



Fire Department

William Wentlandt  
Chief  
Mark A. Sain  
Assistant Chief

September 21, 2006

Alderman Michael Murphy, Chair  
Finance & Personnel Committee, Common Council  
200 East Wells Street, Room 205  
Milwaukee, WI 53202

Re: Extension of Emergency Temporary Authority for Office Assistant II

Dear Alderman Murphy:

On August 10, 2006, Budget Director Mark Nicolini granted the Milwaukee Fire Department 45-day emergency temporary position authority for one position of Office Assistant II (attached). In accordance with Section 18-10-6-c-5 of the City Charter, the department submitted this position for regular approval at the Finance and Personnel Committee's September 20, 2006 meeting.

Due to concerns raised by Alderman Davis, the Committee voted to hold over consideration of this position until September 26, 2006 – in an effort to allow adequate time for Alderman Davis to meet with the department and have his issues addressed. Unfortunately, the emergency temporary authority granted by the Budget Director expires on September 23, 2006 and the department has completed the interview process and offered the position to a candidate with an expected September 25, 2006 start date.

At the Finance and Personnel Committee meeting, you indicated that you would extend the emergency authority of this position past the 45-days to avoid an undue hardship on the department or the candidate selected for this position. Therefore, I respectfully request that you approve an extension of this temporary authority for an additional 45 days commencing September 25, 2006.

I am hopeful that this position will receive full approval by the Finance and Personnel Committee at either its September 26 or October 18, 2006 meetings.

Thank you for your consideration of this request. Please contact Business Finance Manager Sandra Rotar at 286-5281 or myself if you have any further concerns related to this matter.

Sincerely,

WILLIAM WENTLANDT  
Chief

cc: Members of the Finance & Personnel Committee  
Terry MacDonald, Common Council  
Crystal Ivy, Budget Office



Department of Administration  
Budget and Policy Division

Tom Barrett  
Mayor

Sharon Robinson  
Administration Director

Mark Nicolini  
Budget and Management Director

August 10, 2006

Ref: 06024 (5)

Chief William Wentlandt  
Fire Department  
711 W. Wells Street

Subject: Emergency Temporary Position

Dear Chief Wentlandt:

In accordance with Section 18-10-6-c-5 of the City Charter, the following emergency temporary position is hereby authorized for a period not to exceed 45 days, beginning August 10, 2006 and ending September 23, 2006:\*

<u>Department/Position Title</u>	<u>No. of Positions</u>
Office Assistant II	1

\* Any necessary extension beyond this date shall require Finance Committee approval. Requests for extension are the responsibility of the department initiating the original request.

Sincerely,

Mark Nicolini  
Budget and Management Director

jm:cei

cc: Comptroller's Office  
Department of Employee Relations  
Staff Assistant, Finance & Personnel Committee  
Budget and Management Analyst

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OFFICE OF THE CHIEF

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