

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E13157**

Background:

User Department:	Milwaukee Police Department ("MPD")
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Annual Maintenance for the City's Shot Spotter Gun Detection System
Vendor Name and Location:	ShotSpotter, Inc. (Newark, CA)
Contract Term:	02/25/2014 through 03/30/2017
Requisition # and Date Received:	Requisition#14610, Received 04/13/2016
Original Contract Amount:	\$126,249.00
Expenditures to Date:	\$565,149.00
Current Contract Amount:	\$565,149.00

History of Contract Amendments:

Date	Item	Term	Cost
04/09/2014	Original Contract E13157 – Three (3) Miles Waiver presented to F&P Committee on 4/16/2014	2/25/2014 – 3/30/2015	\$126,249.00
03/25/2015	Amendment #1 – Extend the contract one year from 3/31/2015 through 3/30/2016, add the option to extend annually upon mutual consent and increase the estimated contract total by \$118,900.00 from \$126,249.00 to \$245,149.00. Waiver presented to F&P Committee on 3/25/2015	3/31/2015 – 3/30/2016	\$118,900.00
10/01/2015	Amendment #2 – Increase the estimated contract total by \$320,000.00 from \$245,149.00 to \$565,149.00 for an eight (8) mile expansion from 8/26/2015 through 08/25/2016. Waiver presented to F&P Committee on 10/07/2015	8/26/2015 – 8/25/2016	\$320,000.00
Pending	Amendment #3 – Extend the contract one year from 04/01/2016 through 03/30/2017 and increase the estimated contract total by \$118,900.00 from \$565,149.00 to \$684,049.00 for the initial three (3) miles.	04/01/2016 – 03/30/2017	\$118,900.00
Total (including the pending amendment)			\$684,049.00

Purpose of Amendment:

This represents the third (3rd) amendment request by the Police Department to the original contract amount of \$126,249.00. This amendment extends the contract to cover a one (1) year term for the initial three (3) miles of the current total coverage of 11.46 miles, and increases the estimated contract total by \$118,900.00 from \$565,149.00 to \$684,049.00 for the annual maintenance. The gunshot detection sensor measurement system is not based on an exact science, therefore the 11.46 miles, on record, effectively yields an extra mile of coverage for an actual total of 12.46 miles.

Justification for Waiver:

ShotSpotter, Inc. was the low bidder for competitive Bid 2369 Rebid in the year 2010. The system, software and hardware are proprietary, and maintenance and support can only be provided by ShotSpotter, Inc.

For this reason, Finance and Personnel Committee approval is waived.

City Purchasing Director

Date

F&P Waiver Presentation Dates:

Amendment No. 1, 03/25/2015

Amendment No. 2, 10/07/2015

Amendment No. 3, 05/18/2016

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E12638**

Background:

User Department:	ITMD
Purchasing Agent:	Mason Lavey
Contract Description:	Vendor Service Contract for Telesoft Communications Expense Management System Software Maintenance
Vendor Name and Location:	Telesoft Corporation (Phoenix, AZ)
Contract Term:	06/27/2013-06/26/2014
Requisition # and Date Received:	14602
Original Contract Amount:	\$16,749.00
Expenditures to Date:	\$52,560.00
Current Contract Amount:	\$52,560.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
09/11/2013	Original Contract E12638 - Vendor Service Contract for Telesoft Communications Expense Management System Software.	06/27/2013 to 06/26/2014	\$16,749.00
07/10/2014	Amendment #1: Increase the estimated contract total by \$17,507.00 from \$16,749.00 to \$34,256.00, extend the contract for one (1) year from 06/27/2014 to 06/26/2015, and add the option to renew annually upon mutual agreement.	06/27/2014 to 06/26/2015	\$17,507.00
06/01/2015	Amendment #2: Increase the estimated contract total by \$18,304.00 from \$34,256.00 to \$52,560.00 and extend the contract for one (1) year from 06/27/2015 to 06/27/2016, exercising the annual option to extend upon mutual agreement. Waiver Presented to F&P Committee: 06/17/2015	06/27/2015 to 06/26/2016	\$18,304.00
Pending	Amendment #3: Increase the estimated contract total by \$11,567.00 from \$52,560.00 to \$64,127.00 and extend the contract for one (1) year from 06/27/2016 to 06/26/2017, exercising the annual option to extend for one (1) year upon mutual agreement.	06/27/2016 to 06/27/2017	\$11,567.00
Total (including the pending amendment)			\$64,127.00

Purpose of Amendment: The purpose of this amendment is to continue to provide annual Telecommunications Expense Management System software maintenance. This amendment will increase the estimated contract total by \$11,567.00 from \$52,560.00 to \$64,127.00 and extend the contract for one (1) year from 06/27/2016 to 06/26/2017, exercising the annual option to extend for one (1) year upon mutual agreement.

Justification for Waiver: In 2013, ITMD requested to dispense with the City's competitive bid process to enter into a Sole-Source Exception to Bid Vendor Service Contract for Telecommunications Expense Management System software maintenance with Telesoft Corporation for a period of one (1) year from 06/27/2013 to 06/26/2014, and an estimated contract total of \$16,749.00. Prior to 2013, system maintenance was procured by DPW-Technical Support Services on an annual basis.

Telesoft Corporation provides telecommunications software, web applications, hardware, and annual maintenance that allows the City to maintain a record of all inbound and outbound calls from Avaya telephones. In addition to tracking telephone usage the system is also utilized to automate billing records and maintain the City's online phone directory.

Telesoft Corporation is the sole developer and distributor of Telecommunications Expense Management System hardware, software, and web applications. The Telecommunications Expense Management System is proprietary and it is not available through other resellers or vendors.

Due to the costs associated with securing a new vendor, configuring a new telecommunications system, purchasing hardware, and installing a new server, it is recommended that the City continue its services with Telesoft Corporation.

Additional costs associated with securing a new vendor are as follows:

1. System Reconfiguration: 200 + hours
2. Hardware & Software: \$4,000.00 (ITMD Estimate)
3. Annual Maintenance: \$15,000.00 (Average Annual Cost)

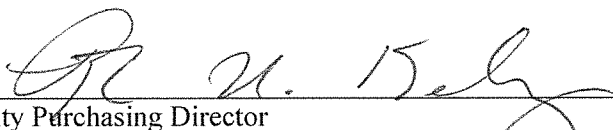
Total Cost: \$19,000.00

Telesoft Corporation 2016 costs are as follows:

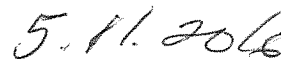
1. Annual Maintenance: \$11,567.00

Total Cost: \$11,567.00

For this reason, Finance and Personnel Committee approval is waived.



City Purchasing Director



Date

F&P Waiver Presentation Date: May 18, 2016

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single / Sole Source Contract
Contract #E14590**

Background:

User Department:	DOA – Environmental Collaboration Office
Purchasing Agent:	Catina Slocum
Contract Description:	VSC for Better Buildings Challenge Event Planning and Implementation Services
Vendor Name and Location:	U.S. Green Building Council – Wisconsin Chapter (Milwaukee, WI)
Contract Term:	Date of contract execution through 7/31/2018
Requisition # and Date Received:	Requisition #14590, Received 3/30/2016
Original Contract Amount:	\$50,000.00 (GRANT-FUNDED)
Expenditures to Date:	N/A
Current Contract Amount:	N/A

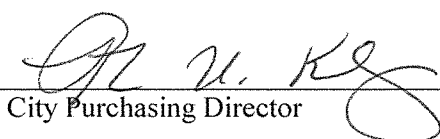
Purpose of Contract/Amendment:

The Environmental Collaboration Office (ECO) is seeking to enter into a Vendor Service Contract for Event Planning and Implementation Services with the U.S. Green Building Council – Wisconsin Chapter (USGBC-WI). Common Council File #151315 was passed January 19, 2016 authorizing the ECO to enter into contracts with the partner organizations that supported its application for a cooperative agreement with the U.S. Department of Energy (DOE), to develop and implement a comprehensive energy efficiency program for up to two hundred (200) commercial buildings that the ECO is calling the Better Buildings Challenge (BBC). This vendor was listed as an organizational partner in the grant application under the name of the Wisconsin Green Building Alliance (WGBA). Since the application, WGBA has become part of the USGBC. The contract period will be from the date of contract execution through 7/31/2018, and the estimated contract amount will be \$50,000.00.

Through its Wisconsin Chapter, USGBC will be providing event planning, implementation, and staff time to support BBC events and to support training and awards related to the program. They will be leveraging their current network to gain exposure for the program and its related events, and find buildings to participate in the grant. The USGBC has experience working with building owners and already has useful resources developed to aid in energy benchmarking and project development. They have an established suite of professional educational offerings, advocacy efforts, recognition programs, and community service work that enables them to provide ongoing educational programs for building owners and trades, public recognition for program participants and leaders, marketing and promotion of the BBC program, and support for Portfolio Manager utilization for benchmarking energy usage, which is a requirement of the program. Their familiarity with the program and the resources that they bring to the program are essential to meeting strict Go/No-Go checkpoints set by the DOE.

Justification for Waiver:

This VSC for Better Buildings Challenge Event Planning and Implementation Services with the U.S. Green Building Council – Wisconsin Chapter was authorized by the Common Council. For this reason, Finance and Personnel Committee approval is waived.



City Purchasing Director

5.11.2016
Date

F&P Waiver Presentation Date: 5/18/2016

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E12880**

Background:

User Department:	DPW – Infrastructure
Purchasing Agent:	Tykesha J. White
Contract Description:	VSC for HVAC Maintenance
Vendor Name and Location:	Johnson Controls, Inc (Milwaukee, WI)
Contract Term:	January 1, 2014 – December 31, 2019 with option to renew annually as needed
Requisition # and Date Received:	14620, 4/11/2016
Original Contract Amount:	\$1,200,000.00
Expenditures to Date:	\$1,153,408.36
Current Contract Amount:	\$1,200,000.00

History of Contract Amendments:

Date	Item	Term	Cost
	Original Contract E12880 – Vendor Service Contract for HVAC Maintenance Approved by F&P Committee on: 11/21/2013	1/1/14 – 12/31/19 with option to renew annually as needed	\$1,200,000.00
Pending	Amendment 1: Increase the estimated total value of the contract by \$500,000.00 from \$1,200,000.00 to \$1,700,000.00		\$500,000.00
Total (including the pending amendment)			\$1,700,000.00

Purpose of Amendment:

This represents the first (1st) amendment request by DPW – Infrastructure to the original contract amount of \$1,200,000.00. This amendment increases the estimated total value of the contract by \$500,000.00 from \$1,200,000.00 to \$1,700,000.00.

Multiple City departments use this contract for HVAC maintenance including DPW and MHD, which have both had substantial projects completed since this contract began in 2014. The additional funds being requested are needed to finish the City Hall conversion project, whereby the old pneumatic system is being converted to a digital one and upgrades to all of the HVAC controllers are being completed.

Justification for Waiver:

Johnson Controls, Inc. has serviced this proprietary system since it was installed and is the only provider that can support their software. The maintenance being provided includes all necessary alterations, modifications, monitoring and programming of the City's heating, ventilating, and air conditioning systems located in the City Hall Complex and many outlying facilities.

Additionally, please note that Common Council adopted Resolution #03113 on 12/19/2003, which gave DPW authority to contract with Johnson Controls, Inc. to install and provide maintenance to their system in 2004.

Finally, as set forth in the City Charter Section 16-05-4, contracts that include propriety services and/or services that have been authorized under separate Common Council action require a written waiver.



City Purchasing Director

5-2-2016
Date

F&P Waiver Presentation Date: May 18, 2016