (3) options to extend upon mutual agreement.

**Justification for Waiver:**

USSI Holdings, Inc. d/b/a Utility Sales and Service is the only local factory-authorized service dealer for Versalift, Challenger, and Skylift branded equipment. Supplemental service work consists of overflow work that the Department of Public Works Repairs Division cannot handle due to seasonal demands or other repairs pending on other equipment.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda H. Kelsey*

City Purchasing Director  
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7/10/2024

Date

**F&P Waiver Presentation Date: 07/24/2024**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E0000014021**

**Background:**

<b>User Department:</b>	Milwaukee Health Department
<b>Purchasing Agent:</b>	Michael Siler
<b>Contract Description:</b>	Vendor Service Contract for Lead Safe Training Services
<b>Vendor Name and Location:</b>	Sixteenth Street Community Health Center (Milwaukee, WI)
<b>Contract Term:</b>	07/01/2015-11/30/2017 with the option to extend annually upon mutual consent
<b>Requisition # and Date Received:</b>	0000020554 & 06/11/2024
<b>Original Contract Amount:</b>	\$111,360.00 <b>GRANT: Housing and Urban Development</b>
<b>Expenditures to Date:</b>	\$312,720.65
<b>Current Contract Amount:</b>	\$410,764.20

**History of Contract Amendments:**

Date	Item	Term	Cost
07/17/2015	Vendor Service Contract for Lead Safe Training Services <b>Presented to the F&amp;P Committee: 07/17/2015</b>	07/01/2015 through 11/30/2017	\$111,360.00
03/20/2019	Amendment #1: Extended the contract term for two (2) years, from 12/01/2017 through 11/30/2019, exercising the option to extend upon mutual consent. Increased the contract total by \$150,000.00 from \$111,360.00 to \$261,360.00. Incorporated the city of Milwaukee Legislation details for Common Council resolution #180343 into contract. <b>Presented to the F&amp;P Committee: 03/20/2019</b>	12/01/2017 through 11/30/2019	\$150,000.00
01/16/2020	Amendment #2: Extended the contract term for thirteen (13) months, from 12/01/2019 through 12/31/2020, exercising the option to extend upon mutual consent. <b>Not Presented to the F&amp;P Committee</b>	12/01/2019 through 12/31/2020	N/A
12/29/2020	Amendment #3: Extended the contract term for one (1) year, from 01/01/2021 through 12/31/2021, exercising the option to extend annually upon mutual consent. <b>Not Presented to the F&amp;P Committee</b>	01/01/2021 through 12/31/2021	N/A
12/02/2021	Amendment #4: Extended the contract term for one (1) year, from 01/01/2022 through 12/31/2022, exercising the option to extend annually upon mutual consent. <b>Not Presented to the F&amp;P Committee</b>	01/01/2022 through 12/31/2022	N/A
02/01/2023	Amendment #5: Extended the contract term for one (1) year, from 01/01/2023 through 12/31/2023, exercising the option to extend annually upon mutual consent. Increased the contract total by \$149,404.20 from \$261,360.00 to \$410,764.20. <b>Presented to the F&amp;P Committee: 02/01/2023</b>	01/01/2023 through 12/31/2023	\$149,404.20

11/28/2023	Amendment #6: Extended the contract term for one (1) year, from 01/01/2024 through 12/31/2024, exercising the option to extend annually upon mutual consent.  <b>Not Presented to the F&amp;P Committee</b>	01/01/2024 through 12/31/2024	N/A
Pending	<b>Amendment #7:</b> Increase the contract total by \$140,000.00 from \$410,764.20 to \$550,764.20. Extend the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the option to extend annually upon mutual consent.	01/01/2025 through 12/31/2025	\$140,000.00
<b>Total (including the pending amendment)</b>			<b>\$550,764.20</b>

**Purpose of Amendment:**

This is a request to allow the Milwaukee Health Department (MHD) to amend the Vendor Service Contract for Lead Safe Training Services with Sixteenth Street Community Health Center (SSCHC), by increasing the contract total by \$140,000.00 from \$410,764.20 to \$550,764.20, and by extending the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the option to extend annually upon mutual consent. This project is funded with the U.S. Department of Housing and Urban Development Grant #WILHD0513-23 dated 12/21/2023 identified in Exhibit 1.

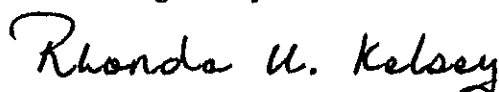
**Justification for Waiver:**

SSCHC provides property owner awareness and education about lead poisoning and lead hazard remediation. The goals of this service are to decrease childhood lead poisoning and increase safe habitable and healthy housing for families with children in the 53204, 53207 and 53215 zip codes. SSCHC has over 20 years' history working with MHD in providing culturally sensitive education, translation, training, and follow-up services to children identified to have dangerous lead levels.

In 2018, the Common Council passed File #180343 which included a substitute resolution to services in areas where high concentrations of households with lead-poisoned children have been reported.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

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City Purchasing Director  
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7/11/2024

Date

**F&P Waiver Presentation Date: 07/24/2024**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
for Sole Source Contract  
Contract #E0000020253**

**Background:**

<b>User Department:</b>	DOA-Info. Tech. Management Division (ITMD) (Citywide)
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	Vendor Service Contract for Laredo Connect Licenses
<b>Vendor Name and Location:</b>	County of Milwaukee (Milwaukee, WI)
<b>Contract Term:</b>	Two (2) years from 04/01/2024 through 03/31/2026 with the option to extend annually upon mutual agreement
<b>Requisition # &amp; Date Received:</b>	Requisition #0000020509 & Date Received 05/22/2024
<b>Original Contract Amount:</b>	\$172,800.00
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$172,800.00

**History of Contract Amendments:**

Date	Item	Term	Cost
06/05/2024	Original Contract: Vendor Service Contract for Laredo Connect Licenses <b>F&amp;P Waiver Presentation Date: 06/05/2024</b>	04/01/2024 through 03/31/2026	\$172,800.00
Pending	<b>Amendment #1</b> – Increase the contract total by \$16,800.00 from \$172,800.00 to \$189,600.00; purchase the first (1 <sup>st</sup> ) Laredo license subscription for the City of Milwaukee Health Department (MHD); decrease the number of Laredo license subscriptions for the City of Milwaukee Water Works (MWW), from two (2) to one (1); increase the number of Laredo license subscriptions for the City of Milwaukee Department of City Development (DCD), from one (1) to two (2).	n/a	\$16,800.00
<b>Total (including the pending amendment)</b>			<b>\$189,600.00</b>

**Purpose of Amendment:**

This is a recommendation to amend the City's existing Vendor Service Contract for Laredo Connect Licenses with County of Milwaukee by increasing the contract total by \$16,800.00 from \$172,800.00 to \$189,600.00; by purchasing the first (1<sup>st</sup>) Laredo license subscription for the City of Milwaukee Health Department (MHD), to be effective 07/01/2024; by decreasing the number of Laredo license subscriptions for the City of Milwaukee Water Works (MWW), from two (2) to one (1), to be effective 07/01/2024; and by increasing the number of Laredo license subscriptions for the City of Milwaukee Department of City Development (DCD), from one (1) to two (2), to be effective 07/01/2024.

MHD requested to purchase one (1) Laredo license to assess fees against owners and also the need to verify ownership and liens/security against property for the lead abatement program and lead violation enforcement. One (1) subscription will cost \$16,800.00 (at \$800.00 per month) for twenty-one (21) months, from 07/01/2024 through 03/31/2026.

MWW requested to decrease the number of licenses they are using from two (2) to one (1). This will result in the contract decrease of \$8,400.00 (at \$400.00 per month) for twenty-one (21) months, from 07/01/2024 through 03/31/2026.

DCD requested to increase the number of licenses they are using from one (1) to two (2). This will result in the contract increase of \$8,400.00 (at \$400.00 per month) for twenty-one (21) months, from 07/01/2024 through 03/31/2026.

Table (2) reflects the monthly cost starting from July 2024.

**Table (2)**

<b>Laredo License Accounts</b>						
<b>Department</b>	<b>Courtesy Subscription</b>	<b>First Subscription</b>	<b>First Subscription Monthly Fee</b>	<b>Additional Subscription(s)</b>	<b>Monthly Fees for Additional Subscription(s)</b>	<b>Total Monthly Fees</b>
City of Milwaukee Assessor	9	-	-	-	-	-
City Attorney	-	1	\$800.00	-	-	\$800.00
City of Milwaukee Department of City Development	-	1	\$800.00	1	\$400.00	\$1,200.00
City of Milwaukee Department of Neighborhood Services	-	1	\$800.00	9	\$3,600.00	\$4,400.00
City of Milwaukee Treasurer	7	-	-	-	-	-
City of Milwaukee Water Works	-	1	\$800.00	-	-	\$800.00
City of Milwaukee Health Department	-	1	\$800.00	-	-	\$800.00
<b>Monthly Totals</b>						<b>\$8,000.00</b>
<b>*Annual Totals</b>						<b>\$94,800.00</b>

\*based on new contract total

### **Background**

The Milwaukee County Register of Deeds holds these real estate records and requires the use of a monthly subscription service. Services were previously provided under the contract E0000018141 by Milwaukee County. This is a citywide contract under the auspices of ITMD. The various city departments as referenced in Table (1) below will use this contract at \$800.00 for the first (1<sup>st</sup>) subscription and \$400.00 per month for each additional subscription.



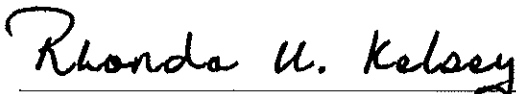
**Table (1)**

<b>Laredo License Accounts</b>						
<b>Department</b>	<b>Courtesy Subscription</b>	<b>First Subscription</b>	<b>First Subscription Monthly Fee</b>	<b>Additional Subscription(s)</b>	<b>Monthly Fees for Additional Subscription(s)</b>	<b>Total Monthly Fees</b>
City of Milwaukee Assessor	9	-	-	-	-	-
City Attorney	-	1	\$800.00	-	-	\$800.00
City of Milwaukee Department of City Development	-	1	\$800.00	-	-	\$800.00
City of Milwaukee Department of Neighborhood Services	-	1	\$800.00	9	\$3,600.00	\$4,400.00
City of Milwaukee Treasurer	7	-	-	-	-	-
City of Milwaukee Water Works	-	1	\$800.00	1	\$400.00	\$1,200.00
<b>Monthly Totals</b>						<b>\$7,200.00</b>
<b>Annual Totals</b>						<b>\$86,400.00</b>

**Justification for Waiver:**

County of Milwaukee services are proprietary; therefore, for this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:



City Purchasing Director  
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6/11/2024

Date

**F&P Waiver Presentation Date: 07/24/2024**