



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Agenda

### CITY INFORMATION MANAGEMENT COMMITTEE

**ALD. NIK KOVAC, CHAIR**

**Nancy Olson, Vice-Chair**

**Chuck Burki, Jane Islo, James Klajbor, Jennifer Meyer, James  
Owczarski, Judy Pinger, Aycha Sawa, Richard Watt, and  
Deborah Wilichowski**

**Staff Assistant, Chris Lee, 286-2232, Fax:286-3456,  
clee@milwaukee.gov**

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Thursday, September 20, 2018

10:00 AM

Room 303, City Hall

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1. Call to order.
2. Roll call.
3. Review and approval of the previous meeting minutes from June 14, 2018.
4. Records retention.
  - a. Proposed departmental record schedules for approval
  - b. State Records Board approval of previous schedules
  - c. Records and Information Management (RIM) policy
5. Demonstration on E-Fax.
6. Discussion on National Cyber Security Month (October).
7. Agenda items for the next meeting.
8. Next meeting date and time.
  - a. Thursday, December 13, 2018 at 10 a.m.
9. Adjournment.

Materials for this meeting can be found within the following file:

[180723](#)

Communication relating to the matters to be considered by the City Information Management Committee at its September 20, 2018 meeting.

Sponsors: THE CHAIR

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

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