



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

ETHICS BOARD

PATRICIA HINTZ, CHAIR,
Bradley Kalscheur, Vice-Chair
Michael Kruse, Clarence Nicholas, Kathleen Johnson, and
Emily Mueller
Staff Assistant, Yadira Melendez, 286-2775
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Legislative Liaison, Alex Highley, 286-8661,
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Wednesday, September 20, 2023

2:00 PM

Virtual

AMENDED (Item 6. was added)

1. **Roll call and approval of the minutes from the previous meetings on May 22 and June 12, 2023.**

The meeting was called to order at 2:02 pm

*Members present: Hintz, Kalscheur, Kruse, Nicholas, Johnson and Mueller.
Mr. Block from the City's Attorney Office was present as well.*

Mr. Nicholas made the motion to approve the minutes from both meetings. Ms. Johnson seconded. There were no objections.

2. **The Board may convene into closed session pursuant to s. 19.85(1)(h), Wis. Stats., to consider and render confidential advice. The Board will then convene into open session as authorized by s. 19.85(2), Wis. Stats. to continue with the remainder of the agenda.**

Ms. Mueller made the motion to convene into closed session seconded by Mr. Nicholas. There were no objections.

Mr. Kalscheur moved to reconvene into open session seconded by Mr. Kruse. There were no objections.

3. **Report from staff relating to office activities of the previous month.**

Ms. Melendez gave the following report:

-All the 2022 SEI forms have been migrated to the E-vault. Only the City Record's manager and myself have access to them.

-An E-folder for the years 2021, 2020 and 2019 will be created as well.

-There was a request to write a SOP for the SEIs process from the Inspector's General office due an internal investigation. The process has been written but it will be updated/corrected as I work on the 2023 year.

4. **Review and approval of the 2023 Statement of Economics Interests and confirm the filing date.**

Ms. Mueller moved approval of the 2023 SEI form and the filing date as February 28,

2024. The motion was seconded by Ms. Johnson. There were no objections.

5. Determination of sufficiency of complaints filed with the Ethics Board.

Mr. Beckmann's complaint:

Ms. Hintz and Mr. Kalscheur agreed that the complaint must be dismissed on the basis of sufficiency, it did not include the section of Ch. 303 of the Milwaukee Code of Ordinances of the alleged violation and due the lack of notarization.

Mr. Kalscheur made the motion to dismiss this complaint seconded by Mr. Nicholas. There were no objections.

Ms. Griffin's complaint:

Ms. Griffin was present.

Ms. Hintz said that she appreciated the fact that Ms. Griffin brought this matter to someone's attention and explained her that this matter is not within this board's jurisdiction. She was referred to the State Ethics Commission which has jurisdiction over campaign matters.

6. Election of a new Chairperson

Ms. Hintz explained that she has served the board for almost 20 years and that she will wait for the bar's next appointment.

The members agreed to hold the election of the new Chairperson for the next meeting/appointments.

7. Set next meeting date(s).

Ms. Hintz asked Ms. Melendez to schedule the October meeting for the third week of the month if there are any items to be discussed.

Mr. Nicholas made the motion to adjourn the meeting at 2:34 p.m. seconded by Mr. Kalscheur. There were no objections.

*Yadira Melendez
Staff Assistant*