



January 30, 2006

Common Council  
City of Milwaukee  
200 E. Wells Street  
Milwaukee, WI 53203

Re: Main Street Milwaukee Program  
Council Resolution #031155

Honorable members of the Common Council,

I am pleased to appoint the following individual as LISC's designated representative to fill one of the two vacant positions on the Main Street Milwaukee Partners Board. These appointments are pursuant to Section 320-19 of the Milwaukee Code of Ordinances. This term will commence upon confirmation by the Common Council. This individual represents the funders who are investing private sector matching funds for the implementation of this program which is intended to bring new economic vitality to Milwaukee's central city commercial districts.

Filling the remainder of the three year term created by the resignation of Kathryn Dunn will be:

Ms. Kristine Hinrichs, Chief Court Administrator  
City of Milwaukee Municipal Court  
951 North James Lovell Street  
Milwaukee, WI 53233

Phone: 414-286-3836  
Email: [khinri@milwaukee.gov](mailto:khinri@milwaukee.gov)

A short biography individual is attached and Ms. Hinrichs is aware of the need to appear before the Community and Economic Development Committee sometime in February 2006. If you have any further questions, please feel free to contact by phone at 414-273-1815 or by email at [lries@lisc.org](mailto:lries@lisc.org)

Sincerely,

Leo J. Ries, Program Director  
Milwaukee LISC

Enclosures

C: Tom Barrett, Mayor  
City of Milwaukee

Mr. Rocky Marcoux, Commissioner  
Department of City Development

Ms. Kristine Hinrichs

December 19, 2005

Kristine Hinrichs  
418 N. 3<sup>rd</sup>. Street #360  
Milwaukee, WI 53203

Leo Reis  
Local Initiatives Support Corporation  
161 W. Wisconsin Avenue  
Suite 3008  
Milwaukee, WI 53203

Dear Leo,

I am honored to be asked to serve as one of the LISC appointees to the Main Street Partners Board. As I indicated to you when we talked, I have had involvement in the Main Street Program since its inception in the late 1970's and early 1980's when I submitted an application on behalf of the City of New Ulm, Minnesota to be one of the initial Main Street communities. Although we were not successful in that application, we did apply many of the Main Street principles to our downtown revitalization. We also reviewed the program when I was Village Administrator in both Thiensville and Hales Corners. At that time, neither community was ready to commit to all of the elements of the program. However, we again used program elements to improve the viability of our downtowns. Interestingly, my service on the board of the North Avenue Community Development Corporation also coincided with the beginnings of the discussion of an urban Main Street Program in Milwaukee.

Attached as you requested is a copy of my resume. Please feel free to call me if you have any questions regarding my interest in this appointment.

Kristine Hinrichs  
414-291-0368 – H  
414-286-3836 – W  
[khinrichs@sbcglobal.net](mailto:khinrichs@sbcglobal.net) - H  
[khinri@milwaukee.gov](mailto:khinri@milwaukee.gov) – W

**Kristine M. Hinrichs**

418 N. 3<sup>rd</sup> Street #360  
Milwaukee, WI 53203  
414-291-0368  
khinrichs@sbcglobal.net

**SUMMARY**

Effective problem-solver with a diverse background, demonstrated management skills, and business-focused approach. Ability to initiate and excel in environments of organizational change. Listens to and communicates effectively with staff, clients, and customers with varied needs and interests.

Skills include working effectively with elected and community boards and committees, budget development and monitoring, financial management and analysis, strategic planning and management, development of performance-based contracts, human resource management and organizational development, work process improvement, writing, public speaking, research and analysis, and problem solving.

**EMPLOYMENT**

2001 to Present – City of Milwaukee Municipal Court . Chief Court Administrator

Manage daily operations of the Milwaukee Municipal Court. Responsibilities include budget development and management, policy development, personnel management, and community liaison.

2001 – Milwaukee Public Schools. Budget & Fiscal Policy Specialist

Perform management and fiscal policy analysis related to a wide variety of District issues and special projects. Served as Financial Coordinator for the Neighborhood Schools Initiative. Assisted in the development of MPS strategies related to development and lease agreements and financing issues faced by community-based partners and provided other management assistance as required by the Director and other staff assigned to the Office of Neighborhood Schools.

1996 to 2001 - Milwaukee Metropolitan Sewerage District. Director of Finance & Administration.

Managed internal administrative services. Areas of responsibility included procurement, accounting, records management, information technology, Milorganite marketing, organizational development, human resources, building services, and budget.

Also served in Commission-appointed offices of District Secretary and District Treasurer.

1996 - City of Milwaukee. Administration and Projects Manager (Acting Deputy Director of the Department of Administration).

Assisted in budget preparation, preparation of management studies, served as Director in her absence, and provided management staff support to the Director. Moved to MMSD when she accepted Executive Director position at MMSD.

1993 to 1996 - Baxter & Woodman. Regional Marketing Representative.

Business development for civil and environmental consulting engineering firm.

1991 to 1993 - Hales Corners, Wisconsin. Village Administrator.

Responsible for development, support, and monitoring of annual operating (\$4.4 million in 1993) and capital

budgets, the effective management of the organization, and to ensure implementation of Board decisions. Provided staff support to the Plan Commission, worked on commercial development issues, and was involved in the work that led to the initiation of the Community Development Authority.

1987 to 1991 - Thiensville, Wisconsin. Village Administrator.

Duties of Administrator, Treasurer, Human Resources Director, Zoning Administrator, Planner and Director of Public Works. Responsible for the development of the annual budget (\$2 million in 1991) and financial control; personnel management and labor relations as in the Village of Hales Corners; and provided public information and contact to resolve citizen concerns.

1982-1987 - City of Eau Claire, Wisconsin. Assistant to the City Manager

Provided staff support to the City Manager in a variety of areas, including planning and economic development. Served as Acting Community Development Director during staff transition.

1976 to 1982. City of New Ulm, Minnesota. Assistant City Manager.

Provided staff support for City Manager, staffed the Housing and Redevelopment Authority, and focused on downtown redevelopment issues.

**EDUCATION**

Mankato State University, Mankato, Minnesota

M.A. - Urban & Regional Studies - Public Management

B.S. - Urban & Regional Studies & Sociology (double major) - Urban Planning

**INTERESTS**

Marathon and ultra-marathon running, crossword puzzles, reading

**COMMUNITY & PROFESSIONAL AFFILIATIONS**

Public Policy Forum

Forum Trustee (2000-present) & Vice Chair (current)

Planning Committee - Salute to Local Government Awards Program (1993 to present)

North Avenue Community Development Corporation (1999-2001)

Finance Committee

Non-profit Management Education Project (1999-2001)

(Milwaukee Idea Affinity Group Project)

Counseling Center of Milwaukee

Nomination Committee (1999-2002)

Milwaukee Sunrise Rotary Club (1995-present)

Representative to Milwaukee Civic Alliance (2000-2003)

Future Milwaukee Leadership Development Program

Board of Directors (1991-95)

Tempo (2000-present)