

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 2, 2019
TIME: 1:30 P.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: July 2, 2019
CCFN 190437

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIVISION</u>											
7271	GIS Developer Senior	2IX	2/23/19	1	0	1	0	0	50% CDBG	Int/Ext	x-2b
<u>DEPT. OF CITY DEVELOPMENT</u>											
7262	Office Assistant III	6FN	6/2/18	3	2	1	0	0		Int	x-2b
7263	Real Estate Coordinator II	2DN	6/15/19	2	1	1	0	0		Ext	x-2b
7264	Personnel Payroll Asst. III	5EN	6/30/10	1	0	1	0	0	Int/Ext	x-2b	
<u>COMMON COUNCIL-CITY CLERK</u>											
7235	Customer Service Rep. II	6GN	6/2/19	2	0	1	0	1	Ext	x-2b	
<u>ELECTION COMMISSION</u>											
7232	Election Services Administrator	2GN	5/25/19	1	0	1	0	0	Int/Ext	x-2b	
<u>FIRE DEPARTMENT</u>											
7266	Fire Lieutenant (2 positions)	4E	6/2/19 6/27/19	138	136	2	0	0	Int	x-1	
7267	Fire Cadet (27 positions)	6BN	various	52	25	27	0	0	Int/Ext	x-1	
7269	Fire Equip. Compressed Air Tech.	7HN	6/15/19	1	0	1	0	0	Int	x-1	
<u>POLICE DEPARTMENT</u>											
7253	Captain of Police	4N-839	6/15/19	21	20	1	0	0	Int	x-1	
7256	Personnel Payroll Asst. III	5EN	6/29/19	1	0	1	0	0	Int	x-2b	
7257	Personnel Payroll Asst. II	6HN	6/28/19	2	1	1	0	0	Int/Ext	x-2b	
7258	Health & Safety Specialist	2DN	7/1/19	1	0	1	0	0	Ext	x-2b	
7254	Systems Security Administrator	2IX	7/6/17	1	0	1	0	0	Int/Ext	x-2b	
7255	Police Aide (30 positions)	6BN	NA	67	48	30	0	0	Ext	x-1	
7097	Office Assistant II (4 positions)	6FN	5/11/18 5/7/18 8/25/18 8/26/18	43	16	4	0	23	Ext	x-2b	
7100	Office Assistant III (2 positions)	6FN	3/10/19 5/20/18	21	14	2	0	5	Int/Ext	x-2b	
<u>DPW-ADMINISTRATIVE SERVICES</u>											
7265	Safety Specialist-Senior	2EX	6/18/19	3	2	1	0	0	Int/Ext	x-2b	
<u>DPW-INFRASTRUCTURE SERVICES</u>											
7234	Traffic Control Engineer III	2IN	NA	1	0	1	0	0	60% Capital	Int	x-2b
7236	Municipal Serv. Electrician (2 pos.)	7QN	6/16/19 6/16/19	83	67	2	1	15	60% Capital	Int/Ext	x-2b
7237	Civil Engineer II	2GN	6/16/19	4	3	1	0	0	90% Capital	Int/Ext	x-2b
7245	Machinist I	7JN	6/16/19	4	3	1	1	0	60% Capital	Int/Ext	x-2b
7261	Electrical Engineer II	2GN	6/30/19	2	1	1	0	0	60% Capital, 20% Reimb	Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>EMPLOYES' RETIREMENT SYSTEM</u>											
7270	Records Technician II	6EN	5/29/19	2	1	1	0	0	Pension Trust	Int/Ext	x-6

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7272	<u>HEALTH DEPARTMENT</u> Public Health Nurse Supv.	1EX	6/23/19	4	3	1	0	0	CDGA-Abatement	Int/Ext	x-6
7238	<u>DPW-TRANSPORTATION FUND</u> Communications Assistant III	5CN	6/12/19	8	6	1	0	1	Transportation Fund	Int/Ext	x-6
7249	<u>DPW-WATER WORKS</u> Water Field Supervisor	1BX	6/29/19	16	12	1	3	0	Water Works	Int/Ext	x-6
7250	Customer Service Rep. III	6HN	6/29/19	16	13	1	2	0	Water Works	Int/Ext	x-6
7251	Water Chemist	2EN	6/29/19	10	8	1	1	0	Water Works	Int/Ext	x-6
7252	Communications Asst. V	6KN	3/29/19	6	4	1	1	0	Water Works	Int/Ext	x-6
7259	Water Repair Worker	8LN	12/2/18	47	43	1	3	0	Water Works	Int/Ext	x-6
7274	Engineering Drafting Tech. IV	3NN	7/27/19	7	6	1	0	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. OF EMPLOYEE RELATIONS</u> Salaries and Wages Operating Expenditures	\$128,915	\$128,915	This is an administrative transfer of already approved funds in order for them to be properly accounted for. These funds were carried over from the department's 2018 salary fund into their 2019 salary fund, and now must be transferred to the department's operating fund for expenditure.
<u>DPW-INFRASTRUCTURE SERVICES</u> Alley Reconstruction High Impact Street Program	\$550,000	\$550,000	Bids for the Vliet St.- 12th St. to 27th St. paving project were unacceptably high. This transfer would fund High Impact resurfacing on this section of street. Closeouts of alley projects completed from 2010 to 2016 resulted in the funds being available for transfer in the Alley Program.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous