

FIRE MECHANIC

Recruitment #2305-0924-001

List Type	Original
Requesting Department	FIRE - SUPPORT SERVICES BUREAU
Open Date	6/2/2023 08:00:00 AM
Filing Deadline	6/23/2023 11:59:00 PM
HR Analyst	Tiffeny Marsh

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INTRODUCTION

Located on the western shore of Lake Michigan, Milwaukee is an urban hub bursting with energy. Milwaukee provides a casual sophistication – big city appeal without the big city hassles. We are accessible and affordable, and our residents are welcoming. Milwaukee has evolved through the years, bringing together its unsurpassed charm with a breathtaking Art Museum, top-flight arts and cultural attractions, professional sports, lakefront festivals, recreational opportunities, and great restaurants. The City of Milwaukee is proud to employ a diverse workforce that is committed to providing exemplary service to the City's residents. If you have a passion for being a part of an inclusive team of public servants, please consider the following opportunity.

PURPOSE

The Fire Mechanic's primary duties are to service, rebuild, repair, overhaul, adjust, and test all vehicles, fire apparatus, equipment, and tools used by the Milwaukee Fire Department (MFD).

ESSENTIAL FUNCTIONS

MECHANIC DUTIES:

- Maintain departmental vehicles, apparatus, equipment, and tools. Mount, service, and repair component parts of fire apparatus. Install necessary equipment on fire apparatus for the most efficient and available use, consistent with security.
- Recharge oxygen and compressed air cylinders (in the absence of the Compressed Air Technician), carbon dioxide, and stored pressure dry chemical portable fire extinguishers.
- Respond to fires as ordered and check on the efficiency and working condition of emergency vehicles. Make necessary adjustments on the scene of alarms to increase efficiency and avoid damage to fire apparatus.

ADMINISTRATIVE DUTIES/ON-GOING DEVELOPMENT:

- Maintain required documentation and perform inventory duties.
- Keep current with new developments in fire apparatus and vehicles to ensure efficient repair and maintenance service.

We welcome qualified individuals with disabilities who are interested in employment and will make reasonable accommodations during the hiring process in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

CONDITIONS OF EMPLOYMENT

- Eight-hour watch duty is occasionally required for weekdays, in addition to the normal workday, which results in working sixteen hours that day. Eight-hour watch duty may also be required on Saturdays or Sundays. When watch duty occurs, an adjustment is made in the regular weekly work schedule.
- Must provide one's own basic hand tools.
- Must be physically able to drive department vehicles as well as walk, stand, and climb ladders; kneel and crouch; and make repetitive motions.
- Must be able to withstand noise and variable environmental conditions, both indoors and out, and in all types of weather. The use of a respirator is required to reduce exposure to airborne contaminants.

MINIMUM REQUIREMENTS

1. Three years of service in a recognized automotive repair establishment as an automotive repairperson or mechanic OR completion of an auto mechanics apprenticeship.
2. Valid State of Wisconsin driver's license at time of appointment and throughout employment. Must have a good driving record.

Equivalent combinations of training and experience may be considered.

IMPORTANT NOTE: If applicable, documentation of completion of an auto mechanic apprenticeship program must be submitted with application or sent via email to staffinginfo@milwaukee.gov by the application closing date.

DESIRABLE QUALIFICATIONS

- National Institute for Automotive Service Excellence (ASE) certifications in the following categories: A4, A5, A6, A7, T2, and T4.

KNOWLEDGE, SKILLS, ABILITIES & OTHER CHARACTERISTICS

TECHNICAL:

- Knowledge of the methods and tools used in the repair and maintenance of automotive equipment.
- Highly skilled in the troubleshooting, maintenance, and repair of automotive equipment, including ability to maintain, test, rebuild, and repair electric motors, transformers, switchgear, and other electrical apparatus.
- Knowledge of safe work procedures and occupational hazards unique to repair shops; ability to perform work in a safe manner.
- Ability to read and understand work-related documents such as manuals and procedures.
- Knowledge of mathematics; ability to accurately calculate ratios and percentages and make measurements.

INTERPERSONAL:

- Ability to work effectively in a diverse, team-oriented environment.
- Ability to interact with the public in a helpful and courteous manner.
- Ability to work cooperatively in a team-oriented, collaborative environment with people whose backgrounds may differ from one's own.

PROFESSIONALISM:

- Ability to plan and prioritize work in order to meet deadlines.
- Ability to maintain accurate work records.
- Honesty and the ability to use City of Milwaukee resources responsibly.

CURRENT SALARY

The current salary range (Pay Range 70N) is \$53,203-\$69,397 annually, and the resident incentive salary for City of Milwaukee residents is \$54,799-\$71,479.

- Employees will receive an additional 5% when performing special assignments.
- Appointment may be at any rate in the pay range with the approval of DER.

The City of Milwaukee provides a comprehensive benefit program that includes the following:

- Defined Benefit Pension Plan

- 457 Deferred Compensation Plan
- Health and Dental Insurance
- Paid Parental Leave
- Comprehensive Wellness Program
- Onsite Clinic Services
- Onsite Employee Assistance Program
- Alternative Work Schedules
- Long Term Disability Insurance
- Group Life Insurance
- Tuition Benefits
- Paid Vacation
- 12 Paid Holidays
- Paid Sick Leave and other paid leaves
- Flexible Spending Arrangement
- Commuter Value Pass

For full details of the benefits offered by the City of Milwaukee, please visit <https://city.milwaukee.gov/der/benefits>.

SELECTION PROCESS

THE SELECTION PROCESS will be job related and will consist of one or more of the following: an evaluation of education, experience and/or responses to supplemental questions; a written or performance test, a structured interview or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to structured interviews and performance examinations. Structured interviews may include written exercises. Selection process component weights will be determined by further analysis of the job.

INITIAL FILING DATE - The selection process will be held as soon as practical after the filing deadline listed above. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified of the date, time, and place of the selection process components. Unless otherwise required by law, the City of Milwaukee will not provide alternative selection process dates or times. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee.

ADDITIONAL INFORMATION

- Applications and further information may be accessed by visiting www.jobapscloud.com/MIL.
- If you would like assistance completing an application, please contact the Department of Employee Relations at (414) 286-3751 or staffinginfo@milwaukee.gov.
- The Department of Employee Relations is located in City Hall, 200 E Wells St, Room 706, Milwaukee, WI 53202.

CONCLUSION

EEO 702

The City of Milwaukee values and encourages diversity and is an equal opportunity employer.