

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 6, 2021

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: October 6, 2021
CCFN 210864

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>ASSESSOR</u>											
8824	Chief Assessor	1LX	9/12/21	1	0	1	0	0		Int/Ext	x-2b
<u>DEPT. OF CITY DEVELOPMENT</u>											
8944	DCD Accountant Lead	2IX	10/9/21	2	1	1	0	0	45% Capital	Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
8917	Functional Applications Analyst-Sr.	2JX	10/1/20	1	0	1	0	0		Int/Ext	x-2b
8918	Systems Analyst-Assistant	2EX	9/21/21	2	1	1	0	0		Int/Ext	x-2b
<u>HEALTH DEPARTMENT</u>											
8916	Public Health Nurse 3	2DN	10/2/21	4	2	1	0	1		Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
8919	Administrative Services Supv. (2 pos.)	1BX	7/25/21 9/5/21	3	1	2	0	0		Int/Ext	x-2b
8921	Commercial Code Enforcement Insp.	3LN	10/3/21	15	11	1	0	3		Int	X-2b
8922	Office Assistant III	6FN	8/9/20	18	11	1	0	6		Int/Ext	x-2b
8924	Special Enforcement Inspector	2GN	10/14/21	21	14	1	0	6		Ext	x-2b
8925	Plumbing Inspector	2HN	10/14/21	22	17	1	0	4		Ext	x-2b
8926	Electrical Inspector	2HN	10/3/21	9	6	1	0	2		Ext	x-2b
8927	Office Assistant III	6FN	NA	18	11	1	0	6	100% Reimbursable	Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
8895	Police Records Specialist I	6FN	9/4/21	18	12	1	0	5		Ext	x-2b
8899	Helpdesk Specialist II	3IN	9/17/21	10	6	1	0	3		Ext	x-2b
8898	Office Assistant IV	6HN	10/2/21	8	7	1	0	0		Int/Ext	x-2b
8897	Office Assistant III (3 positions)	6FN	9/5/21 9/20/21 9/20/21	21	9	3	0	9		Int/Ext	x-2b
8900	Police Services Spec.-Investigator	5EN	9/16/21	45	17	1	0	27		Ext	x-2b
8945	Police Serv. Spec.-Investigator (10 pos.)	5EN	Various	45	17	10	0	18		Ext	x-2b
<u>DPW-ADMINISTRATIVE SERVICES</u>											
8896	Office Supervisor II	2CN	10/2/21	1	0	1	0	0		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
8928	Engineering Technician VI	2IN	2/29/18	3	2	1	0	0	80% Capital	Int	x-2b
8929	Inventory Assistant V	6LN	9/1/21	1	0	1	0	0	40% Capital	Int	x-2b
8930	Civil Engineer III	2IN	9/6/21	3	2	1	0	0	80% Capital	Int/Ext	x-2b
8931	Architect III	2IN	9/1/20	2	1	1	0	0	50% Cap., 30% Reimb.	Int/Ext	x-2b
8933	Engineering Drafting Tech. IV	3NN	4/18/21	2	1	1	0	0	80% Capital	Int/Ext	x-2b
8934	Construction Mgmt. Engineer	1IX	1/1/22	4	3	1	0	0	80% Capital	Int	x-2b
8936	Painter, Bridge and Iron	7KN	11/1/21	1	0	1	0	0		Int	x-2b
8938	Civil Engineer II	2GN	9/12/21	4	2	1	0	1	80% Capital	Int/Ext	x-2b
8942	Engineering Drafting Tech. IV (3 pos.)	3NN	7/9/21 5/16/21 8/4/19	8	5	3	0	0	30% Capital	Int/Ext	x-2b
8941	Engineering Drafting Tech. II (6 pos.)	3FN	Various	11	5	6	0	0	50% Cap., 10% Reimb.	Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
8901	Sanitation Supervisor (2 positions)	1AX	9/25/21 10/9/21	22	19	2	0	1		Int/Ext	x-2b
8902	Sanitation Supervisor	1AX	9/26/21	22	19	1	0	2		Int	x-2b
8893	Fleet Repairs Manager	1HX	9/5/21	1	0	1	0	0		Int	x-2b
8894	Communications Assistant IV	6JN	12/2/21	3	2	1	0	0		Int	x-2b

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<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>DOA-COMMUNITY DEVELOPMENT GRANTS ADMIN.</u>											
8843	Grant Monitor	2GX	8/21/21	7	5	1	0	1	CDBG Continuum of Care Planning Funds CDBG	Int/Ext	x-6
8844	Continuum of Care Specialist	2EX	9/25/21	1	0	1	0	0		Int/Ext	x-6
8845	Program Assistant I	5EN	9/25/19	1	0	1	0	0		Int/Ext	x-6
<u>HEALTH DEPARTMENT</u>											
8912	Community Outreach Specialist	2EN	9/15/21	5	3	1	0	1	Maternal/Child Health CDBG Lead Grant STD AAPS Grant	Int/Ext	x-6
8915	Public Health Nurse Coordinator	2GN	10/5/21	1	0	1	0	0		Int	x-6
8920	Disease Intervention Specialist	2AN	10/16/21	8	6	1	0	1		Int/Ext	x-6
<u>DPW-SEWER MAINTENANCE FUND</u>											
8940	Sewer Crew Leader (9 positions)	8LN	NA	29	12	9	0	8	Sewer Maint. Fund	Int	x-6
<u>DPW-WATER WORKS</u>											
8903	Water Chief Repair Worker	8PN	9/29/21	15	14	1	0	0	Water Works	Int/Ext	x-6
8904	Network Coordinator-Senior	2GX	9/18/21	2	1	1	0	0	Water Works	Int/Ext	x-6
8905	Water Laboratory Technician	5DN	9/18/21	2	1	1	0	0	Water Works	Int/Ext	x-6
8906	Water Meter Technician (2 pos.)	7DN	9/6/21	22	19	2	0	1	Water Works	Int/Ext	x-6
8908	Water Billing Specialist	5HN	9/22/21	4	3	1	0	0	Water Works	Int/Ext	x-6
8909	Water Repair Worker (3 positions)	8LN	9/11/21 3/20/21 9/19/21	48	43	3	2	0	Water Works	Int/Ext	x-6