

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 25, 2023

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: October 25, 2023
CCFN 230885

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

| Req. I.D. No. | Department and Position | Pay Range | Date Vacant | Number of Positions With Same Title | | | | | CSC Status and/or Funding Source | Int/Ext Fill |
|---|--|-----------|--|-------------------------------------|------------------------|-----------------------|------------------|------------|--|--------------|
| | | | | Auth. | Filled excl. this pos. | Recomm. Authorization | Vac. Prev. Appr. | Other Vac. | | |
| <u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u> | | | | | | | | | | |
| <u>DEPT. OF CITY DEVELOPMENT</u> | | | | | | | | | | |
| 10714 | Housing Programs Manager | 1JX | 10/28/23 | 1 | 0 | 1 | 0 | 0 | 40% CDBG; In-Rem | Int/Ext |
| <u>DEPT. OF EMPLOYEE RELATIONS</u> | | | | | | | | | | |
| 10712 | Human Resources Representative | 2HX | 10/31/23 | 9 | 7 | 1 | 0 | 1 | | Int |
| 10721 | Worker's Compensation & Safety Mgr. | iJX | 11/4/23 | 1 | 0 | 1 | 0 | 0 | | Ext |
| <u>FIRE DEPARTMENT</u> | | | | | | | | | | |
| 10744 | Heavy Equipment Operator | 4DN | 9/27/23 | 133 | 132 | 1 | 0 | 0 | | Int |
| <u>HEALTH DEPARTMENT</u> | | | | | | | | | | |
| 10750 | Public Health Nurse 3 | 2IN | NA | 6 | 4 | 1 | 0 | 1 | | Int/Ext |
| 10749 | Public Health Compliance Officer | 2JX | 9/17/23 | 1 | 0 | 1 | 0 | 0 | | Int/Ext |
| 10748 | Accounting Coordinator II | 2DN | 10/7/23 | 2 | 1 | 1 | 0 | 0 | | Int/Ext |
| 10746 | Public Health Strategist | 2IX | 10/27/23 | 9 | 8 | 1 | 0 | 0 | 10% Substance Abuse Grant | Int/Ext |
| 10710 | Doula 3 (4 positions; 1 grant funded) | 2IN | NA | 8 | 3 | 4 | 1 | 0 | 1 Position Grant Funded: UW Healthy WI Families Grant | Ext |
| 10711 | Doula Program Coordinator | 2KN | 5/14/23 9/17/22 2/21/21 7/23/23 | 2 | 1 | 1 | 0 | 0 | 30% UW Healthy WI Families Grant | Int/Ext |
| <u>DEPT. OF NEIGHBORHOOD SERVICES</u> | | | | | | | | | | |
| 10716 | Office Assistant II (2 positions) | 6EN | 10/7/23 8/20/22 | 8 | 5 | 2 | 0 | 1 | | Int/Ext |
| 10717 | Office Assistant IV | 6HN | 9/31/23 | 3 | 2 | 1 | 0 | 0 | | Int/Ext |
| 10747 | Customer Service Representative II | 6GN | 10/2/23 | 3 | 1 | 1 | 0 | 1 | | Int/Ext |
| <u>POLICE DEPARTMENT</u> | | | | | | | | | | |
| 10713 | Administrative Assistant III | 5FN | 10/28/23 | 7 | 4 | 1 | 0 | 2 | | Int/Ext |
| 10719 | Police Records Manager | 1DX | 10/19/23 | 1 | 0 | 1 | 0 | 0 | | Int/Ext |
| 10729 | Crime Analyst I | 2HN | 10/10/23 | 29 | 22 | 1 | 0 | 6 | | Int/Ext |
| <u>DPW - ADMINISTRATIVE SERVICES</u> | | | | | | | | | | |
| 10718 | Administrative Assistant II | 6HN | 9/30/23 | 1 | 0 | 1 | 0 | 0 | | Int/Ext |
| <u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u> | | | | | | | | | | |
| <u>EMPLOYES' RETIREMENT SYSTEM</u> | | | | | | | | | | |
| 10723 | ERS Pension Invstmt. Analyst V(2 pos.) | 2TX | 10/7/23 NA | 3 | 1 | 2 | 0 | 0 | Pension Trust | Int/Ext |
| <u>DPW-SEWER MAINTENANCE</u> | | | | | | | | | | |
| 10724 | GIS Developer-Senior | 2IX | 12/14/23 | 1 | 0 | 1 | 0 | 0 | Sewer Maintenance Fund | Int/Ext |
| <u>TRANSPORTATION FUND</u> | | | | | | | | | | |
| 10742 | Tow Lot Supervisor | 1CX | 10/14/23 | 2 | 1 | 1 | 0 | 0 | Transportation Fund | Int/Ext |
| <u>WATER WORKS</u> | | | | | | | | | | |
| 10725 | Water Systems and Project Manager | 1DX | 10/29/23 | 1 | 0 | 1 | 0 | 0 | Water Works | Int/Ext |
| 10726 | Accountant III | 2JX | 10/29/23 | 3 | 0 | 1 | 2 | 0 | Water Works | Int/Ext |
| 10743 | Water Plant Automation Technician | 3MN | 11/13/23 | 3 | 2 | 1 | 0 | 0 | Water Works | Int/Ext |