



Department of Employee Relations

**Tom Barrett**  
Mayor

**Maria Monteagudo**  
Director

**Michael Brady**  
Employee Benefits Director

**Troy M. Hamblin**  
Labor Negotiator

April 1, 2010

To the Honorable  
The Common Council  
City of Milwaukee

Dear Common Council Members,

We wish to open a communication file and a charter ordinance file by "Title Only" relating to citywide administrative guidelines for automobile and travel allowance for City of Milwaukee Management Pay Plan employees. These administrative guidelines are in response to a directive per Council File #091283.

Sincerely,

MARIA MONTEAGUDO  
Employee Relations Director