

Reply to Common Council File No. 050743
From DOA-Budget and Management Division

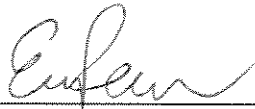
October 5, 2005

Ref: 05013

Common Council File 050743 is a resolution allocating \$50 from the Department of Neighborhood Services (DNS) petty cash fund to the DNS change fund.

There is a need to increase the amount of funds available to meet the demands for change for payments at DNS. Various payments are accepted by cash registers at the DNS office in the Zeidler Municipal Building. This resolution transfers \$50 from the petty cash fund to the change fund. The change fund would increase from \$50 to \$100.

RECOMMENDATION: APPROVE THE FILE.



Eric C. Pearson
Budget and Policy Manager

ECP:dmr

FINANCE:050743.doc