

MEMORANDUM

TO: Terry MacDonald, Staff Assistant
Office of the City Clerk

FROM: Maria Monteagudo, Director
Department of Employee Relations

DATE: June 29, 2005

RE: Salary Ordinance Amendment

On June 8, 2005, the Finance Committee (File Number 050032) approved a job evaluation report classifying new positions that were created for a six week Milwaukee Summer Youth Internship Program. The resulting Salary Ordinance changes were approved by the Common Council on June 27, 2005 (File Number 041584)

The report included the classification of 25 new positions as "Team Leader" in Pay Range 910. The report also recommended a footnote to allow appointment up to the third step of the pay range based upon prior experience. The Salary Ordinance amendment, however, added the new title under Pay Range 910 without the footnote. In order to correct this omission, the following Salary Ordinance amendment would be necessary (effective June 13, 2005):

Under Pay Range 910, add the footnote designation "4" following the title "Team Leader" and add the following footnote: "4/ Appointment may be up to the third step of the pay range based upon prior experience."

c: Bonnie Vaughn
Laurie Hoffman
Lousie Dumke
Marie Pettigrew